I. **Check In/Line up:** All marshals are requested to check in at the Touchdown Terrace. (Brunch begins at 11:00 a.m.) Pick up your velvet baton at the check-in table when you enter. Following the brunch, proceed to the north lineup area on the Outdoor Practice Field (see Faculty Lineup Chart NE), arriving by 12:30 p.m. Candidate marshals lead the doctoral candidates into the stadium. You will follow behind the faculty procession and just in front of the doctoral marshals. When you reach the entrance to the track, wait for a signal from the marshal there before proceeding down the track.

II. **Procession:** March to the west end of the stadium, then to the center aisle, then turn toward the stage. When you reach the first row of student seating, turn left and proceed to your stage seat in the third row (see diagram).

III. **March to the Stage:** After the President makes his citation to the master’s candidates, go to the diploma table (in red) on your diagram. Your job is to shuttle diploma covers from the diploma table to the NE Assistant Diploma Marshal, who stands beside the regent. You will continue this job for the bachelor candidates.

IV. **Recession:** Do not begin exiting until the Deans Party has left the stage. Stage marshals will direct you. Exit via the center ramps and proceed back to the area in back of the Touchdown Terrace (see red and green arrows on Faculty Exit Map). From there you may disperse with the rest of the faculty.