



**GRADUATE & PROFESSIONAL
STUDENT SENATE**

Exec Meeting Minutes

February 13, 2019 | HUB 303

Members Present

GPSS President: Giuliana Conti
GPSS Secretary: Amy Gabriel
GPSS Vice President of Internal Affairs: Sydney Pearce (via phone)
GPSS Vice President of External Affairs: Kelsey Hood
GPSS Treasurer: Robby Perkins-Hood
GPSS Executive Senator: Zhiyun Ma
GPSS Executive Senator: Jackie Wong (via phone)
GPSS Executive Senator: Jacob Ziegler
GPSS Executive Senator: Michael Diamond
GPSS Executive Senator: Chris Boylan
ASUW Director of Internal Policy and the Liaison: Casey Duff

1. Call to Order **5:36 PM**

2. Approval of Minutes **5:36 PM**

Robby Perkins-High: Motions to postpone item to next meeting.

Amy Gabriel: Seconds.

3. Approval of the Agenda **5:37 PM**

Kelsey Hood: Motions to amend the agenda to add an action item for a vote on the SAGE Day on the Hill Delegation.

Jacob Ziegler: Motions to amend the agenda to include an item for the creation of the February 20th Senate Meeting Agenda.

Michael Diamond: Motions to approve the agenda as amended.

Robby Perkins-High: Seconds.

4. Welcoming New Executive Senator

5:40 PM

Giuliana Conti: Welcomes Chris Boylan, new Executive Senator. Gives an introduction about how the meetings are run. Any other tips or feedback?

Amy Gabriel: Suggests asking questions whenever have them because it is a lot to take in all at once.

Michael Diamond: Has a question for Chris – what are you most excited about working on?

Chris Boylan: Says is looking forward to networking with people outside of his department. Also interested in sustainability and exploring avenues to pursue that.

Giuliana Conti: Notes there is a letter written by a former Executive Senator, Grant Williamson, who had a lot of historical knowledge. Will send.

5. SAGE Delegation Confirmation

5:42 PM

Kelsey Hood: Says the memo passed this summer made the SAGE delegation an application process including a short essay and resume submission. Kelsey Hood, Giuliana Conti and the Chair of Judicial Committee reviewed them. Received three applications and potentially have three spots to fill. Exec needs to vote on whether to send up to 3 other delegates to DC. Would like Robby Perkins-High to take about finances of it.

Giuliana Conti: What does SAGE stand for?

Kelsey Hood: Student Advocates for Graduate Education. The group lobbies with other university presidents to advocate for grad students.

Robby Perkins-High: Notes that does not have exact numbers, but currently have funding preapproved for VP of External, President and two other delegates to go. Has not looked at last year's finances, but thinks there is some flexibility with Huskies on the Hill getting cancelled, so could send another person.

Amy Gabriel: Know there was an application to the Fun Fund. Was that for a third?

Robby Perkins-High: That was for the two people. So the delegation is currently cleared for 4, and think it would be easy to get funding for the 5th.

Kelsey Hood: Adds based on Special Allocations have money for two and thinks could fund one more. Says received three applications from: Sydney Pearce, Abbie Shew, and Brittany Whitley. Historically, only policy director has attended with President and VP of External. The reviewers ranked each application 1-3 through a point system. Brittney Whitley had 7 points, Abbie Shew had 6 points, and Sydney Pearce had 5 points. This process is currently informal, and will formalize for next year. But want to open up for opportunity for feedback.

Robby Perkins-High: Requests information about why each applicant scored what they did.

Kelsey Hood: Responds Brittney has a lot of lobbying experience, has participated in SAGE working groups and done outside lobbying as well. Also has the most contact with the leg agenda and has done a great job as chair of Legislative Advisory Board. Abbie lobbied in undergrad and helped plan Huskies on the Hill where was hoping to get more lobbying experience. Also chaired a working group for SAGE. Sydney does not have any lobbying experience, was planning on attending Huskies on the Hill. Has been the UW voting member on SAGE. Can move power to Giuliana Conti for Day on the Hill, but Sydney Pearce can offer unique experience and the VP of internal attended last year.

Giuliana Conti: Sydney Pearce was also at SAGE's Fall Summit.

Casey Duff: Why is she the voting delegate and not you?

Kelsey Hood: Since on the SAGE Executive Board cannot be a voting member.

Robby Perkins-High: Are there significant advantages to sending a third person from GPSS?

Kelsey Hood: Says it's a catch 22 – wants to keep the delegation under 6 people. So right now it is 5 and with Student Regent will be 6. Don't want UW to be seen as taking it over, but also want a large presence. There is a day when the UW delegation will be meeting with Washington representatives. It is more impactful in those meetings to have a greater diversity of experience – either way it will be all women which is awesome.

