

Arboretum and Botanical Garden Committee (ABGC)

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Joint effort of Arboretum Foundation (AF), Seattle Parks and Recreation (Parks), and the University of Washington (UW)

Minutes – January 5, 2005

Members:**Arboretum Foundation**

- Deb Andrews, Arboretum Foundation Executive Director
- Neal Lessenger, Arboretum Foundation President

City of Seattle

- Donald Harris, Parks and Recreation Department Manager
- Jack Collins, Board of Park Commissioner

University of Washington

- Tom Hinckley, University of Washington Professor
- Sandra Lier, University of Washington Administrator
- John Wott, Arboretum Director

Excused Members:

- Margaret Ceis, Mayoral Appointee
- John Behnke, Washington State Representative

Guests:

- Ashley Clark, Arboretum Foundation Director of Development
- Jerry Ernst, Consultant
- Iain Robertson, Japanese Garden Society
- Michael Shiosaki, Parks Department Pro Parks Manager
- Larry Sinnott, Board Member, Friends of Olmsted Park Board

Staff:

- Sandy Brooks, Coordinator

Chair Sandra Lier called the meeting to order at 8:30 am, with a quorum present. The agenda was changed to reflect that the WSDOT team will not be at this meeting and will be re-scheduled for the February 2 meeting. Neal moved to approve the December 1, 2004, minutes, as corrected. Deb seconded and the minutes were approved.

Master Plan Implementation Group (MPIG) Report

Tom distributed a one page report and gave updates on the Wayfinding and Interpretative Plan and South Entry (Madrona Terrace) project. He reported that the Duck Bay Project is now completed and gave updates on project schedules. Problems encountered: matching donor wishes, matching historical garden relationships with New Zealand Group, and determining shelter guidelines.

He next discussed SR520 mitigation. The ABGC needs a joint statement from the three entities (Arboretum Foundation, City of Seattle, and University of Washington) on the impacts to the Arboretum from the SR520 project.

Actions:

- ◆ Neal, Donald, and Sandra will draft this statement.
- ◆ Sandra will e-mail to the ABGC the property report being compiled by the UW before the February 2 meeting.

After Tom's report was completed, Sandra read the letter she and Neal drafted to WSDOT since the December meeting.

Actions:

- ◆ *After discussion, it was agreed that several changes would be incorporated, the revised letter would be sent to ABGC members for comment, and then the letter would be sent to WSDOT. Donald agreed to review the letter for the City and Sandra will review for the UW.*
- ◆ *At the February 3 meeting, a discussion will begin on how to get statewide interest for the Arboretum. John Behnke will be asked to take the results of this discussion back to the Governor.*

ABGC Retreat

The retreat is scheduled for Wednesday, March 2, 8:00 am – 12:30 pm. Location is Miller Community Center, located at 330 19th Ave E (cross streets are John and 19th East.) Jerry Ernst will be the facilitator. Suggested agenda items for the retreat include:

- ❖ Roles/representation — what to do when roles conflict (allow 15-20 minutes for discussion)
- ❖ Restate the original mission
- ❖ Historical review of how the ABGC got to where it is today
- ❖ Review remaining goals and objectives; if not getting accomplished, discuss the reasons why
- ❖ Review the decisions made at last year's retreat and what is coming up in 2005
- ❖ Governance agreement
- ❖ Sustaining MPIG efforts

Action:

- ◆ *Sandra, Deb, Donald, and Jerry will prepare a draft agenda for the February 3 ABGC meeting.*

Old business/new business

— Election of ABGC Officers: According to the ABGC operating procedures, officers must be elected each year in the month of January. Neal moved that Sandra be re-elected as chair, Donald as vice-chair, and Deb as secretary. John Wott seconded. Several members were absent or had left for other meetings by this time; consequently, Sandra will send a ballot via e-mail and ask the ABGC voting members for an e-mail vote.

In the future, a nominating committee will be selected at the December meeting to select a slate of candidates for consideration at the January meeting.

— Review Goals & Objectives: Tabled

— February 3 Agenda: Three presentations will be made at the next meeting:

- ❖ an external presentation on SR520 widening project, by WSDOT staff
- ❖ an internal review of the retreat agenda
- ❖ internal design of Southeast Entry and Wayfinding and Interpretive Plan, followed by a vote

There being no other business, the meeting adjourned at 9:45 a.m.

APPROVED _____ DATE _____

Deborah Andrews, ABGC Secretary