

Trip Authorization Request

**University of Idaho
 WWAMI TRUST Program
 Moscow, ID 83844-4207 Phone 208/885-6696**

The trip authorization form must be provided to UI WWAMI Office prior to travel and before travel expenses are incurred for reimbursement.

Traveler Information	
Traveler:	E-Mail:
Form Date:	
Trip Title, Destination, Dates and Comments	
Trip Title: TRUST Travel Request for: Site Visit Conference	
Departure Date:	Return Date:
Destination:	
Estimated Cost:	
Trip Purpose/Comments	
Authorized by:	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> WWAMI Unit Administrator	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date