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**University of Washington / Fred Hutch Center for AIDS Research (CFAR)**

**2021 Request for Applications (RFA)**

**New Investigator Awards (NIAs)**

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|  | **DEADLINES** |
| **RFA Release Date** | **January 25, 2021** |
| **Key Pre-Submission Items:*****REQUIRED* Eligibility Check Email** (International Applicants Only)***REQUIRED* Letter of Intent Email****Email Requests for NIA Consultation Appointments*** ***REQUIRED (2)*: Biostatistics & Budget Consultations**
* **Optional: Additional Core/Scientific Working Group Consultations**
* **Optional: Synchronous Office of Community Engagement Consultation**
 | **March 5, 2021**(Deadline extended)**March 5, 2021**(Deadline extended)**March 5, 2021**(Deadline extended) |
| ***REQUIRED* Submission for Non-Synchronous Office of Community Engagement (OCE) Consultation****Biostatistics and Budget Consultation Window Ends****Office of Community Engagement Feedback Window Ends** | **March 12, 2021**(Deadline extended)**March 12, 2021March 19, 2021** |
| **Application Deadline** | **March 30, 2021** |
| **Review Date** | **June 15, 2021** |
| **Estimated Earliest Award Date** | **June 2021** |
| **Estimated Award Period****Projects with US-based sites onlyProjects with International sites** | **July 2021 – June 2023September 2021 – August 2023** |

 **Please read the entire RFA for detailed instructions.**

**New Investigator Awards (NIAs)**

1. **Overview**

 **Purpose**
The purpose of the UW/Fred Hutch Center for AIDS Research (CFAR) [New Investigator Awards (NIAs)](http://depts.washington.edu/cfar/find-funding/new-investigator-awards) is to encourage junior investigators (at a senior stage of training or recently independent) to conduct independent research, acquire preliminary data to use for exogenous grant submissions, publish, receive mentorship, and write one or more grants to obtain funding to continue their HIV research careers. The application process is designed to help you formulate a research proposal consistent with National Institute of Health (NIH) requirements for your future grant applications and includes opportunities to consult with experts to strengthen the study design and public health reach of your work. We are available to answer your questions throughout the process.

**Applicant Eligibility**

Applicants must:

* + 1. Have an MD or PhD or equivalent terminal degree (including an MBChB plus a Master’s Degree).
		2. Have not had a NIH R01 [or equivalent](https://grants.nih.gov/grants/glossary.htm#R01EquivalentGrant) grant in HIV.
		3. Have an appropriate appointment, as follows:
			- 1. Junior faculty (including acting positions), ***OR***
				2. a scientist completing a fellowship, ***OR***
				3. a senior post-doctoral fellow initiating a new area of HIV-related research that will form a basis for their independent program, ***OR***
				4. faculty-equivalent investigator at an international community-based organization whose primary mission is research.
		4. If from non-U.S. institutions, then also have a primary mentor at a U.S.-based CFAR affiliate (University of Washington, Fred Hutch, Seattle Children’s, Infectious Disease Research Institute, University of Hawai’i at Mānoa).
		5. Be a UW/Fred Hutch CFAR [member](https://depts.washington.edu/cfar/get-involved/cfar-membership), or have [applied for membership](https://depts.washington.edu/cfar/get-involved/cfar-membership) at the time of proposal submission.

*UW/Fred Hutch CFAR values diversity and encourages individuals from* [*underrepresented groups*](https://extramural-diversity.nih.gov/diversity-matters) *to apply.*

Applicants are limited to submitting only one application to this program per cycle. We do not allow Co-PIs to apply; only single PIs are eligible to apply.

We accept applicant resubmissions of prior-year NIA proposals that have been revised to address previous NIA reviewer critiques.

NIH K awards do not impact program eligibility as long as the requested funds support different items; the research can be on the same topic.

Successful applicants usually have some preliminary data to support their application.

Contact cfardev@uw.edu if you have questions about eligibility.

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**Types of Projects**

HIV-related research is defined broadly and includes basic science, clinical, epidemiological, behavioral, and implementation science research.

**We can only accept applications in the** [**NIH’s HIV research high or medium priority areas.**](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-15-137.html)

Please refer to the following [CFAR Clinical Clearance guidelines](https://depts.washington.edu/cfar/sites/default/files/uploads/core-program/user219/OCE/CFAR%20Clinical%20Clearance%20Guide.pdf), which are also available for download from the [NIA Awards website](http://depts.washington.edu/cfar/find-funding/new-investigator-awards).