Robby Perkins-High: So the recommendation of the applicant reviewers would be to send all three?

Kelsey Hood: Notes cannot speak for all of the reviewers, but individually recommends since each candidate is uniquely qualified.

Giuliana Conti: Adds the perspectives each application brings provides richness since all have different experiences. Would recommend it – think it is necessary? That's different.

Kelsey Hood: Brittany has most experience with personal leg agenda, Abbie has the most direct organizing experience and with working groups, and the Sydney Pearce has the most experience with SAGE as an organization and going to be doing a lot of voting there.

Michael Diamond: Thinks redirecting some Huskies on the Hill money toward this is okay because it is being used for same general purpose. But when provided special project funds for this funding were we thinking it would only be staff and Officers or were we thinking it would Senators as well?

Kelsey Hood: Responds were hoping to expand beyond the office, but these were the only three applications received. Do want it to be available to Senators outside of the office. There just wasn't interest.

Giuliana Conti: Notes could help if gave more information about white papers etc., but it is a big learning curve to learn about state and national advocacy.

Robby Perkins-High: Did you have anyone apply who was disqualified because they were not on working group?

Kelsey Hood: No.

Amy Gabriel: Did you have people ask questions about applying but didn't end up applying?

Kelsey Hood: No – someone came last week to ask if the app was still open.

Casey Duff: Notes that ASUW has been coming in under budget, so if funds are there, recommends sending 3 other people if it will end up enhancing UW student experience.

Jackie Wong: Did you do a presentation on this last year?

Kelsey Hood: Thinks did briefly – it might have just been in his officer report.

Giuliana Conti: Could plan a more robust presentation after.

Jackie Wong: Thinks it would be cool to do a presentation during Senate with photos.

Jacob Ziegler: There was something because made an announcement that Kelsey Hood got the board position.

Robby Perkins-High: If were to vote to fund three people the procedure is – since Special Projects Fund would be the source for it – it would require F & B approval (if we stuck to how it was written before). But per normal Bylaws, not changing a budget line, so wouldn't need that. Thinks Exec Board should decide.

Kelsey Hood: Suggests that per the memo, need to vote on each candidate as an individual motion, so can vote and then have one candidate be conditional on the funding.

Giuliana Conti: Is this something where a motion can be made to reallocate from Huskies on the Hill to this?

Robby Perkins-High: Per previous memo, requires vote from F & B, but Exec can overwrite any memos, so could just change it. Would recommend conditionally voting on it and then having F & B give a recommendation on it.

Michael Diamond: Point of Information: Is that for all money getting moved around, or just because it is special projects?

Robby Perkins-High: Just Special Projects.

Amy Gabriel: Can you explain how we are moving special projects funding around? Thought was all being used for two, then had to decide on funding for a third.

Robby Perkins-High: Explains had the lump of Special Projects Fund of \$10,000. Previously F & B and Exec approved funding allocation for 2 people. Then Huskies on the Hill was cancelled, and there was also Special Projects money allocated for that, so now there is \$3,000, which is unallocated.

Robby Perkins-High: Could think of it as going back into the Special Projects Fund pot which requires F & B approval, or you could think of it as already being allocated for VP of External things, so could just vote on it now.

Kelsey Hood: We're on a relatively tight timeline for deciding a delegation for booking hotel rooms etc. When can F & B decide?

Robby Perkins-High: Friday.

Giuliana Conti: Because the committee that went through these applications and ranked them in order could vote one by one.

Michael Diamond: Motions to vote on the highest ranked and second ranked using already approved Special Projects allocation, then a separate motion to redirect Huskies on the Hill funding for a new third delegate with the understanding any unused money goes back to Special Projects Fund.

Robby Perkins-High: Seconds.

Giuliana Conti: Objections?

Vote on Brittney Whitley: Unanimous approval.

Vote on Abbie Shew: Unanimous approval.

Vote on redirecting funding from Huskies on the Hill to send Sydney Pearce, with all left over going back to the Special Projects Fund: Unanimous approval.

Kelsey Hood: Next step is to let candidates know the results.

6. Elections Committee

6:04 PM

Michael Diamond: Notes that Elections Committee met on Wednesday and wants to get the Elections Guide out at next Senate meeting. Will have a draft by Friday. Any new information will be specified. Proposing May 1st for Election. That would leave two remaining Senate meetings and 3 Exec meetings. Interest in electronic voting system, so the Elections Guide will say “will prepare a ballot” for now. Got feedback that people did not like that the only chance for candidates to speak with Senate is actual election day, so opened possibility of having election forums. Deciding on format, will probably be a breakout session.

