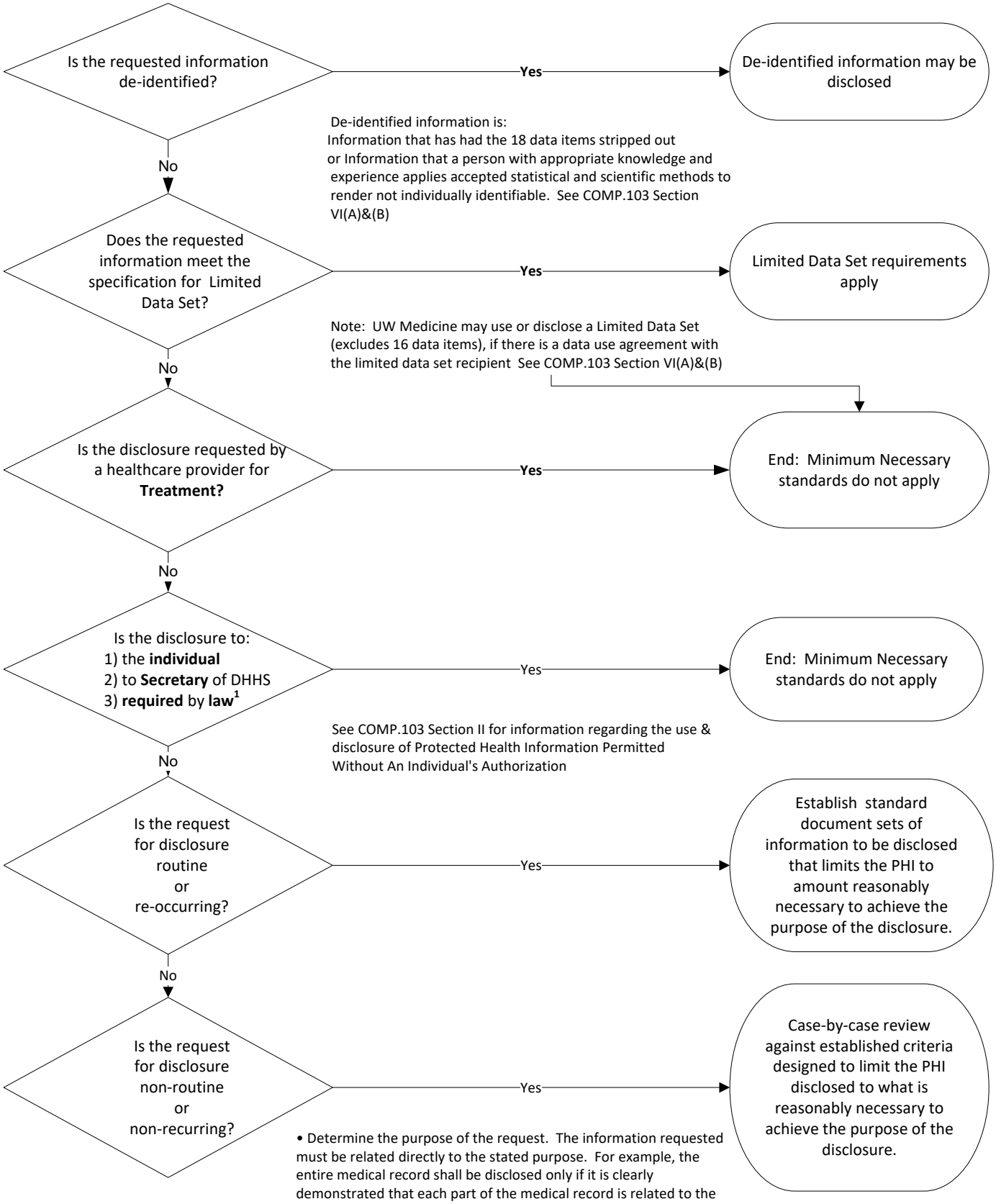
UW Medicine

'Minimum Necessary' Disclosure Decision Tree



De-identified information is:
Information that has had the 18 data items stripped out
or Information that a person with appropriate knowledge and experience applies accepted statistical and scientific methods to render not individually identifiable. See COMP.103 Section VI(A)&(B)

Note: UW Medicine may use or disclose a Limited Data Set (excludes 16 data items), if there is a data use agreement with the limited data set recipient See COMP.103 Section VI(A)&(B)

See COMP.103 Section II for information regarding the use & disclosure of Protected Health Information Permitted Without An Individual's Authorization

- Determine the purpose of the request. The information requested must be related directly to the stated purpose. For example, the entire medical record shall be disclosed only if it is clearly demonstrated that each part of the medical record is related to the reason the request is being made.
- Identify and request the data elements required to fulfill the purpose of the request. To the extent possible, the request should be specific both as to the documents being requested and the applicable time period.
- Verify that the minimum amount of data necessary to complete the request has been requested and that purpose could not be achieved by requesting deidentified information.