1. **Studies that cannot be funded through the CFAR**
	1. Any clinical trial (NIH definition of a Clinical Trial ([NOT-OD-15-015](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-15-015.html))
	2. Studies involving new drugs, treatments, or devices
2. **Studies that can be funded via CFAR but require additional NIH review if selected for an Award.**
	1. Studies involving **new ways of using known drugs, treatments, or devices** (allowed on a case-by-case basis)
	2. Studies that are deemed **above minimal risk** by the Institutional IRB
	3. Studies involving **vulnerable populations** (children, pregnant women, transgender, sex workers, prisoners, refugees, individuals who are unable to provide informed consent, etc.)
	4. Studies involving **behavioral interventions** (above minimal risk)

*If you are considering a study involving approved drugs and/or standard-of-care, please contact Ruanne Barnabas, Developmental Core Director, (**rbarnaba@uw.edu**, cc:* *cfardev@uw.edu**) to determine whether your proposed project would be eligible for funding through CFAR.*

**No human subject work may be initiated until clinical approval is received.**

1. **Studies that do not require additional NIH review**

Research activities that do not include vulnerable populations (see Category II above) and present **no more than minimal risk** to human subjects as described in the [OHRP Expedited Review Categories](https://www.hhs.gov/ohrp/regulations-and-policy/guidance/categories-of-research-expedited-review-procedure-1998/index.html). Examples include but are not limited to the following:

* 1. routine blood draws
	2. non-invasive procedures routinely employed in clinical practice (e.g. ultrasound, MRI)
	3. surveys, focus groups

**Mentoring**

It is strongly recommended that applicants identify a mentor while preparing their application. If needed, please contact Ruanne Barnabas, Developmental Core Director, (rbarnaba@uw.edu, cc: cfardev@uw.edu) to provide suggestions for possible mentors. An applicant may have co-mentors, but a statement from the applicant’s primary mentor that they have read and discussed the application with the applicant must accompany the application and can be included in the letter of support from the mentor. Please note that successful applicants will form a Mentoring Committee to provide guidance for their career development and to assess progress of each NIA awardee at least annually.

**Funding Available**

Awards will be up to $45,000/year (direct costs) for non-interdisciplinary projects or up to $55,000/year (direct costs) for interdisciplinary projects. **To qualify for interdisciplinary level funding, successful applicants must demonstrate that the project work itself is interdisciplinary.** Applicants may apply for up to 2 years of funding.

Please note that for those requesting a two-year project, second year funding is contingent upon demonstration of satisfactory progress during year one.

**Budget Development Guidelines and Restrictions**

1. Applicants based at the University of Washington should not include indirect costs in their project budget, *unless* there is a foreign or domestic subcontract with an institution that does not have a UW indirect cost waiver. In this instance, the project budget should include applicable Facilities & Administrative costs for the relevant subcontract(s). See additional details below.
2. Projects with an international subcontract must include the 8% indirect cost rate as part of their direct cost total of $45,000/year or $55,000/year. A detailed and complete budget and budget justification must be provided for foreign subcontracts.
3. Please note that the CFAR does not have funds to cover additional institutional indirect costs for applicants who are not based at the University of Washington, but has negotiated indirect cost waivers from Fred Hutch, Seattle Children’s, and University of Hawai’i.
4. Requested support for project collaborators who are NOT at the same institution as the awardee should be listed as consultant costs. If the collaborator cannot accept consultancy fees, a subcontract must be issued to their institution. These costs must be listed in the detailed budget as consortium costs with applicable indirect costs included, which will count towards the direct costs limit. Please note that the CFAR has negotiated indirect cost waivers with several local partner institutions (See guideline 3 above).
5. Requested support for equipment and technology, including computers, must be fully justified in the budget justification with a clear connection to the scientific aspects of the project and not for general office use. Be sure to read our [Computer Policy](http://depts.washington.edu/cfar/sites/default/files/uploads/Computer%20Policy%202018.docx) if you would like to budget for a computer. General office supplies are not allowed.
6. Tuition, fees and stipends for graduate students are allowable within the following guideline: Total compensation (salary, fringe, and tuition/fees) cannot exceed $52,704. ([NOT-OD-20-070](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-070.html))
7. Costs associated with Institutional Review Board (IRB) review of human research protocols, or Institutional Animal Care and Use Committee (IACUC) review of animal research protocols, are not allowable as direct charges.
8. All costs must conform to the NIH Grants Policy Statement (GPS) and applicable U.S. Office of Management and Budget OMB circulars for necessity and reasonability, allocability, conformance and consistency, as well as allowability. Please follow the link below to section 7.2 cost principles section of the [NIH Grants Policy Statement](http://grants.nih.gov/grants/policy/nihgps/nihgps.pdf) for more information.

**UW-based applicants do not need to submit an eGC-1 and institutional signature on their NIA application.**

***Non*-UW applicants are required to submit a PHS 398 Form - page 1 with institutional signature as part of their NIA application.**

**Other Information**

Interdisciplinary Proposals: Multidisciplinary projects are encouraged and *are defined as projects where the research work itself is interdisciplinary*. The applicant must provide a rationale during the online submission process as to why the applicant considers the project to be interdisciplinary.

Human Participants and Animal Subjects IRB Approvals: A copy of all Institutional Biohazard, Human Participants, Animal Subjects and Institutional Review Board (IRB) approvals (if applicable) are not required before submitting an NIA application, but they must be forwarded to Linh Newcomb, CFAR Grant and Finance Manager (ltn128@uw.edu), prior to **receipt** of award funding.

1. **Pre-Submission Process**

***Required Items***

* Formal Eligibility Check (*International Applicants Only*): International applicants must obtain verification that they are eligible to apply prior to scheduling pre-submission consultations. Please email an up-to-date NIH biosketch or curriculum vitae for review to cfardev@uw.edu (cc: rbarnaba@uw.edu; Subject: 2021 NIA Eligibility Check) no later than **March 5, 2021**.
* *Note: All applicants are strongly encouraged to review our Applicant Eligibility requirements closely, even if they are exempt from a formal eligibility check requirement. Ineligible applicants are disqualified automatically. Please refer to the Applicant Eligibility section above for details, and contact* *cfardev@uw.edu* *with any questions, prior to requesting pre-submission consultations.*
* Letter of Intent: Email a non-binding “NIA Letter of Intent” listing: (1) the proposed Principal Investigator, (2) Project Title, (3) Mentor(s), and (4) names of collaborators to cfardev@uw.edu by **March 5, 2021**.
* CFAR Membership: All applicants are required to be CFAR members, or have applied for membership at the time of their proposal submission. Information about membership can be found at <http://depts.washington.edu/cfar/get-involved/cfar-membership>. Membership is free!
* Biostatistical Consultation: All applicants are required to confer with the CFAR Biometrics Core by **March 12, 2021**. There will be a limited number of virtual appointment slots available, so it is best to initiate outreach early in the process. You must *also forward your draft Aims and Methods to your assigned biostatistician (cc:* *cfardev@uw.edu**) at least 48 hours prior to your scheduled consultation***.**

Applicants with biostatistical expertise or whose projects do not require biostatistical consultation are sometimes granted a requirement waiver. Waiver requests should include justifications based on project details and/or applicant expertise, including biosketch content when relevant.

* If you are a Seattle-based investigator, contact cfardev@uw.edu (subject: NIA Biostats Consultation) by **March 5, 2021** to schedule your virtual biostatistics consultation appointment, or to request a waiver.
* If you are not based in Seattle (i.e., an international applicant), you have two consultation format options*:*
	+ **Option 1 (Virtual Consultation)**: Contact cfardev@uw.edu (Subject: NIA Biostats Consultation) by **March 5, 2021** to schedule a virtual consultation appointment, or to request a waiver.
	+ **Option 2 (Email Consultation):** Request written biostatistical feedback on your draft Aims and Methods by **March 5, 2021** via email to cfardev@uw.edu (Subject: Written NIA Biostats Feedback). *Please also* *attach your draft Aims and Methods to your email request.*
* Budget Consultation: Applicants from all institutions (including UW) are required to complete consultations with Linh Newcomb, Grant and Finance Manager, about their budgets to clarify budgetary issues by **March 12, 2021**. To arrange for your budget consultation, please send a draft copy of your budget and justification to Linh Newcomb (ltn128@uw.edu) by **March 5, 2021.**
* **NEW!** Office of Community Engagement Consultation: The [Office of Community Engagement](http://depts.washington.edu/cfar/discover-cfar/community-action-board) (OCE) helps to link our researchers with our communities with the **goal of ensuring that** **all people can benefit from scientific advances in prevention, treatment, and cure of HIV**. This opportunity will strengthen your research. The OCE engages a Community Consultative Group (CCG) of experts to provide constructive feedback and technical assistance to investigators on research proposals, grant applications, grant implementation, and research dissemination in order to effectively impact and engage communities affected by HIV.  The value added by OCE consultations may include:
* Access to perspectives from underrepresented populations affected by HIV
* Improved feasibility and acceptability of research design, methods, and results
* Improved application review scoring