Amy Gabriel: Did you ever speak to them about public forum for feedback on the Elections Guide?

Michael Diamond: Realized did not have enough time if going to have guide ready for next meeting and start advertising to give people enough time to decide to run. So message in last Senate meeting was supposed to be that the Committee wanted people to come talk with us.

Giuliana Conti: How else are you soliciting feedback?

Michael Diamond: On the floor on the 20th or in early March. Things move quickly, so want it out as soon as possible.

Giuliana Conti: Knows in Diversity Committee there was a conversation about the Elections Guide and mandatory meetings.

Amy Gabriel: If decision was to get feedback via e-mail can discuss after this.

Michael Diamond: Open to changes, people are actively working on the guide.

Giuliana Conti: Poll Everywhere – have an account, and getting one made for Executive Senators, but the idea of not having tested it before the Elections is scary.

Jackie Wong: Happy to take on the responsibility of making electronic voting happen.

Giuliana Conti: Can you coordinate with Michael Diamond?

Michael Diamond: Rene said there may be issue, so need to check with her.

Amy Gabriel: Jared was specifically asking about something in Catalyst. Didn't ask about Poll everywhere.

Jackie Wong: Will work with Rene. Think it will be possible based on what ASUW does.

Giuliana Conti: So will get more updates on next Exec meeting.

Michael Diamond: Thank you everyone for committee meeting times. If haven't yet, please send.

Casey Duff: Notes that ASUW is moving away from Catalyst because it is terrible for mobile and more Senators seem to use their phones. Looking at a new program that is more mobile friendly.

7. Senate Meeting Overview

6:12 PM

Giuliana Conti: Thoughts? Seeing none.

8. Executive Senator Elections

6:12 PM

Michael Diamond: Shares a general concern about last contested Exec Senator election being Zhiyun Ma's. Does not know how historically precedented that is, but does not think it is a good sign. Thinks could be because have had elections with two openings at once, but if it's lack of knowledge or interest about what Exec Senators do, could be good to brainstorm how to share information.

Sydney Pearce: Thinks a big part is how many responsibilities Exec Senators have and it is a volunteer position. Will discuss more later, but supports rewarding Exec Senators with a stipend. Think would be more drawn to it because would feel time is more valuable.

Giuliana Conti: Also have had a collection of meetings with a lot of asks from Senators – doesn't know that has seen so many requests for people's time and commitment. So think that has affected peoples' interests and willingness to participate. Might seem like have a lot vacancies. Would love to find more ways to let Exec Senators take more roles in meetings. Will build more connection between them and Senate body.

Jackie Wong: Should survey the Senators why they individually were not interested through a President's poll.

Michael Diamond: Thinks it would be good to take nominations in the meeting preceding, as well as leaving it open via e-mail, so come into meeting with the Election with people who already have an interest. Spur of the moment is a big ask. More people may come forward if have a week to think about it.

Giuliana Conti: Chris did you know that you were going to be nominated before?

Chris Boylan: No. And still has hesitations, primarily because not sure what the role is. Also thinks the timing of it could have played a role. It is half way through the quarter and midterms coming up.

Spencer Lively (ASUW): Being involved in other organization with a similar process – there can be a lot more intentional recruiting for diversity. Can reach out to people, who may not stand up on the floor and say you’re qualified, want to ask you to run and give them time to think.

Casey Duff: Notes people are nominated and then have to go up and speak immediately. Give people a few days to prepare.

Jackie Wong: Sometimes turnaround is really fast, so perhaps more lead time and time to learn about what Exec Senators do.

Giuliana Conti: So next time have a spot open, let’s see if we can have some guidelines – start taking notes, so in years moving forward, we do not have to deal with the same issues.

Zhiyun Ma: Jacob and I ran twice to get our position – were the ones who were dedicated and prepared and wanted the spot. When ran, both times, knew there was a vacancy way beforehand. There was time and space to think and consider if this is something can do and could ask for support/questions. Also the two previous elections, were electing people because someone was stepping down, so might make a difference because not a natural term ending.

9. Olympia Update

6:22 PM

Kelsey Hood: A lot of movement happening on bills. Next Friday is policy cut off. Student loan re-financing is in committee. Student Vets mental health bill is a step ahead of where it should be. Lots of other things happening, will be putting it in a concise document.

10.FY20 Budget Proposal

6:24 PM

Giuliana Conti: Handing over chair responsibilities to Robby Perkins-High.

Robby Perkins-High: Motions to recess for five mins.

Kelsey Hood: Seconds.

Giuliana Conti: Calls meeting back to order at 6:30pm. Allocating responsibility of chair to Robby Perkins-High for this agenda item.

Robby Perkins-High: Notes has put together an officer's proposed budget. Please ask questions. Everyone received a paper copy and e-mailed copy but also has a summary Powerpoint.

Budgeting process starts with the creation of an officer's proposed budget, so Jasmine and Robby Perkins-High met with all officers and noted their priorities, then included the priorities in this version. The proposal is sent to Exec Committee and F & B Committee to workshop it. Have this meeting and next Exec meeting to approve the budget, but if seems too tight can suspend Bylaws. But need the budget approved by Senate before SAF hearing.

Amy Gabriel: What is F & B's schedule?

Robby Perkins-High: Friday, but the schedule is tight right now because hearing a lot of things and also have to do this. Once get input from both committees, combine to edit. Then takes to Senate as whole, where will note any major differences. Must present to Senate by end of this quarter. Nothing in the Bylaws about when must be approved by the Senate. But have SAF budget hearing on April 19th, so need it approved by then. Any questions about the process?

Quick rundown of funding sources. Majority is from SAF. For this current year, SAF gave \$440,000. Does not recommend asking for increase from SAF because does not think will get it.

Jacob Ziegler: Would not disagree with that.

Robby Perkins-High: SAF is deficit spending every year, and GPSS is in much better shape than everyone else. Also get support from the Provost every year.

Giuliana Conti: No guarantee will be getting that funding again. Will be meeting with him, but not necessarily hopeful.

Robby Perkins-High: Got \$30,000 past two years and \$35,000 3 years ago. Important because how buy food and alcohol with since cannot spend SAF on that. Also formed an endowment, spits out 5% can spend each year, a little over \$22,000 total.

Michael Diamond: Same restrictions as SAF on the endowment money?

Robby Perkins-High: Been told by Rene it is restricted and thinks it is since initially with SAF funding, but will confirm. General fund, is rolled over year to year when not all spent. General fund is currently much too large. At beginning of this fiscal year it was around \$392,000. Per Bylaws, supposed to have a quarter of year's operating expenses, which would make around \$270,000 expendable. It's hard to imagine needing since relatively stable funding source. Questions?

The proposed budget: Is an annual budget of \$484,000, pretty much the same as this year (\$2,000 more) based on funding from provost and spending down internal funding up to a level of \$27,000. Would result in SAF request reduction of \$15,000, which they would be happy with. Major talking points amongst the officers, that should be discussed here. Officers role during the

summer because currently considered staff part-time, unless there is an exception. Results in a point when old officers leave and new officers don't know what they are doing.

Michael Diamond: Is that a Bylaws or Election Guide thing?

Robby Perkins-High: Thinks it is an Election Guide thing – so recommend Elections Committee and Exec Senators think about it because it is a big issue. Talked about staffing and reorganizing responsibilities. There is a need for web skills. Also discussed hours per position – everyone wants staff to work a lot of hours. Executive Senator stipends. More money for marketing to promote GPSS brand on campus.

Will go through budget section by section.

Administration. Bumped out the programming budget from under this section. So everything under it is office supplies and materials. Proposing cutting office supplies budget. Office supplies has \$850 allocated each year, but never spend it. Materials and equipment. There have been three different lines for this in previous years, didn't have clear definitions, so recommending one line item at \$1,000, then any larger equipment request would go through a general fund request. Larger equipment is trickier because it varies year to year. Staff training typically budgeted at \$500/year – have not spent it.

Sydney Pearce: Has more expenses to go under it. Just have not trained staff before.

Robby Perkins-High: Current version has cut staff training budget, but can move it back. Special Projects Fund, is an interesting idea, but in execution it is challenging. Proposed removing it. Increase in adding conference travel money for non-officers to go to Day on the Hill.

Sydney Pearce: Purchased things for staff training, that probably went under office supplies. Doesn't think need \$500, thinks \$200 would be enough. Buys things like binders and materials for staff meetings.

Amy Gabriel: Nametags as well.

Sydney Pearce: Could rename to Staff Supplies. SAGE Conference Travel, estimate is \$1500 not \$1000.

Kelsey Hood: For conference travel for non-officers – is it just Day on the Hill or is it anything? Want a DOH specific line item because will need 3-4 for a delegation. Know in the past when staff sent, came out of officer's budget, now could it come out of this?

Robby Perkins-High: Yes, shouldn't be coming out of officer's travel budget. So could change to have a specific Day on the Hill line, since current line could be read to be more open ended.

Michael Diamond: If this is for Day On the Hill, saying it is going to be two officers and two non-officers, so a third officer cannot go.

Kelsey Hood: Can we just change it to SAGE Day on the Hill Travel?

Robby Perkins-High: Yes.

Sydney Pearce: Understands labeling it so it can be more broad, so other people can travel if they want to, like Treasurer and Secretary.

Robby Perkins-High: Yeah Secretary has had one added.

Sydney Pearce: Thinks Treasurer should get it as well.

Jacob Ziegler: Do we know why staff training was at \$500?

Robby Perkins-High: We do not have information about how money was spent in the past. So no. Any other thoughts? Anyone upset about cutting Special Projects?

Jacob Ziegler: Is Special Projects now coming from general fund item?

Robby Perkins-High: Some of the ones did this year are getting their own line items and then passion projects next year can be funded from General Fund approved by Exec.

Jackie Wong: Thinks that Special Projects Fund needs to be an additional conversation, so can talk though.

Robby Perkins-High: Given current structure, can make a proposal to use General Funds and then just need Exec to approve it. The Special Projects Fund actually just made things more of a hassle. Hearing people want to have staff training still. Jackie want to talk about Special Projects Fund later?

Jackie Wong: Yes.

Michael Diamond: Does anyone think we should have the Special Projects Fund?

Jackie Wong: Because of the timing – Senators didn't know much about what was happening with the special projects, so was a way for people to work on things they have an interest in.

Robby Perkins-High: The other route – is an ad to Senate to say can bring passion projects to Exec and achieve similar goal.

Giuliana Conti: Could have a memo that would allow Senators to make proposals like that so it is a living document. Could be advertised at the beginning of the year. Just comes out of General Fund.

Amy Gabriel: Agreed. Want people to feel encouraged to apply.

Casey Duff: That's how ASUW does and it has been good so far.

Robby Perkins-High: Programming and VP Internal. Have a 6-4 budgeting account is money from Provost to buy food and beverages. There is a separate account for programming. In past years there has not been a section for the programming budget, so people have not been spending out of it properly. The reason it is a separate section is ensure do not break state law and so that spend all of the Provost money. Made this solution. In past years money has been allocated to specific events, but each year officers have different ideas about what events to do, so just listed by quarter. Bucket for Committee events, in previous years Science and Policy and Diversity Committee have done this. Other Committees have expressed interest, but if want to list per committee (which is good because cannot be spent in other ways) but, then have to decide which Committees are worthy to get it next year. A line for Professional Development Events and a line for Huskies on the Hill funding. Overall, event budget is getting reduced by \$6,000. Have not ever over spent it, and always coming in under. Would spend out of programming budget for most stuff and supplemental funding lines would also be event money that is kept somewhere else.

Jackie Wong: Everything that is food expenditures is in the 6-4 accounts?

Robby Perkins-High: Yeah.

Amy Gabriel: So food for Diversity Committee should come out of 6-4 budget?

Robby Perkins-High: Yeah, buying food has been listed as a bunch of different budget numbers, which makes tracking it impossible. So any food would come out of this programming budget and no other budgets.

Giuliana Conti: One argument in support of a general fund for committee events, momentum building in establishing committees. Arts just created one, student parents are looking at creating their own committee. As GPSS is looking to become more robust – that type of funding incentivizes people.

Robby Perkins-High: Recommends clarifying which officer is in charge of it, or whether Exec board would vote and allocate.

Sydney Pearce: Thinks this is a very equitable and much smarter way to do this. Agrees with Robby Perkins-High about cutting some of the funding because do not historically spend all of it.

Robby Perkins-High: President's budget is the same as last year. Will make sure conference travel will reflect the two conferences. VP External, same as last year. Will fix conference travel here as well. Treasurer: All things that are automatically taken out of budget. Has not been changed for years. Bumped up HUB Admin fee. Justin did not know where the money came from and the money has never been transferred to the HUB. HUB provides finance tracking, HR Services and IT support. HUB is asking for money for this in their SAF funding, so if SAF were to fund HUB's portion, we could cut it from this budget. Secretary: Committee event funding is

under the program budget. Bumping diversity fund from \$4,000 to \$6,000. Adding conference travel for the Secretary and bumping Marketing from \$300 to \$1,000.

Zhiyun Ma: Can you discuss the dramatic increase in promotions and marketing budget?

Robby Perkins-High: One of the concerns is GPSS doesn't have enough brand recognition on campus, so this would be money for getting brand out on campus. This year had to spend event money on branding stuff.

Giuliana Conti: Thought last year, Brad had re-increased the Diversity Funding from \$4,000 to \$6,000.

Robby Perkins-High: It is \$6,000 this year, but it is split out to \$4,000 for grantmaking and \$2,000 for internal events. So this bumps it up to \$6,000 for grantmaking.

Jacob Ziegler: The other \$2,000 is in committee events?

Robby Perkins-High: Yes.

Giuliana Conti: Is there any merit to having general fund requests to re-up the committee programming account line?

Robby Perkins-High: Personally do think have the capacity to spend any more money on events, but could reorganize it mid-year.

Sydney Pearce: Have had a lot of issues with events in past year, so think it is best to keep it centrally located so event director can oversee it. For marketing, are we considering that the general marketing fund and then secretary oversees it?

Robby Perkins-High: As it is written year, it is a bump to \$1,000 and Secretary oversees it.

Amy Gabriel: Since that line is promotional stuff, can we rephrase it. We have been using "marketing" to describe posters and outreach. But this line is more for objects.

Sydney Pearce: Very closely linked – so if separate line items, but same section it is fine.

Amy Gabriel: Agrees.

Jackie Wong: Maybe re-wording it to promotional is good.

Robby Perkins-High: Noted. Personnel! During school year officer salaries are tied to TA/RA scale, so do not have control over them. The budget has not been updated the past few years, Officers have been getting paid around \$21,600 the past two years even though it was budgeted at \$19,000, so changed it to be reflective. Similarly tuition compensation has been budgeted at \$117,105. Have never exceeded this and have been adding a minimum of \$17,000, usually more,

to the general fund. So put it in as \$100,825. It will be \$100,000 or less, unless a doctor or dentist is an officer.

Giuliana Conti: The amount has been so high to deal with students from law, dental programs etc. The President last year wanted to implement a cap on tuition, because what happens if someone runs in one of the less regulated tuition schools, putting GPSS over budget?

Robby Perkins-High: This is one of the challenging lines that we have little control over. SAO pays it, but every year have had tuition waivers, been sending leftover money into general fund.

Jackie Wong: It is very unlikely a standard DDS or Medical student could become an officer and would be able to fulfill all of the duties.

Robby Perkins-High: Also think have been underspending for so many years, if overspend for one year it would even out. Summer. This past summer officers were staffed at half-time (20/hrs a week at \$20/hr). Right now there is no clear guidelines on hours in the office, including whether can hold another job. It's paid out as a stipend. Think it should be clarified. Two camps on it: Either want to make it so people can work another job or have this job be enough to live off of. Right now people are either working two part-time jobs which is tough or working 40 hours a week at another job on top of GPSS.

Michael Diamond: What happened this year?

Robby Perkins-High: It was paid out as a stipend. Syd and Giuliana worked remotely. Robby Perkins-High worked in the office. Kelsey and Amy held other jobs.

Giuliana Conti: Needed to be communicated earlier, because was clear it was not adequate enough, so people got other jobs. So when Officers were onboarding staff, we were also onboarding ourselves. Summer is the opportunity to set up the year. It is the time to meet with campus partners and integrate into the job.

Kelsey Hood: For VP external it is interim for the legislature, so it is the time when should start putting feelers into offices and drafting legislation. Work with WSA and have a board retreat over summer, so it is important work. There is a lot more that happens over the summer than people think. If don't take advantage of it, it is a huge detriment.

Amy Gabriel: Notes had another job, so would have had to work 60 hours a week. Wasn't able to put in 20 hours a week for GPSS, so was tough getting ready for orientations and setting up Senate. Would have loved being able to set it up, but only had September.

Sydney Pearce: Says that VP of Internal oversees all staff hiring and fall event planning. Worked well over 20 hours, but chose to not have a job because knew the work load ahead of time. Needed to be able to work, but 20 hours is not sufficient to live off of.

Robby Perkins-High: For the Treasurer, if there had been transition documents and a transition period between officers, could have done it in less time. Also notes that if not working with the other Officers, there is only so much one Officer can do.

Jacob Ziegler: Says it looks like Officers were getting paid more during the summer in previous years. If you had a livable wage, would you have spent the summer doing GPSS things? If so, what is the downside of putting you on a summer RA salary.

Amy Gabriel: Yes, because couldn't have paid rent if didn't work another job.

Sydney Pearce: Moved home and lived with parents because couldn't afford to stay on the pay.

Giuliana Conti: Took out extra loans.

Kelsey Hood: Internship suffered because doing both jobs. Didn't know if was going to get elected, so applied for the internship, then didn't want to give it up because it was a good opportunity for career advancement. Would have preferred to do GPSS if had money, but that also means asking students to put career advancement on hold.

Kelsey Hood: Motions to extend time by 10 minutes.

