

Wraparound Fidelity Assessment System
Team Observation Measure 2.0
 June 2020 Version



Youth's DOB: ___/___/___ Age: _____

Youth Gender Identity: 1) Male 2) Female 3) Non-Binary
 4) Prefer not to say 5) Other: _____
 Transgender? (Circle one) Yes No

Youth's Race: 1) American Indian or Alaska Native 2) Asian 3) African American 4) Native Hawaiian/Pac. Islander
 5) White 6) Multi-Racial: _____ 7) Other: _____
 Hispanic/Latino? (Circle one) Yes No

This form was completed by: Internal Staff External Evaluator

Observed Meeting Information

Meeting Date:
Meeting Length:
Meeting Place:
Youth/Family ID:
Youth Wrap Enrollment Date:
Project/Agency Name/ID:
Facilitator Name/ID:
Supervisor Name/ID:
Observer Name/ID:
Type of meeting (circle one):
1 Initial team/planning meeting
2 Follow-up meeting
3 Transition/discharge meeting
4 Other (please specify)

Team Membership and Meeting Attendance Grid (Before or after the meeting, the observer should check with the Facilitator about who is on the team.)

Team Members	Indicator	How many on Team?	How many present?	Notes
Facilitator	n/a			
Youth	1b			
Parent (birth or adoptive)	1a			
Foster parent	1a			
Caregiver (if different from parent or foster parent)	1a			
Sibling of the Youth (17 or younger)	n/a			
School representative	1c			
Juvenile justice representative/probation officer	1c			
Social services representative/social worker	1c			
Court appointed special advocate (CASA)	1c			
Attorney	1c			
Mental health provider	1d			
Mental health agency representative	1d			
Medical provider	1d			
Family support partner or advocate (peer)	1e			
Youth support partner or advocate (peer)	1e			
Older sibling of the Youth (18 or older)	1f			
Extended family member	1f			
Friend of parent/caregiver	1f			
Friend of youth	1f			
Other natural or community support	1f			
Other (please specify)				

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Subscale	Indicators	Score	Score Calculation	Notes
1. Full Meeting Attendance*	a. At least one parent/caregiver was present at the meeting.	Y N N/A	(A) #Y : ____ (B) 6 - #N/A : ____** (C) A / B : ____ Score = 100 x C : ____%**	
	b. The youth was present at the meeting. (N/A for youth age 10 or younger.)	Y N N/A		
	c. All key representatives from school, child welfare, and juvenile justice agencies who are on the team OR seem integral to the youth and family’s plan were present at the meeting.*	Y N N/A		
	d. All other service providers who are on the team OR seem integral to the youth and family’s plan were present at the meeting.*	Y N N/A		
	e. All peer partners (e.g., family advocates, family support partners, youth support partners, etc.) who are on the team were present at the meeting.*	Y N N/A		
	f. At least one natural or community support for the youth and family was present at the meeting.	Y N		
2. Effective Teamwork	a. All team members demonstrated a full understanding about what the Wraparound process is, the need for a single plan, and what they will contribute to the process to help the youth and family.	Y N	(A) #Y : ____ (B) 5 - #N/A : ____ (C) A / B : ____ Score = 100 x C : ____%	
	b. Talk was well-distributed across team members, and <i>each</i> team member made a meaningful contribution. No one or two people dominated the conversation or remained virtually silent during the meeting.	Y N		
	c. Since the last team meeting, <i>all</i> team members have followed through with their previously assigned tasks/action steps or at least demonstrated diligent efforts to do so.	Y N N/A		
	d. There was a clear understanding of who would be responsible for following through on the tasks and strategies necessary to help the youth and family meet their needs.	Y N		
	e. Team members demonstrated a consistent willingness to compromise or explore further options when there was disagreement.	Y N N/A		

Notes:

**Before or after the meeting, the observer should check with the facilitator about who is on the team.*

***If four or more items are “N/A”, score subscale as “N/A”.*

Subscale	Indicators	Score	Score Calculation	Notes
3. Driven by Strengths and Families	a. The parent/caregiver(s) and/or other family members constructively contributed to the care planning process (e.g., by articulating their needs, explaining their perspectives, and/or suggesting a potential service, support, or strategy).	Y N N/A	(A) #Y : ____ (B) 5 - #N/A : ____ (C) A / B : ____ Score = 100 x C : ____%	
	b. The youth constructively contributed to the care planning process (e.g., by articulating their needs, explaining their perspectives, and/or suggesting a potential service, support, or strategy). (N/A for youth age 10 or younger.)	Y N N/A		
	c. The team identified or reviewed at least one functional strength of the youth that was used in planning to develop a strategy to meet their needs.	Y N		
	d. The team identified or reviewed at least one functional strength of the parent/caregiver or family as a whole that was used in planning to develop a strategy to meet their or the youth's needs.	Y N N/A		
	e. Team members avoided blaming and remained focused on solutions, rather than dwelling on negative events.	Y N		
4. Based on Priority Needs**	a. Before beginning to brainstorm strategies, the team <i>explicitly</i> articulated, prioritized, and/or reviewed and confirmed the youth's and family's needs to plan for/address during the meeting.	Y N	(A) #Y : ____ (B) 5 - #N/A : ____** (C) A / B : ____ Score = 100 x C : ____%**	
	b. Every need that was planned for/addressed during the meeting was articulated as the underlying reason(s) why a problematic situation or behavior was occurring, and was not simply stated as a deficit, problematic behavior, or service need.	Y N N/A		
	c. Planning focused on the underlying needs of other family members, not just the identified youth.	Y N N/A		
	d. For every need that was planned for/addressed during the meeting, the team brainstormed more than one strategy to meet the need before deciding on next steps.	Y N N/A		
	e. The team discussed how they will know the youth and family's needs have been sufficiently met to warrant a transition out of formal Wraparound services.	Y N N/A		