*REQUIRED* OCE Consultation Items

* **Complete an** [**OCE Consultation Form**](http://depts.washington.edu/cfar/sites/default/files/uploads/core-program/user219/OCE/OCE_Consultation_Form_v1.2.pdf)
* **Record a 3-5 minute Zoom video presentation** summarizing your project, its significance, community engagement opportunities, and questions for our Community Consultative Group (CCG) reviewers, who will reply with written feedback. An [online tutorial](https://www.youtube.com/watch?v=lZHSAMd89JE) is available for instructions on how to record videos using Zoom. *Please refer to the Tips for Optimizing Your Consultation Presentation below.*
* **Forward both your completed OCE Consultation Form and video presentation** files to cfardev@uw.edu at your *soonest opportunity* and no later than **March 12, 2021**. Feedback for all applicants will be provided on a rolling, first-come, first-served basis and no later than **Friday, March 19, 2021**.

Synchronous Consultation Option: In addition to sending your required video presentation and Consultation Form, you may request a synchronous consultation with the CCG either before or after submitting your OCE files. To request a 30-minute meeting slot reservation, contact cfardev@uw.edu at your *soonest opportunity* and no later than **March 5, 2021**. Slots are limited and begin as soon as February 9, 2021.

**Tips for Optimizing Your OCE Consultation Presentation**

* Develop a slide presentation. It is recommended, but not required, to use presentation slides for your OCE video. To assist, the 2021 [NIA Awards website](http://depts.washington.edu/cfar/find-funding/new-investigator-awards) includes a link to download an [(optional) presentation template,](http://depts.washington.edu/cfar/sites/default/files/uploads/core-program/user219/OCE/2021%20NIA_OCE%20Presentation%20Template.pptx) which you will find overlaps greatly with the [OCE Consultation Form](http://depts.washington.edu/cfar/sites/default/files/uploads/core-program/user219/OCE/OCE_Consultation_Form_v1.2.pdf) fields. The NIA site also includes these [OCE Resources](http://depts.washington.edu/cfar/oceresources): [NIAID HIV Language Guide](https://daidslearningportal.niaid.nih.gov/local/pages/?id=17), [OCE Community Slide Introduction](http://depts.washington.edu/cfar/sites/default/files/uploads/core-program/user219/OCE/community%20summary%20slide_introduction_v4.pdf), [sample community-oriented presentation slides](http://depts.washington.edu/cfar/sites/default/files/uploads/core-program/user219/OCE/Sample%20Community%20Slide%20Language_Strategies%20for%20an%20HIV%20Cure%202020.pdf).
* Project Summary:Your project summary should include the following information in plain language:
	+ Key research questions and why they are important
	+ Anticipated key findings
	+ How is this related to HIV prevention/treatment/cure?
	+ Why should community be excited (or not) about this project?
* Questions for the OCE**:** Please consider these sample OCE consultation categories to generate your question set.

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| --- | --- |
| **Phase of Research** | **OCE Consultation** |
| Research Question Development | Research question consultation: discuss appropriateness and relatedness to the community |
| Proposal Development | Methods consultation: discuss feasibility, acceptability, consent process, recruitment and retention, dissemination |
| Project Implementation | Implementation consultation: discuss the development of protocols, educational materials, recruitment and retention, dissemination; Optional: Implementation solutions consultation |

***Optional CFAR Core/SWG Consultations***

We encourage you to utilize services from additional CFAR Cores and Scientific Working Groups (SWGs) early in the preparation of your NIA application. See **Appendix A: Optional Core/SWG Consultation Information** below for more details and/or visit the CFAR website to [search available services](http://depts.washington.edu/cfar/find-a-service). Requests to schedule any non-required NIA consultations must be made by **March 5, 2021**, noting that consultations are to be completed by **March 19, 2021**.

