

GME 102: New Program Director & Administrator Orientation

Agenda

January 26, 2018 | 8:00 a.m. – 4:00 p.m.

South Lake Union, Orin Smith Auditorium

CME Activity #DC1802

Guidebook Code: **012618GME102**

Welcome & Developing Your Program		
8:00-8:10	Welcome and Introductions	Jennifer Best, MD Associate Dean, GME
8:10-8:40	Laying the Foundation: <i>Curriculum Design</i>	Gabrielle Berger, MD Clinical Instructor, Internal Medicine
8:40-9:00	Optimizing Your Assessment System	Susan Johnston, EdD Director of Education, GME
9:00-9:30	Improving Feedback: <i>Teaching Residents to Seek It & Faculty to Give It</i>	Tyra Fainstad, MD Clinical Instructor, General Internal Medicine
9:30-10:00	Making Milestones Meaningful	John Choe, MD MPH Associate Program Director, Internal Medicine
10:00 – 10:10	Break	
10:10-10:40	Effective Clinical Competency Committees	Suzanne Murray, MD Program Director, Psychiatry & Behavioral Sciences
10:40-11:10	Annual Program Evaluations (APEs) & Program Evaluation Committees (PECs)	Chris Knight, MD Associate Program Director, Internal Medicine
11:10-11:40	Building Support for Program Administrators: Role of the PAAC	Jessica Green Education Program Manager, Urology
11:40-12:10	Best Practices for Program Orientation	Cindy Hamra, JD Assistant Dean of Administration & Operations, GME
12:10– 1:00	Lunch	
1:00-1:30	The Program-Department Partnership	TBD
1:30-2:00	Considering CLER in Your Curriculum	Nick Meo, MD Co-Director, GME Quality & Safety
2:00-2:30	Survey Says: ACGME Resident & Faculty Surveys	TBD
2:30 – 2:40	Break	
2:40-3:10	GMEPAC: Complement Change Requests	Cindy Hamra, JD Assistant Dean of Administration & Operations, GME
3:10-3:30	The ABCs of GME Financing	Paul Shin, MBA Finance Director, GME
3:30-3:50	The Single Source & Generally Accepted Funding Principles (GAFPs)	Paul Shin, MBA Finance Director, GME
3:50-4:00	Questions & Answers/Evaluations	