

WiGS Organizational Meeting
3 August 2011 from 10-11AM in Foege S-448
Recorded by Gennifer Merrihew

Members in attendance: Leslie Emery (emeryl@uw.edu), Tanya Grancharova (tgranch@uw.edu), Jen McCreight (jmccreig@uw.edu), Gennifer Merrihew (genn@uw.edu), Melody Rynerson Palmer (mryner@uw.edu) and Jenny (Wagner) Andrie (jmwagner@uw.edu)

- I. Event coordinating responsibilities/issues
 - a. Leslie and Melody talked with Nancy Cameron
 - i. Can email lunch orders, refreshments to Carlene Cross since it's only for at most 4 seminars
 - ii. Asked for email list of other departments to contact about seminars
 - iii. Leslie, Melody, Carlene and Nancy will meet to discuss further details and Leslie will update seminar planning protocol
- II. Regular informal lunch/social events
 - a. Weekday brunch at Portage Bay Café to be organized
 - b. Leslie will send out Doodle poll
 - c. Will have a brown paper bag lunch a couple weeks after Portage Bay event
- III. Seminar planning
 - a. We currently do not have any ideas of who to invite for COMBI
 - b. Genn will send out Catalyst survey to determine GS seminar speaker
 - i. Jenny will organize once speaker is determined
 - c. Genn will organize winter alumni seminar
 - i. Plan to invite Karen James
 - d. Leslie will organize spring policy seminar
 - i. Plan to invite Laura Meyers to discuss gender pay gap
 - e. Jenn is organizing fall alternative career seminar
 - i. Plan to invite science writer Jennifer Ouelette
- IV. Website
 - a. Leslie will double check about Google calendar to uw.edu accounts
 - b. Jenn, Genn, etc will email gmail accounts to Leslie
 - c. Can add extra non-WiGS events to calendar
- V. New budget
 - a. Mostly similar to last year's budget
 - b. Due mid August
- VI. Retreat talk
 - a. Melody will email Carlene about getting WiGS slot
- VII. Fall lunch discussion - general exam/thesis proposal session
 - a. Genn will organize
 - b. Have a panel of 4 grad students to discuss issues relating to taking a general exam, picking a committee and writing a thesis proposal
- VIII. Spring lunch discussion
 - a. Leslie would like to organize a discussion about picking a post-doc position
- IX. Possible other lunch discussion
 - a. Melody mentioned having a discussion about management of time while TAing
- X. New school year kick-off event
 - a. After Wednesday, October 5th GS seminar

b. (Who?Tanya?) will organize a bowling event at the Garage
like last year