Below is the basic process for setting up a rotation at Swedish.

1. The student (or a representative from the student’s school) should have already made arrangements for a Swedish sponsor/mentor/preceptor working in the area of interest.
2. **The applicant must submit an online Rotation Application at least three weeks in advance of a rotation start date:**

<http://ehealth.swedish.org/gme>

Under “All Other Applicants”, select “Apply Here”

Then, select Option 1

Once the application is received, there will be a follow-up communication with an onboarding checklist of required documents.  A partial list of items is given below in order to give the applicant a headstart in gathering documents for submission:

* **Confidentiality Form** (will be provided; must be signed and submitted)
* **Background Check** or **Letter of Good Standing**
* **Health Insurance Verification**
* **Liability Insurance Verification**
* **Full Immunizations Record**, including current TB test reports (2-step PPD or Quantiferon Gold) and flu immunization – (exact requirements attached)
* **Photo** (jpeg; passport-style)

Questions? Please contact:

**Carlos Rustia**

Medical Education Onboarding | Medical Education Administration

206-386-2261

Swedish Medical Center | 747 Broadway, Seattle, WA 98122