# Six Building Blocks Monitor & Sustain Activities Checklist

Below is a list of activities for the final stage of implementing the Six Building Blocks, *Monitor & Sustain*. Consider this list a starting place of activities, which you can adjust depending on your current status and priorities.

### Leadership & consensus

[ ]  Continue to protect time for improvement team to meet and work

[ ]  Continue to engage leadership, staff, and clinicians by regularly sharing data and stories

[ ]  Assess adequacy of resources needed to support opioid management processes and identify additional resources if needed

[ ]  Obtain feedback from staff and clinicians and adjust as necessary

[ ]  Identify reluctant clinicians and staff and identify strategies to improve engagement

[ ]  Stay up to date with guidelines and regulations (Medicaid, CDC, state, etc.)

### Policies, patient agreements, & workflows

[ ]  Revisit and revise policies, patient agreements, and workflows, as needed based on feedback and new evidence

### Tracking & monitoring patient care

[ ]  Adjust and iterate best possible tracking & monitoring approaches

### Planned, patient-centered visits

[ ]  Offer educational opportunities in opioid management, empathic communication, and patient involvement

[ ]  Integrate opioid management processes into standard trainings, including onboarding new employees

[ ]  When workflows need development or updating, involve those who will do the work and do small cycle tests of change before implementing changes across the organization

### Caring for complex patients

[ ]  Ensure clear referral pathways for complex patient resources and close the loop on referrals

[ ]  If not already in place, consider providing opioid use disorder treatment within the clinic

### Measuring success

[ ]  Produce provider-specific reports on performance measures and discuss during medical staff meetings

[ ]  Regularly review performance measure data at the level of the clinic during staff meetings and other opportunities

[ ]  Identify additional opportunities for improvement and implement small cycle tests of change