**Women in Genome Sciences Organizational Meeting**

**Date: 2/1/2017**

**Location: S-448**

**Recorded by: Cecilia**

**In attendance:**

Cecilia Noecker

Eliah Overbey

Beth Morton

April Lo

Stephanie Zimmerman

Lindsay Pino

Elyse Hope

**Budget update:** Please give your WiGS receipts to Madeleine (don’t take them directly to Brian) – to avoid confusion in our accounting.

**Past events:**

* General exam panel – went fine, going to talk to Brian about making this officially not a WiGS responsibility
* Code: Debugging the Gender Gap movie showing + happy hour: successful and educational. Movie nights are in general a fun, easy event to plan – keep an eye out for potentially relevant movies in the future.

**Upcoming events:**

* EYH Outreach: Lindsay is going to schedule a planning meeting for finalizing and scaling down our CRISPR activity in the next few weeks for the event on March 21.
* Invited GS seminar speaker(s): depends how you count, but reasonable priority order based on voting appears to be 1) Elaine Fuchs, 2) Rachel Dutton, 3) Daniela Witten. Cecilia will invite ASAP & update.
* Spring career speaker series: happening!
	+ Tentative schedule:
		- Feb/March: Lisa Brooks (maybe)
		- March: Brook Nunn
		- April: Barbara Dunn
		- May: Kate Rubins
	+ Lindsay is going to check with Brook on when in March would be good – not the week of March 20
	+ Stephanie is going to be an additional point person to help with this series – include her on follow-up email with Barbara Dunn
	+ Eliah is waiting to hear back from NASA about Kate. We are going to see if she can do both a more traditional science seminar and career Q & A.
	+ Cecilia is going to start work on a flier and page on website - similar to GS public lecture series.
	+ Branding brainstorm - 2017 WiGS Career Spotlight Series: Trailblazing Women in Genomics (or something)
* Workshop: We decided to organize a spring workshop on inclusive and equitable teaching practices for GS. Beth is going to inquire with the head of the postdoc science teaching program. The Biology Education group is another possible resource.

**Other future event ideas and discussion:**

* Gender-specific conference preparation: attire or general presentation, networking challenges, etc. Maybe more appropriate as an informal dedicated lunch/happy hour?
* Writing non-gendered reference letters
* Idea: Ask for WiGS to have 15 minutes at a faculty meeting in the summer or fall, to present our goals, priorities and suggestions for them – reminder of why we exist for some that may forget.