List the strengths identified and needs that were planned for/addressed during the meeting to assist in scoring (optional):

**If four or more items are "N/A", score subscale as "N/A".

Subscale	Indicators	Score	Score Calculation	Notes
<p>5. Use of Natural and Community Supports**</p>	<p>a. The team encouraged the youth’s and family’s positive connection to their natural supports (extended relatives, friends, neighbors, clergy, business owners, etc.) by exploring their current level of connection and integrating activities to foster connections into the Plan of Care.</p>	<p>Y N N/A</p>	<p>(A) #Y : ____ (B) 5 - #N/A : ____ (C) A / B : ____ Score = 100 x C : ____%**</p>	
	<p>b. The team encouraged the youth’s and family’s positive connection to their community through participation in community activities, clubs, and/or other informal organizations by exploring their current level of connection and integrating activities to foster connections into the Plan of Care.</p>	<p>Y N N/A</p>		
	<p>c. Natural supports (e.g., extended relatives, friends, neighbors, clergy, business owners, etc.) are actively involved in implementing strategies in the Plan of Care or Crisis Plan developed and/or discussed at the meeting.</p>	<p>Y N N/A</p>		
	<p>d. The Plan of Care or Crisis Plan developed and/or discussed at the meeting supports the youth’s integration into the least restrictive residential and/or educational environment possible.</p>	<p>Y N N/A</p>		
	<p>e. The Plan of Care or Crisis Plan developed and/or discussed at the meeting represents a balance between informal (natural and community) and formal strategies, services, and supports.</p>	<p>Y N N/A</p>		
<p>6. Outcomes-Based Process**</p>	<p>a. The team reviewed how close the youth and family are to achieving their vision, mission, or Wraparound team goal (i.e., the overarching purpose of Wraparound involvement).</p>	<p>Y N N/A</p>	<p>(A) #Y : ____ (B) 5 - #N/A : ____** (C) A / B : ____ Score = 100 x C : ____%**</p>	
	<p>b. The team reviewed the status of task/action step completion since the last meeting.</p>	<p>Y N N/A</p>		
	<p>c. The team monitored progress toward meeting needs and achieving outcomes/goals since the last meeting.</p>	<p>Y N N/A</p>		
	<p>d. Progress toward meeting needs and achieving outcomes/goals since the last meeting was evaluated using objective and verifiable measures, not just general or subjective feedback.</p>	<p>Y N N/A</p>		
	<p>e. For any <u>new</u> outcome or goal (i.e., what it would look like if a need was met) developed during the meeting, the team discussed and agreed upon a specific and measurable way to evaluate progress.</p>	<p>Y N N/A</p>		

****If four or more items are “N/A”, score subscale as “N/A”.**

Subscale	Indicators	Score	Score Calculation	Notes
7. Skilled Facilitation	a. The facilitator prepared the needed documents and materials prior to the meeting, such as the Plan of Care, Crisis Plan, data on progress, etc., and had enough copies to share with each team member.	Y N	<p>(A) #Y : ____</p> <p>(B) 5 - #N/A : ____</p> <p>(C) A / B : ____</p> <p>Score = 100 x C :</p> <p>____%</p>	
	b. The meeting followed a clear agenda that provided an understanding of the overall purpose of the meeting and the priority agenda items.	Y N		
	c. The facilitator reflected and summarized team members' contributions, probed for further information, and generally stimulated productive brainstorming and discussion.	Y N		
	d. The facilitator was dynamically engaged in the process, and was able to maintain an appropriate momentum and members' focus throughout the meeting.	Y N		
	e. The facilitator was able to manage disagreement and conflict and make sure all team members' opinions and ideas were heard.	Y N N/A		

Overall reflections of the meeting, the Wraparound team process, areas of strength and needing improvement (optional):

TOM 2.0 Subscale	Overall Score	Key Elements Score
1. Full Meeting Attendance		N/A
2. Effective Teamwork		
3. Driven by Strengths and Families		
4. Based on Priority Needs		
5. Use of Natural and Community Supports		
6. Outcomes-Based Process		
7. Skilled Facilitation		N/A
TOTAL TOM 2.0 SCORE (average of subscale scores)		