**3) Post-Award Requirements (if funded)**

Prior Approvals (use of human participants or animal subjects, international sites): **Prior to funding, a copy of all Institutional Biohazard, Animal Subject and Institutional Review Board (IRB) approvals (if applicable) must be forwarded** to Linh Newcomb, CFAR Grant and Finance Manager (ltn128@uw.edu). If the project involves human participants and falls under a category that requires additional NIH review, the awardee must submit their protocol and consent forms to Linh for NIH clinical clearance.

**Proposals involving either international sites and/or clinical research above minimal risk will require additional clearance from NIH prior to receipt of funding, which requires documenting IRB approval from all participating sites, human participants training certification for all key personnel, and providing the approved protocol/consent form(s)**. Please note that international projects, especially those involving human participants, can take several months to obtain all required approvals and therefore applicants should incorporate this into their study timeline.

Mentoring Committee and Agreement: Awardees will draw up a brief written agreement with their mentor and identify members of their mentoring committee.

Reporting and Presentation Requirements: Awardees will be required to submit yearly progress reports to the CFAR and, after their project is finished, make an oral presentation at the annual UW STD & AIDS Research Symposium or another appropriate CFAR-sponsored event. The chair of the mentoring committee will also be required to submit a brief progress report annually before Year 2 funding can be received. Additionally, *we expect awardees to disseminate the results from NIA projects to the communities relevant to the research, ideally both through scientific and community forums, and where appropriate, shared with public health decision makers.*

CFAR Support: CFAR support (P30 AI027757) must be acknowledged in all publications and presentations derived from CFAR funding (see: <http://depts.washington.edu/cfar/discover-cfar/acknowledge-cfar>). Publications supported by this award must have PMCID numbers in order to comply with the NIH Public Access Policy.

Other Support: In the event that pending other support is funded which overlaps with or reduces your effort on this CFAR project, you must notify the Linh Newcomb, CFAR Grant and Finance Manager (ltn128@uw.edu). Your application aims and budget will be reviewed and if it is determined that you are unable to meet the specific aims of your CFAR proposal, the CFAR award will be revoked.

**4) Review Criteria**

* Impact and Scientific Merit of the proposal and the likelihood of the project to exert a sustained powerful influence on the field. Will this proposal be likely to provide information that can significantly advance our understanding of HIV and/or provide preliminary data that is likely to lead towards independent research grant funding?
* Significance – Does the study address an important problem consistent with the objective to advance our understanding of *HIV* prevention/treatment/cure? If the aims are achieved, how will scientific knowledge be advanced? What will be the effect of these studies on the concepts or methods that drive the field of HIV research? *Address why community should be excited (or not) about this project?*
* Investigator – Are the PI, mentor(s), collaborators, and other researchers well suited to the project? Does this person have appropriate experience and training? If the project is collaborative, do the investigators/mentors have complementary expertise?
* Innovation – Does the project employ novel concepts, approaches, or methods? Are the aims original and innovative? Does the project challenge existing paradigms or develop new methodologies or technologies?
* Approach – Are the conceptual framework, design methods, and analyses adequately developed, well integrated and appropriate to the aims of the project? Does the applicant acknowledge potential problem areas and consider alternatives? If relevant, is an appropriate level of collaboration with an appropriate community partner described? *How does the PI propose to engage community in their project workflows (e.g., ideation, implementation, and/or dissemination)?*
* Impact of Project on Pathway to Independence – Will the project help prepare the applicant for a career as an independent HIV researcher **(as described in section A of the applicant’s biosketch)**? Will the proposed mentorship aid in the investigator’s career development? Does the project take the NIH guidelines on rigor and reproducibility into consideration? (Please also refer to the [NIH’s Rigor and Reproducibility Guidelines](http://grants.nih.gov/reproducibility/index.htm)).

**APPLICATION INSTRUCTIONS**

**After completing all pre-submission requirements, submit the following in one PDF (preferred) or MS Word file by 11:59 p.m. PDT on March 30, 2021 to** [**https://depts.washington.edu/cfar/find-funding/new-investigator-awards/submission-form**](https://depts.washington.edu/cfar/find-funding/new-investigator-awards/submission-form)**. NOTE: The NIA Online Submission Form has several fields that you will need to complete to submit your proposal. They are listed below so that you can prepare your answers in advance.**

* The proposal should be written in English on [PHS 398 forms](https://grants.nih.gov/grants/funding/phs398/phs398.html) and should follow a modified NIH investigator initiated grant application (R01) format.
* Bibliography and References Cited do not count toward the 5-page limit for the Research Plan (Specific Aims through Approach). Please see details below.
* No appendices are allowed.
* Do not submit Targeted/Planned Enrollment Tables.
* Submit a detailed budget, and not a modular budget.

**Complete Proposals Include**:

* 1. First Page (PHS 398 Form page 1). Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_fp1.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/fp1.pdf)).
	+ **Institutional sign-off for non-UW applicants is required.**
* 2. Project Summary Page: (PHS 398 Form page 2 - Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_fp2.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/fp2.pdf))
* 3. Detailed budget for first 12 month period: (PHS 398 Form page 4 - Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_fp4.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/fp4.pdf))
* 4. Complete 2-year budget and justification: (PHS 398 Form page 5 - Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_fp5.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/fp5.pdf))
* 5. Resources page (PHS 398 Format - Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_resources.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/resources.pdf); maximum length 1 page)
* 6. Biographical Sketch for the NIA applicant (Download: [MS Word](https://grants.nih.gov/grants/forms/biosketch-blankformat.docx))
	+ **Use section A to answer the question: *How will the CFAR NIA prepare you for a career as an independent HIV investigator?***
* 7. Biographical Sketch for only the primary NIA mentor and any mentors who are located at non-Seattle institutions.
* 8. Resubmission Information (if applicable; maximum **1** page) Use PHS 398 Continuation Format pages (Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_continuation.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/continuation.pdf)).
	+ Previous application title and date submitted
	+ Major changes from the prior application
	+ Your response to the reviewers’ comments from your prior submission
	+ Any other information relevant to the submission
* 9. Research Plan (Maximum 5 pages for sections a-d below). Use PHS 398 Continuation Format pages (Download: [MS Word](https://grants.nih.gov/grants/funding/phs398/398_continuation.docx) or [PDF](https://grants.nih.gov/grants/funding/phs398/continuation.pdf)).
	+ Specific Aims (suggested length **½** page)
	+ Significance (suggested length **1½** pages). Please use this section to address:
	+ Innovation (suggested length **½** page)
	+ Approach (suggested length **2½** pages)
* 10. Bibliography and References cited (as needed)
* 11. Plan for Protection of Human Participants (if applicable; maximum **1** page)
* 12. Plan for Care and Ethical Treatment of Animal Subjects (if applicable; maximum **1** page)
* 13. Mentor’s Letter of Support (should include the statement, “**I have read and discussed this application with [applicant name] and am supportive of its submission**.”)
* 14. Letters of support (restricted to **mentor(s)** and any **community-based collaborators** for the proposed project).

[**NIA Online Submission Form**](https://depts.washington.edu/cfar/find-funding/new-investigator-awards/submission-form) **Fields:**

***Required***

* PI Contact Details, Degree(s), Institution, Academic Title(s)
* Project Title
* Topic Key Words (5-10)
* Lay Language Project Summary
* Justification for Interdisciplinary Award (if applicable)
* Primary Mentor Name, Email and Institution
* Annual Budget Amounts: Year 1 Direct/Total Costs, Year 2 Direct/Total Costs
* Suggested Reviewers (Required: 2 non-Seattle-based, non-conflicted senior investigators)

***Optional***

* Confidential PI Demographic Data Questionnaire
* Does your project investigate health disparities in U.S.-based, underrepresented racial/ethnic minority populations? (YES/NO)
* Is this application a resubmission? (YES/NO)
* Other Mentors’ Name(s), Email(s), Institution(s)
* Consultant(s)/Collaborator(s) Name(s), Email(s), Institution(s)
* Regulatory Information:
* Will any research or other work be conducted in a foreign country? (YES/NO)
* Does this study involve animals? (YES, live animals/YES, stored specimens/NO)
* Does this study involve human participants? (YES, involves human participants/YES, but is human participants exempt/NO, does not involve human participants)
* Does the study involve procedures or behavioral interventions deemed above minimal risk?(OPTIONAL - human participants only) (YES/NO)
* Does your study include vulnerable populations? (OPTIONAL - human participants research only)
	+ Prisoners
	+ Refugees
	+ Children (up to age 18)
	+ Pregnant persons, neonates, fetuses
	+ Other vulnerable population:\_\_\_
* Are you submitting an interdisciplinary proposal? (NO; budget is a maximum of $45,000/year/YES; budget is a maximum of $55,000/year)

#### APPENDIX A: OPTIONAL CORE/SWG CONSULTATION INFORMATION

 **Core Consultations**

[Behavioral Science Core](http://depts.washington.edu/cfar/discover-cfar/cores/sprc): Provides resources to catalyze new behavioral science research that will contribute to curbing the global HIV epidemic and improve outcomes along the continuum of HIV prevention and care. Applicants proposing a study involving behavioral or qualitative research should complete an online Behavioral Science Research consultation form and email Danielle Terrill (dterrill1@uw.edu, cc: cfardev@uw.edu) to have an expert consult regarding their study.

