The setting here will be the defaults for all the meeting you create going forward

Settable on meetings

Settable on meetings

This is almost always the best option, settable in your meeting

Settable in your meetings, OK for smaller meetings

Added security scheduling meetings, not setting in your meeting

Added security for starting meetings, not settable in your meeting

Only lets participants in that are authenticated with a NetID, helps stops intruders from interrupting your meeting., HOWEVER it can cause issues for users

Please do not edit these settings

This helps keep intruders out of your meeting, HOWEVER it can cause issues for users attending from off-site.
Require a password when scheduling new meetings
A password will be generated when scheduling a meeting and participants require the password to join the meeting. The Personal Meeting ID (PMI) meetings are not included.

Require a password for instant meetings
A random password will be generated when starting an instant meeting

Require a password for Personal Meeting ID (PMI)

Embed password in meeting link for one-click join
Meeting password will be encrypted and included in the join meeting link to allow participants to join with just one click without having to enter the password.

Require password for participants joining by phone
A numeric password will be required for participants joining by phone if your meeting has a password. For meeting with an alphanumeric password, a numeric version will be generated.

Mute participants upon entry
Automatically mute all participants when they join the meeting. The host controls whether participants can unmute themselves.

Upcoming meeting reminder
Receive desktop notification for upcoming meetings. Reminder time can be configured in the Zoom Desktop Client.
In Meeting (Basic)

Require Encryption for 3rd Party Endpoints (H323/SIP)
Zoom requires encryption for all data between the Zoom cloud, Zoom client, and Zoom Room. Require encryption for 3rd party endpoints (H323/SIP).

Chat
Allow meeting participants to send a message visible to all participants
○ Prevent participants from saving chat

Private chat
Allow meeting participants to send a private 1:1 message to another participant.

Auto saving chats
Automatically save all in-meeting chats so that hosts do not need to manually save the text of the chat after the meeting starts.

Play sound when participants join or leave
Play sound when participants join or leave

File transfer
Hosts and participants can send files through the in-meeting chat.

Feedback to Zoom
Add a Feedback tab to the Windows Settings or Mac Preferences dialog, and also enable users to provide feedback to Zoom at the end of the meeting

Display end-of-meeting experience feedback survey
Display a thumbs up/down survey at the end of each meeting. If participants respond with thumbs down, they can provide additional information about what went wrong.

Co-host
Allow the host to add co-hosts. Co-hosts have the same in-meeting controls as the host.
Polling
Add 'Polls' to the meeting controls. This allows the host to survey the attendees.

Always show meeting control toolbar
Always show meeting controls during a meeting

Show Zoom windows during screen share

Screen sharing
Allow host and participants to share their screen or content during meetings

Who can share?
- Host Only
- All Participants

Who can start sharing when someone else is sharing?
- Host Only
- All Participants

Disable desktop/screen share for users
Disable desktop or screen share in a meeting and only allow sharing of selected applications.

Annotation
Allow participants to use annotation tools to add information to shared screens

Whiteboard
Allow participants to share whiteboard during a meeting

Remote control
During screen sharing, the person who is sharing can allow others to control the shared content

Nonverbal feedback
Participants in a meeting can provide nonverbal feedback and express opinions by clicking on icons in the Participants panel.

Join different meetings simultaneously on desktop
Allow user to join different meetings at the same time on one desktop device.
Join different meetings simultaneously on desktop
Allow user to join different meetings at the same time on one desktop device.

Allow removed participants to rejoin
Allows previously removed meeting participants and webinar panelists to rejoin.

Allow participants to rename themselves
Allow meeting participants and webinar panelists to rename themselves.

In Meeting (Advanced)

Breakout room
Allow host to split meeting participants into separate, smaller rooms.

Remote support
Allow meeting host to provide 1:1 remote support to another participant.

Closed captioning
Allow host to type closed captions or assign a participant/third party device to add closed captions.

Save Captions
Allow participants to save fully closed captions or transcripts.

Language Interpretation
Allow host to assign participants as interpreters who can interpret one language into another in real-time. Host can assign interpreters when scheduling or during the meeting.
Join different meetings simultaneously on desktop
Allow user to join different meetings at the same time on one desktop device.

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In Meeting (Advanced)

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Email Notification

When a cloud recording is available
Notify host when cloud recording is available
☐ Send a copy to the person who scheduled the meeting/webinar for the host

Recommended for cloud recorded meetings, not settable in your meeting

You can go to the ZOOM Site and get your recordings

When attendees join meeting before host
Notify host when participants join the meeting before them

Recommended, not settable in your meeting

When a meeting is cancelled
Notify host and participants when the meeting is cancelled

Recommended, not settable in your meeting

When an alternative host is set or removed from a meeting
Notify the alternative host who is set or removed

Recommended, not settable in your meeting

When someone scheduled a meeting for a host
Notify the host there is a meeting is scheduled, rescheduled, or cancelled

Recommended, not settable in your meeting

When the cloud recording is going to be permanently deleted from trash
Notify the host 7 days before the cloud recording is permanently deleted from trash

Recommended, settable in your meeting
Blur snapshot on iOS task switcher
Enable this option to hide potentially sensitive information from the snapshot of the Zoom main window. This snapshot displays as the preview screen in the iOS tasks switcher when multiple apps are open.

Direct call a room system
Enable direct call to a room system from client

Invitation Email
Your meeting attendees will receive emails in language based upon their browser/profile settings. Choose languages which your expected attendees will receive content in to edit.

Choose email in language to edit [English] Send me a preview email

Schedule Privilege
You can assign users in your account to schedule meetings on your behalf. You can also schedule meetings on behalf of someone that has assigned you scheduling privilege. You and the assigned scheduler must be on a Paid plan within the same account.

Assign scheduling privilege to No one I can schedule for No one

Integration Authentication
key: 7BpInCmKTb-Q3yPnx.5ceA Secret: a8gnrs7DLhaVP2aAURg5z8R7LxKAI9v95D0h

Regenerate

No recommendation, not settable in your meeting
No recommendation - generally off, not settable in your meeting
No recommendation, not settable in your meeting
No recommendation, not settable in your meeting
There is no need to regenerate these values unless you have an integrated application that requires it.