



**GenOM, Clean Energy & MEM-C
ALVA Summer Research Program**

Recommendation Form

Summer 2021

To the applicant: Complete the top section of this form and then give it to the individual providing your recommendation.

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone Number: _____

Applicant's Email Address: _____

TO THE TEACHER, ADVISOR, OR OTHER PERSONAL REFEREE:

Please submit this form along with a formal letter of recommendation. It is essential that this form be submitted with your letter of recommendation so that the student's application materials can be matched. Completed letters of recommendation should be mailed to the following address:

**GenOM Project
c/o Latoya Surratt
University of Washington
Office of Research, Box 351202
Seattle, WA 98195**

Alternatively, recommendations can also be scanned and emailed to:

E-mail: Irobin@uw.edu

Subject line: **"ALVA 2020 Recommendation: [Applicant's Name]"**

Recommendations must be postmarked or emailed by Friday, February 26, 2021.

If you have questions, please contact Latoya Surratt either by email or telephone:
206-543-3306.

RECOMMENDER INFORMATION (Please Print)

Name: _____

Title/Position: _____ Department: _____

Name of Institution/School/Company: _____

Address: _____

Phone: _____ Email Address: _____

Signature: _____ Date: _____

Helpful topics to include in the recommendation:

Letters that provide specific examples and insight about the student rather than a listing of activities are generally the most useful. While we do not have specific requirements for letters of recommendation, here is a list of topics that are helpful to us in evaluating the applicant:

- Examples of how the applicant works with others or with you
- Anecdotes about how the applicant has overcome adversity or how they deal with differences in others
- Instances that demonstrate the applicant's interest in and motivation for science or engineering
- Examples or commentary regarding the applicant's problem solving skills, creativity, intellectual ability, work habits, initiative, integrity, and character
- Any concerns you might have about the applicant.