[Clinical Cohort and Comorbidity Research Core](http://depts.washington.edu/cfar/discover-cfar/cores/clinical-epidemiology-and-health-services-research): Helps researchers access and interpret the comprehensive database of the UW HIV Cohort Study. Applicants proposing a study involving longitudinal data from the UW HIV Clinical Cohort or research datasets from the UW HIV Information System should contact Stephen Van Rompaey (kelpie@uw.edu) to have an expert consult with them regarding their study.

[Translational Research Science Sub-Core](http://depts.washington.edu/cfar/discover-cfar/cores/clinical-and-retrovirology-research): The Translational Research Subcore (formerly the Clinical Retrovirology & Research Core) helps investigators perform clinical studies by supporting enrollment of people living with HIV, prospective collections of samples, facilitating use of repository specimens, and assisting with overall study logistics and implementation. Applicants proposing clinical, translational, sociobehavioral or basic research projects that require access to research space, local research participants, and/or clinical specimens/procedures should contact Kate Thanel (kthanel@uw.edu) to have a professional consult with them regarding their study.

[HIV-Associated Malignancies Core](http://depts.washington.edu/cfar/discover-cfar/cores/aids-associated-infections-and-malignancies): Provides assays and data instruments to enable studies of HIV-associated malignancies. Applicants proposing a study involving HIV-associated malignancies should contact Katie Maggard (kmaggard@fredhutch.org) to have an expert consult with them regarding their study.

[Immunology Core](http://depts.washington.edu/cfar/discover-cfar/cores/immunology): Provides advanced tools and training for evaluating humoral and cellular responses to HIV infection. Applicants proposing a study involving immunology should contact Stephen De Rosa (sderosa@fredhutch.org) to have an expert consult with them regarding their study.

[Implementation Science Core](http://depts.washington.edu/cfar/discover-cfar/cores/implementation-science): Provides resources to develop implementation science expertise within the CFAR community. Applicants proposing a study in the field of implementation science should contact Danielle Terrill (cfar@uw.edu) to have an expert consult with them regarding their study.

[Retrovirology and Molecular Data Science Core](http://depts.washington.edu/cfar/discover-cfar/cores/molecular-profiling-and-computational-biology): Assists researchers in viral sequence analysis. Facilities use of frozen blood-derived specimens and data from the Seattle Infection Clinic Cohort. Applicants proposing a study involving sequence-based assays should contact James Mullins (mullspt+cfar@uw.edu) to have an expert consult with them regarding their study.

**Scientific Working Group (SWG) Consultations**

[Adolescent Health SWG](http://depts.washington.edu/cfar/discover-cfar/scientific-working-groups/adolescent-health): Catalyzes innovative research by bringing together investigators with interest and experience in addressing the unique issues facing adolescents in HIV treatment, cure, and prevention, including development of biomedical HIV prevention approaches, optimized models for care and treatment, and relevant behavioral and laboratory science. Applicants proposing a study involving adolescent health should contact Renee Heffron (rheffron@uw.edu) to have an expert consult with them regarding their study.

Cure SWG: Provides infrastructure that fosters new ideas, engages the community, and promotes the development of novel curative treatments for HIV and develops new intra-/inter-CFAR projects and funding applications on curative therapies for HIV. Applicants proposing a study in HIV cure should contact Tom Andrus (tandrus@fredhutch.org) to have an expert consult with them regarding their study.

[eHealth SWG](http://depts.washington.edu/cfar/discover-cfar/scientific-working-groups/ehealth): Promotes multidisciplinary collaborations and provides coordination between CFAR investigators currently working independently in Electronic health (eHealth), mobile health (mHealth), and related digital technologies (“eHealth”). Applicants proposing a study involving eHealth, mHealth, and related technologies should contact Joanne Stekler (jstekler@uw.edu) to have an expert consult with them regarding their study.