Jacob Ziegler: Seconds.

Giuliana Conti: One of the things that is important to consider for this upcoming summer specifically is that GPSS is coming out of a year of spring cleaning, where have repaired things within the organization and next year is going to have to build on it to solidify it.

Jacob Ziegler: It is also important because 4 officers are graduating. And it sounds like this was a burden on you – needing to do work, but not being able to fully commit to it, which is not beneficial for the organization at all.

Giuliana Conti: Summer has not been used productively in prior years – so wonder about option to use general funds to supplement this summer, see how it goes and then decide whether it is necessary for the next summer. Can general fund requests be made for a following year or do they have to pertain to the current year?

Robby Perkins-High: Typically not good practice to spend out of the general fund. If use it for an annual expense just pushing a problem down the road because it would run out. Typically do not use general funds for recurring expenses. Personnel – Staff and Exec Senators. Request to have staff start two weeks earlier. Proposal for all staff to be paid \$18 an hour and start together two weeks before school, with no partial weeks (with the exception of Thanksgiving, 3 weeks in December and Spring Break). Everyone would have 15 hours a week except for the Clerk who would have 10 hours a week. Then VP of External staff would be written in at 17, which would allow them to work 15 hours a week in the Fall and Spring, and then a little more in Winter when the VP of External is down in Olympia. Everyone thought that their staff should have more

hours. Also talked about trying to pay Executive Senators a stipend or some sort, and Rene mentioned there would be challenges with other TA/RA funding.

Kelsey Hood: Abbie who is organizing director, brought up there is going to be a very large push for voter registration before the 2020 election, so would like some money for Organizing Director to work part of the summer (next summer) to prepare. Thinks GPSS should be taking a bigger role than have in the past. Will be putting in the transition documents.

Sydney Pearce: Last year cut the Event Director hours last year and now doing this again. So will need to cut back on events if want to enforce the 15 hour weeks.

Michael Diamond: Just wants to note have had a big redistribution of funds from internal to external, since we went from only having a Policy Director, to now also having an Organizing Director.

Zhiyun Ma: Exec senator stipend. \$450/quarter doesn't really do anything even though it is better than nothing. Want to make sure mechanisms are built in so Exec Senators can have ability to take on another job to sustain themselves.

Robby Perkins-High: Got the \$450/quarter because it's paying Exec Senators for going to Senate Meeting, Exec Meeting, plus 30 mins a week. Idea was not to be a job, but to be an appreciation. Not going to add 5 new staff positions, but at the same time Exec Senators give a lot of time with no compensation (outside of networking and professional development). More of a way to thank them for time and volunteering.

Jackie Wong: Notes that since Exec Senator are on a volunteer basis, currently not being paid based on that principle. Not complaining that Executive Senators should get nothing, but thinks it should be kept to a minimum.

Michael Diamond: Great idea to show support for Exec Senators, and suggests taking out the Senate time because Senators volunteer anyway.

Jacob Ziegler: It's awesome, but there are nuances because it is now paid position, even though it is not a ton of money. Is there anything like that in ASUW?

Casey Duff: No one sits on board who isn't paid in some capacity. Have ex officio members who are employees.

Giuliana Conti: This came up at SAGE conference. Heard from other universities that all of their Exec. Board members were paid.

Kelsey Hood: But need to take with grain of salt, because their Officers did not get tuition waivers and stipends.

Giuliana Conti: Forced us to look at ethics of having volunteers sit on board when Officers are getting paid.

Jacob Ziegler: If choose to pay Exec Senators, thinks it's more important to formalize what Exec Senators do – to make sure all Executive senators are reasonably using their time and being held accountable.

Giuliana Conti: Which goes well with spring cleaning theme.

Robby Perkins-High: Grants. Recommending decreasing departmental allocations from \$5,000-\$3,000. Always give it to the same 3 departments for retreats every year.

Jacob Ziegler: Speaking from a department that uses it, has tried to advertise to other departments. Having ability to get expenses outside of department is nice. Do we not ever reach the \$5k?

Robby Perkins-High: Spent between \$3-4k last year. Also last year a couple of the transfers didn't go through. No one ever asked about the money. Compared to necessity of other grant making programs – this is the least urgent.

Jasmine Chan (Budget Specialist): It was \$2,900 last year.

Kelsey Hood: Motion to extend by 10 mins.

Michael Diamond: Seconds.

Jackie Wong: Is the department allocation used equitably?

Robby Perkins-High: Seems like it gets used by people who have used it in previous years. Different departments apply for microwaves, etc.

Jacob Ziegler: Is there a way to better advertise it?

