Women in Genome Sciences Organizational Meeting

**Date:** 7/6/16

**Location:** S-448

**Recorded by:** Elyse Hope

**Elyse action items:**

Send email with new role descriptions

Send When2Meet for August picnic date

Talk to Bob about transferring management of essential programming to department

Full website update with Cecilia before retreat

Does Women in Chemical Sciences have a website?

**Upcoming events:**

Women in Chemical Sciences BBQ — send representatives if possible

WiGS picnic — need tables this year, better food than sandwiches?

**Programming notes:**

Should be a 3rd-year job to run the general exam panel — perhaps faculty meeting rep assigns?

Essential session

Perhaps should be split into two — fall of 2nd year committee selection, winter of 2nd year exam prep?

Checklist?