First email to instructional faculty

Subject: Faculty Survey on Instructional Technology

Technology has fundamentally changed the ways we manage information and communicate with one another and, while technology has provided us with more choices, it has increased the demands made on our time, energy, and resources. These changes extend to all areas of our professional lives, though they are especially true for those of us who endeavor to integrate technology into our classrooms.

For this reason, we ask that you please take the time to respond to the *Faculty Survey on Instructional Technology* that is being sponsored by the Provost's Office, the Faculty Senate, and the Faculty Council on Educational Technology. It will take about 20 minutes. You may respond at:

https://depts.washington.edu/oeasurv/facsurv/itsurv.html

YOUR ALIAS: XXXX

We are asking you, a member of our instructional faculty, to tell us how you currently use technology in the service of instruction, how you would like to use technology, and what kinds of support and service you need to make this integration more successful. If you choose not to complete the online version of the questionnaire, we will send you a "hardcopy" late next week. You may respond in either format, but please do so only once. Your response is voluntary and confidential (names will be removed from the database once the data are complete), and no individual responses will be reported. You may leave blank any question you don't wish to answer. Because of the importance of this survey, we will be sending two follow-up mailings (one email and one hardcopy). If you do not wish to participate in the survey, you may remove your name from our mailing list at the survey url.

Thank you very much for taking the time to respond to this request. Please feel free to contact me if you have any questions or concerns about the survey.

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616-3613