# Six Building Block Opioid Management Program

## Partnership Commitment Letter

Thank you for joining this partnership to improve opioid prescribing! This document serves as a commitment to participate in the Six Building Block Opioid Management Program from the date of signature through \_\_\_\_\_\_\_\_\_.

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Organization

Practices are participating in this program to implement a team-based “best practices” approach for improved opioid prescribing and monitoring. Organizations receive practice coaching, group, and one-on-one learning opportunities for approximately 15 months to improve how to monitor and care for patients using chronic opioid therapy for chronic non-cancer pain.

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| Over the course of 15 months the Six Building Blocks Opioid Management Program Team will provide: 1. Orientation of the Opioid Improvement Team to the Six Building Blocks (6-BBs).
2. Preparation for and conduct of an in-person kickoff event with the clinic opioid improvement team and clinic providers and staff.
3. Guidance in the selection of a program aim and the development of a plan to achieve 6-BBs milestones.
4. Quarterly practice facilitation calls to review the action plan, discuss and problem solve barriers to 6-BBs implementation, and self-assess progress on implementing the 6-BBs.
5. Provision of 6-BB resources. Examples of these include: model policies, treatment agreement, workflows, and patient education materials.
6. Assistance in connecting the organization’s providers to the Prescription Monitoring Program.
7. As needed calls to address ad hoc questions and concerns raised by participating clinical organizations.
8. Monthly shared learning calls at which participating sites learn from each other as they implement the 6-BBs.
9. Connection to weekly University of Washington TelePain sessions, which offer an audio and videoconference-based knowledge network of inter-professional specialists with expertise in the management of challenging chronic pain problems.
10. Facilitation of a closing site visit to review progress made and discuss plans for maintenance of changes made and next steps.
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| Over the course of 15 months the organization commits to making practice changes to improve opioid prescribing by: 1. Providing vocal, engaged leadership throughout the program.
2. Creating an Opioid Improvement Team. This team will include a clinical champion, a program manager, a tracking and monitoring lead, and others from your clinic as desired.
3. Regularly updating your plan to achieve 6-BBs milestones.
4. Providing protected time for a designated staff member to develop and begin implementing an approach to tracking and monitoring patients on chronic opioid therapy, including:
* Updating patient data, as necessary;
* Generating reports for patient care planning;
* Generating regular performance reports for the Opioid Improvement Team.
1. Providing protected time for the Opioid Improvement Team to meet internally at least once each month to develop and work on improvement goals.
2. Providing time to participate in calls with the Practice Coach as indicated above.
3. Providing time for your clinical champion and other clinicians and staff to attend regular TelePain webinars with clinical experts to help with specific challenges related to opioid prescribing.
4. Being willing to share your policies, procedures, and materials as appropriate with the Six Building Blocks team and with regional colleagues to maximize learning for all.
5. Participating in program assessment activities:
* A self-assessment completed by the Opioid Improvement Team at the kickoff, mid-point, and end of the 15 months of practice support;
* A brief survey completed by all providers and staff at the kickoff and at the end of the 15 months of practice support.
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**Termination of Partnership**: This partnership may be terminated by either the Six Building Blocks Opioid Management Program Team or the Participating Practice, for any reason, with written notice.

**Signatures**:

For the Practice: For the Program Team:

By: By:

Print Name: Print Name:

Title: Title:

Date: Date: