

 GENERAL

Use a Compatible Browser	Recommend most recent version of Firefox, Chrome or Safari. Have at least two browsers installed on your computer. Keep browsers, Adobe Flash and Java updated. Go to <a href="#">Test Your Tech</a> page to see if your system meets the requirements.
<a href="#">Navigate</a> Canvas	Main areas of navigation in Canvas: Dashboard, Global Navigation, Side Bar and Course Navigation. The Hamburger icon  in the upper left of screen toggles the Course Navigation menu to show or hide.
Set Your Preferences!	<a href="#">Notifications</a> allow you to set how often you want to be notified of course events. You can choose to receive them right away, daily, weekly or not at all. To set up, go to global navigation, click on <b>Account</b> then <b>Notifications</b> .
Use the Calendar	The Canvas <a href="#">Calendar</a> shows all your assignments and events for all your Canvas courses in one place.
Mobile, Mobile, Mobile!	You can access Canvas on your mobile device that helps you stay current with your courses anywhere you go. Go to the <a href="#">Mobile Guides - Canvas by Instructure</a> for Android and iOS devices.
Get Help	You have several options for getting help using Canvas. <ul style="list-style-type: none"> <li>• Call: (206) 685-6372 or Email: <a href="mailto:dltechsupp@pce.uw.edu">dltechsupp@pce.uw.edu</a></li> <li>• <a href="#">Canvas Orientation for Students</a>: online self-paced course</li> <li>• <a href="#">Canvas Student Guides</a> and <a href="#">Video Guides</a></li> <li>• <a href="#">UW Canvas Help for Students</a></li> </ul>

 ASSIGNMENTS

<a href="#">Assignments</a> in Canvas	Keep track of assignments and due date from the Sidebar To Do list, calendar and if available the syllabus, assignments or modules pages.
<a href="#">Submit assignments</a>	Online submissions can be a file, text submission, media or URL submission.
Typing a response to a discussion, assignment or quiz in a text box	If response is more than one or two sentences, we recommend composing it in a word processor or notepad. Then copy/paste into the text box. This will ensure that you have a backup in case anything happens.
Wait for verification that your assignment has submitted	A submission box appears on the sidebar showing the submission was turned in correctly, includes date/time stamp, a link to your document if uploaded, and any comments you made. Do not leave the page until you see this submission box.
Don't miss assignment feedback	Look for the speech icon  next to assignments on the Grades page for feedback. Your instructor may also leave comments located in the assignment sidebar or in your assignment submission as annotations.

 DISCUSSIONS

<p><a href="#">Discussions</a> can be focused or threaded</p>	<p>Focused discussion replies are shown in hierarchal order. Threaded discussions are hierarchal, collapsable and expandable.</p> <ul style="list-style-type: none"> <li>Each thread shows the number of new replies and total replies.   means 1 unread, 4 total replies.</li> <li>Use the  collapse icon to list individual threads.</li> <li>Hover over the top of thread and click the  arrow down to expand the thread.</li> </ul>
<p>Embedding images into a discussion reply</p>	<p>Do not try to copy/paste. Use the embed image icon  on the toolbar.</p>

 QUIZZES

<p>Taking a <a href="#">Quiz</a> in Canvas</p>	<ul style="list-style-type: none"> <li>Make sure you have a reliable internet connection when taking a quiz. Recommend: use a laptop or desktop with ethernet cable plugged directly into your computer.</li> <li>Use a wired high-speed connection; a wireless connection will work, but is not recommended.</li> <li>Do not recommend taking tests on mobile devices such as phones or tablets. Not all quiz settings or question types are compatible with the mobile app yet.</li> <li>Do not navigate to other locations or applications in Canvas after the test opens.</li> <li>Do not use any of the browser navigation buttons (i.e. Back, Forward, Home, etc.)</li> <li>Turn off Popup blockers.</li> <li>Do not click <b>Submit</b> until you have completed the test.</li> </ul>
<p>Timed quiz</p>	<p>If a quiz has a time limit, once you click the Take the Quiz button, this will begin the timer. You must complete the entire quiz in one sitting. Timed quizzes automatically end when the allotted time is up. You will receive an alert with one minute remaining.</p>
<p>Locked out of quiz</p>	<p>If you are in the middle of a quiz and are kicked out for any reason, immediately try to log back in to finish the exam. If you get locked out, contact your instructor immediately.</p>