

GUIDELINES FOR CONCEPT PROPOSALS FOR CFAR ADMINISTRATIVE SUPPLEMENT

“CFAR Supplement Announcement in HIV/AIDS – FY2014”

The UW/FHCRC Center for AIDS Research (CFAR) announces the availability of funding for projects related to the following areas of scientific interest: 1) The Intersection of HIV Infection and the Human Microbiome; 2) PK Interactions Between ARVs and Other Drugs; 3) Improve HIV Care Continuum Outcomes; 4) HIV-HCV Co-Infection; and 5) HIV-TB Co-Infection. Funding available per project is a maximum of \$100,000 direct costs for one year. These guidelines and more details included in the full announcement can be found here:

<http://depts.washington.edu/cfar/find-funding/CFAR-Supplement-2014/>

The purpose of this administrative supplement opportunity is two-fold:

- To support a broad range of highly innovative research projects and pilot studies to address key gaps in our understanding of HIV/AIDS.
- To support early stage investigators who have not yet received an NIH award in HIV/AIDS research as well as established investigators in non-HIV fields who have never received an NIH research award for HIV/AIDS studies. This funding will provide support for development of preliminary data to support an NIH research project grant application.

Eligibility

Project leaders are restricted to early stage investigators (please see [NIH definition of new and early stage investigator](#)) and to established investigators in non-HIV fields who have never received an NIH research award for HIV/AIDS studies. Mentorship and collaboration with established AIDS investigators is required.

CFAR-affiliated investigators are encouraged to collaborate with investigators from other CFARs. CFAR Core and Scientific Working Group leaders are encouraged to collaborate on their applications, and to collaborate with appropriate individuals not currently involved in AIDS research. Studies that are an expansion of previously funded CFAR supplements or funded NIH applications that do not address new specific aims are not eligible for funding under this announcement. Awards will be made as supplements to the UW/FHCRC CFAR grant.

Application Process

See the [full announcement](#) for more detail on the 5 areas of scientific interest listed above. CFARs are strongly encouraged to submit projects in collaboration with investigators and disciplines not usually involved in HIV research. Involvement and mentoring of early stage investigators is also strongly encouraged. This opportunity should build research capacity at the CFAR institution or at partnering foreign institution in the scientific areas specified below and is intended to complement ongoing domestic and international HIV/AIDS research efforts funded or sponsored by the NIH. International collaborations should respond to the research priorities in the foreign country.

Each CFAR is limited to submitting a maximum of one application per scientific area of interest; therefore we are conducting an internal competition to determine which applications will go forward for submission to the NIH. To apply for this opportunity, please submit a concept proposal which addresses the following:

- A. Cover letter with title of proposed project (maximum of 81 characters), name and contact information of Project Director, and name(s) and contact information of Mentor(s), if applicable. Identify which of the five areas of scientific interest you are applying toward. Also include a table listing the key personnel to

participate in the proposed project, including the following information: Names, degrees, institutional affiliations, and roles in project. Below the table, include a description of how you have addressed the purpose of this opportunity and the eligibility requirements described in the announcement. Review the entire full announcement to ensure you are addressing all eligibility requirements. Include names and contact information of at least two non-conflicted reviewers for your proposal.

B. Description of proposal (limit one page, Arial 11 font or equivalent)

Briefly address the following:

- 1) Background and rationale for the proposal
- 2) Activities to be undertaken
- 3) Expected outcome of these activities
- 4) Expected follow-up plan upon completion of the project
- 5) A description of how the supplement and follow-up plan are expected to achieve this outcome, i.e. what is the added value of the project

Most importantly, clearly indicate how the proposed research activities are expected to lead to the development of stated goals.

Applicants are encouraged to review the review criteria listed in the full announcement.

C. NIH-formatted Biosketch of Project Director

D. Brief description of budget by cost category (salaries, benefits, supplies, equipment, travel, other services, subcontracts). Be sure that the aims of the proposal can be achieved with the given budget. Refer to the NIH Grants Policy Statement regarding allowable and unallowable costs.

SUBMIT CONCEPT PROPOSALS ELECTRONICALLY IN ONE FILE (MS Word or Adobe PDF) TO SUSAN MELLO (spmello@uw.edu) BY 9am PDT, Monday, April 21, 2014.

After selection of the finalists, full proposals (research plan can be in draft form; budget must be final) are due Monday, May 19, 2014, and research plan must be final by Tuesday, May 27, 2014.

Questions may be directed to Susan Mello (206-744-2238; spmello@uw.edu).