

Arboretum and Botanical Garden Committee (ABGC)
***www.wparboretum.org*, select ABGC**

Joint effort of Arboretum Foundation (AF), City of Seattle Department of Parks and Recreation (Parks), and the University of Washington (UW)

Minutes – September 3, 2003

- Members:
- Arboretum Foundation**
 - Deb Andrews, Arboretum Foundation Executive Director
 - Fred Isaac, Arboretum Foundation President
 - City of Seattle**
 - Margaret Ceis, City of Seattle Representative
 - Fritz Hedges, Parks and Recreation Department Policy Director
 - Sarah Neilson, City of Seattle Park Board Representative
 - University of Washington**
 - Tom Hinckley, University of Washington Professor
 - Sandra Lier, University of Washington
 - John Wott, Arboretum Director
 - State of Washington**
 - John Behnke, Washington State Representative

Permanent

Guests:

Cara Mathison for Tom Mentele, Director of Development, UW College of Forest Resources

Others:

Michael Shiosaki, Parks Department Pro Parks Manager
Paul Gibson

Staff:

Sandy Brooks, Coordinator

Sandra called the meeting to order at 8:33 a.m.

Approval of agenda and minutes

Tom moved and seconded to approve the September 3 agenda and August 13 minutes, as revised. The vote was taken and the motion passed unanimously.

Retreat Planning

The Donald Graham Visitor Center has been reserved for the ABGC's retreat scheduled for the morning of October 14, 8:30 am - noon. Ken Bounds, Bruce Bare, and Fred Isaac are all scheduled to attend. Fritz circulated a draft agenda. Fred asked that goals set at the October 2002 retreat be reviewed at the 2003 retreat and progress on each be determined. Are we accomplishing the intent of the goal?

Sandra will send ABGC members a list of the original attendees and will send out a "Save the Date" memo by the end of the week. Jerry Ernst will be asked to serve as facilitator; Sandy will be the scribe. Karen Daubert, Seattle Parks Foundation Director, will be invited.

Implementation Plan Update

The Client Group (Deb, Fritz, Tom H, Michael, and John W) are working on a timeline to accomplish the steps it previously outlined. In an effort to speed up the process, the ABGC's proposed expanded role is included. The draft Historic Study will be reviewed at the next ABGC meeting.

Park Board Hearing: The Master Plan is scheduled to go before the Park Board at its October 23 meeting for a public hearing and a recommendation from the Park Board. Fred asked what information is being given to the Park Board. Fritz answered that the summary of the implementation plan including the project priorities, the first year action plan, role of the ABGC, public involvement, and maintenance and operations is included. The Client Group will keep working to assemble the information. Michael said there are new members on the Park Board who did not hear information on the last Arboretum Master Plan; consequently, all this will be new information to them.

The Park Board's public hearing gives one more opportunity to receive public input on the Master Plan. At the November ABGC meeting, Fritz will give a report of the Board's and the Superintendent of Parks' recommendations. Sandra will take this information to the UW Regents as a 10 minute or so "information item." Sandra will explain the differences to the Regents between this the Implementation Plan and the last Master Plan that was presented to them. Sandra will also schedule Bruce Bare to be at the Regents' meeting.

New/Old Business:

- **Operating Procedures:** The City of Seattle has initiated its review. The City attorney handling this is on vacation; after she returns, Fritz will review with her. Sandra requested that these be called "Operating Procedures", rather than bylaws.
- **Center for Urban Horticulture Director Update:** Tom H and John W will continue as the Acting Directors until a replacement is found. They both want the search committee to have adequate time for this, and they have not given any deadline as to how long they will serve as Acting Directors. Tom H further discussed the hiring process. He said that the former candidate of choice shared some really good ideas that John W and he are now implementing.
- Fritz distributed the latest version of the Goals and Objectives and it was reviewed and updated. Lots of discussion followed. A number of the items are to be revisited at the retreat. Attendees should bring samples to the Retreat of media information now being distributed. Deb said that the Arboretum Foundation has hired Ashley Clark as a fundraiser to handle donations \$1,000 and above. Ashley will attend all ABGC meetings. A second fundraiser will be hired to handle amounts less than \$1,000.
- Tom said that two Washington State legislature senators and their staff visited Seattle Tilth, the Center for Urban Horticulture, and the Arboretum in an effort to better understand urban gardening. The tour was a great opportunity for the State to confirm that it gets a good return on State funds spent on urban gardening.
- Sandra sent a letter to the Japanese Garden Society and talked to Iain, inviting the Society to send a non-voting member to the ABGC meetings. Belinda Gigliotti, Parks' staff person for the Japanese Garden Society will be added to the ABGC distribution list.
- Due to the retreat being scheduled for October 14, the regular October 1 meeting is cancelled. The next regular meeting will be held in November. (Note: subsequently revised to 8:30 am, October 14, at Center for Urban Horticulture.)

There being no other business, the meeting adjourned at approximately 9:30 a.m.

APPROVED _____ DATE _____

Deborah Andrews, ABGC Secretary