

Approved

Arboretum and Botanical Garden Committee Minutes – December 4, 2002

Members: Deb Andrews, Arboretum Foundation Executive Director
Michael Shiosaki (for Fritz Hedges, Parks and Recreation Department Policy Director)
Tom Hinckley, University of Washington Professor
Fred Isaac, Arboretum Foundation President
Sandra Lier, University of Washington Associate Vice President for Business Services
John Wott, Arboretum Director

Excused: John Behnke, Washington State ABGC representative

Others: Colleen Browne, Parks Department project manager
David Goldberg, Parks Department project manager
Neal Lessenger, Observer
Tom Mentele, University of Washington College of Forest Resources

Staff: Sandy Brooks, Coordinator

Acting chair Sandra Lier called the meeting to order and everyone introduced themselves. Guest Tom Mentele, from the University of Washington, gave brief information on his role to help endow the Arboretum into perpetuity.

Approval of agenda and minutes

John moved that the agenda and the minutes, as corrected, be approved. Fred seconded. The vote was taken and the motion passed unanimously.

Update on Shoreline Project

The goal of this project is to restore and stabilize the Duck Bay shoreline; control public access through the site and to water by establishing a trail, viewpoints, and watercraft landing areas; and replace the bridge to Foster Island and regrade the approaches to make it ADA accessible. Colleen Browne, Parks Department project manager, gave an overview of the project, including photos and diagrams. The project has two major segments — shoreline restoration, which includes stabilization, and pathway construction. The work, which is more extensive than it looks from the drawings, includes a new bridge to Foster Island, removal of some older willow trees, designating watercraft entries, a new ADA-accessible trail, and a number of view overlooks. This is a great project to showcase shoreline projects and the willow trees that are to be removed will be used in the shoreline stabilization. Construction will begin in July and last approximately four months, with a total cost of \$1.1 million. Information was given on the parking lot at the Broadmoor entrance. Committee members asked:

- When should the project manager come back to ABGC with an update? Colleen said that permits must be secured, bids finalized, and work scheduled around the nesting times of nearby eagles. She will update the ABGC in March.
- Public notification? Signage describing the project will be posted and handouts will be distributed door-to-door. Joelle Lingon and David Takami, Parks Department public information staff, are developing a website describing the project and a press release will be distributed. Public information notices will increase next spring, as construction gets nearer. Colleen will send a copy of the communication plan to Deb Andrews.

- Does the annual lowering of Lake Washington affect Duck Bay? There is no established vegetation there now. John gave more details on the proposed plantings and viewpoints.
- What about beavers? There are 30-40 around Foster Island and they may eat some of the new vegetation.

Update on Historical Project

David Goldberg, Parks Department project manager, gave an update. He distributed a handout describing project and the work schedule. A large amount of visual cataloging was completed during this fall's dry weather spell. The first report is due in late March-early April, with many meetings scheduled before that time. Mutual expectations of the City and University must be determined to ensure effective use of the historical information to help implement, and not impede, the Arboretum's Master Plan. Jan Arntz of the University of Washington is working with John on its review process. Approval must also be secured from the Attorney General's office.

Phase I is primarily an information-gathering and inventory stage. Tom has talked to Professor David Streatfield, about getting the history, photos, and intent of the project onto web pages. Deb said the Arboretum Foundation bulletin could be helpful in distributing this information. Deb asked if David has the pre-history that was assembled by Portico — David said there should be a copy in the Park Department records and BOAL will be researching the State archives. Dave Thomas and Dick Walker, former UW staff, have excellent historical knowledge of the Arboretum and could help fill in any missing information. If anyone knows of other sources, please let David know.

Fred said an appeal for donations will be made in spring 2003. May 2003 marks the second anniversary of approval of the Master Plan and it is important to get the fundraising campaign underway. Historical information must be completed before implementation of the Master Plan. The implementation schedule allows for no "slippage". He is concerned about the timeline and about unresolved issues between the City and University of Washington. Michael asked that these issues be resolved as early as possible. David said that historical project permitting could be impacted by slippages, however, the Master Plan implementation could move ahead without the historical project being completed. Sandra is concerned that the archaeological aspect of the Arboretum is the "show stopper" and asked if that would progress smoothly. Fred said to be mindful that the Master Plan implementation is only as strong as its weakest link.

Fred said that the ABGC is responsible that projects are completed on time. This is a way for the ABGC to have significance and be meaningful. He made a motion regarding project schedules. The intent of his motion was discussed and he will draft final language, distribute it to the voting ABGC members, and a vote will be taken by e-mail. Tom seconded Fred's intent.

Neal asked who approves the historical project and David said he would make a recommendation to Michael Shiosaki, Pro Parks Manager, for the City's approval. John and Jan Arntz give the UW's approval. Michael asked that John find out the State's approval process.

David will come back before the ABGC at the February 5 meeting with an update.

Review of Goals and Objectives/Discussion of Reporting Format

- ❖ Sandra had updated the "Monitoring Goals and Objectives" chart and asked Sandy to distribute it to the Committee.
- ❖ Deb and Tom were scheduled to report at today's meeting on their "researching and identifying public funding sources for the Master Plan implementation and for day-to-day operations of the Arboretum." They will discuss and submit a new date for this report.

- ❖ John, Deb, and Michelle Finnegan (Parks Department) were scheduled to report at today's meeting on their work to "identify current funding and funding needs for day-to-day operations of the Arboretum." John said they are continuing their work on this.

New/Old Business:

Fred announced that Deb Andrews is the new rep from the Arboretum Foundation. Tom requested that a discussion of the website be included on the next agenda. **There being no other business, a motion was made to adjourn the meeting, seconded, and passed unanimously.** The meeting adjourned at 9:50 am.

APPROVED _____ DATE _____
Deborah Andrews, ABGC Secretary