

Women in Genome Sciences Organizational Meeting

Date: 1/5/16, 2:30pm

Location: S448

Recorded by: Elyse Hope

In attendance:

Sarah Hilton

Beth Morton

Jenny Andrie

Elijah Overbey

Cecilia Noecker

Elyse Hope

Summary of past events: none

Upcoming events:

- Winter social
 - Need to confirm the details of the event with Lindsay and Madeleine
 - Budgeting \$200
 - Make plan to walk over together as a group
- General Exam Q&A has been scheduled
 - Melissa Chiasson, Cecilia Noecker, Aaron McKenna, Aaron Seo, and Tim Durham are running; Elyse moderating
- Seminar speaker 3/2
 - Coming up this quarter - Brian working to book her trip
- Spring industry talk - Robert Pelham 3/30
 - Need to book a room

Outreach update:

- SEYH:
 - Coming up - organizational meeting this month? Detailed planning session probably 2/2 or 2/10
 - What is the current estimated budget? Putting it at \$150, expect to come in under
 - What are the final activity plans? TBD at detailed planning session
 - Had one meeting for brainstorming - Beth, Melissa, Lindsay, Emily, Andrea, Alex
 - Final team members are not finalized
 - Other sessions - a bead assembly night and a hands-on practice session beforehand

Treasurer update:

- Budget
 - Clearly share info on where our money comes from and what our

budget is for

- Jenny and I are finalizing a detailed budget
- We need to carefully log who attends events and maybe formalize this in the Google Drive

Communications update: none

Other planning/announcements:

- Need to generate list of potential speakers and vote this quarter
- Check in about Jennifer Doudna for 2017
- Planning ahead:
 - Another speaker in the spring?
 - Conference prep workshop? Focus on postdocs and young faculty - people who are trying to get more similar things out of conferences
 - Career center interactions?

Organizational work:

- Elyse action item: make sure everyone who needs to be on core list is on core list