

Women in Genome Sciences Organizational Meeting

May 6th, 2015

2:30pm-3:30pm in Foege S448

Minutes prepared by Elyse Hope

Updates:

Brunch at Portage Bay tomorrow morning

First choice seminar speaker has accepted for March 2nd next year

Upcoming:

- Poster making workshop
 - 5/19 from 2pm-3pm in S110
 - Topics we'd like Ivan to cover:
 - How do you make a GREAT poster and not just a decent one
 - Feedback on how you present a poster - we don't usually get that
 - How do you talk about it, how to handle different situations
 - He should bring some of his posters
 - Slides with his best suggestions
 - Two parts - the physical poster and how it's presented
 - Volunteers with representative posters? What if we got three posters that won prizes? Talk about different styles of doing it well? Nate? Tzitsiki? Send to Ivan in advance, have him point out what is particularly good?
 - Ask Bill for guidelines sheet if he has one?
 - For Ivan, what's the first 5 mins of your talk?
- May journal club
 - Woolley, Evidence for a collective intelligence factor in the performance of human groups
- Start booking the summer journal clubs
- End of year happy hour
 - First Friday without RR is June 12th
 - Keep it casual - department happy hour this week hosted by WiGS – wine?
- Still want to do a women's groups mixer
- Potentially want to draft a response to Michael Eisen and PLoS about how to handle bad reviews

Budget:

- Creating new budget tracking system in Google Drive spreadsheet
- Get a budget update from Carlene so we know how much we have left for events this year
- Think we're probably way under - increase dinners/breakfasts with seminar speakers
- Do we have budget to bring Anne Wojnicki or another speaker of interest?

Organization:

- Update the Google drive folder, add account info and permissions info, share with regular attendees
- This also now contains an info sheet with the locker location and combo, Twitter account and website login info etc.
- Beth put a document in the outreach folder about ideas
- We need to inventory and organize our locker