Giuliana Conti: This is where ability to collect ourselves during the summer would help. The challenge would be not having a marketing director. This year is still rebuilding, but in future could go to advertising.

Jacob Ziegler: Comfortable with knocking it down, but it feels like it is because it is not advertised enough.

Robby Perkins-High: Thinks if it was advertised better, it could get maxed out.

Kelsey Hood: What more can we do to market it? Do we think what we send out to Senate is not getting pushed out to other people?

Zhiyun Ma: This is more about Senator training. Send out a lot of things, but we need to support Senators to reach their constituents and neighboring departments. Have heard students are more likely to read an e-mail from their college than the university.

Kelsey Hood: Would suggest decreasing the amount and then trying to market the grant to see if use increases. Do not want to just keep it in there while sitting and hoping. Can up it again in the future if need it.

Michael Diamond: Recommends move to next slide for sake of time. Has a strong interest in maintaining SAF funding.

Robby Perkins-High: Currently funding all events that has a grad student component, but funding them well below what they're requesting. Travel grants are also funded at about a third of application and probably not funding about a quarter of worthy applications. Why we would cut our SAF request. All the money we have in our general fund is money that we got from SAF that is supposed to be spent on students. It has not been. So it is challenging to make a request, when we haven't been spending it down. A lot of other units that serve grad students are asking for a third person, whereas we are trying to fund summers. SAF gives a lot of money and doesn't check on it – so need to figure out what to do with all of this money. Can add to the endowment for long term stability, or spend down general fund, or not put any in endowment, and ask SAF to cut funding by a specific amount for three years. SAF is going to be deficit spending for next 3-4 years.

Michael Diamond: Would like to see general fund be used to pay Officers for summer and increase the hours of Events Director.

Giuliana Conti: Or a few staff.

Robby Perkins-High: It is ultimately up to this group. If we do that, it will run out eventually. It is a temporary fix.

Giuliana Conti: Along that same line – still in rehabilitation. Even if it is not ongoing, this summer is an opportunity to try something with staff that haven't tried before. More robust onboarding and officers being more prepared.

Jacob Ziegler: In looking at how SAF is operating – if we have things that GPSS wants to get done, like add new positions, do we want to let SAF know about the general fund and risk them shoestringing down the line?

Robby Perkins-High: SAF is going to ask about the general fund balance.

Jacob Ziegler: Since GPSS is being more fiscally responsible, so stay the same. Thinks we should try to implement more projects.

Jackie Wong: With current Exec Board, feel like have an outstanding group that will use it. Should be as transparent as possible and be very clear about how planning to use the general

fund. Thinks should add to endowment and allow staff to utilize funds, while being careful not to be just patching up issues.

Kelsey Hood: Instead of creating new permanent staff positions – what about temporary internships that could work on important marketing projects. Because once have something off the ground, can distribute it to staff. Could open to undergrads as well.

Robby Perkins-High: Can control what is spent this year and next year, but it can change in the future.

Giuliana Conti: Like Kelsey Hood's idea because it is difficult to find people in the summer. If going to take money out of the general fund, would want to see a five-year plan. People come in and have ideas, then make massive changes which can have a butterfly effect. Want accountability moving forward, even though there is nothing can do to hold them to that. Yearly turnover needs to stop crippling GPSS in some ways.

Robby Perkins-High: Asks Giuliana to elaborate on a 5-year plan – do you mean spending plan for the general fund?

Giuliana Conti: The general fund would be a part of it. Creates accountability to the Treasurer as well. But thinking about programming roles.

Sydney Pearce: In interest of time, suggests discussing transition documents and 5-year plans another night.

Michael Diamond: A 5-year plan with help of Exec Senators could have some sticking power.

Robby Perkins-High: There seems to be very minimal agreement on what to cut. Even if hack into general fund, everything talked about tonight is not possible, so think about what you'd like to prioritize.

Kelsey Hood: Thinks it would be helpful to have a quick bullet list about what the biggest money sucks and increases are, so know what prioritizing.

Robby Perkins-High: Email Robby Perkins-High with specific interests or to talk with him more.

Michael Diamond: Executive Senators would benefit from Officers justifying why staff members need increase.

11. February 20th Senate Meeting Agenda

8:10 PM

Giuliana Conti: Do we need a speaker?

Jacob Ziegler: Do we not have any guests?

Giuliana Conti: No.

Zhiyun Ma: What if we do a break-out with time to connect and check-in with Senators. What are remaining priorities, and what do we want to achieve this quarter?

Kelsey Hood: What about the theme with officer reports – Did, Doing, Want to Do or sharing a piece about yourself.

Jacob Ziegler: People may not want complete social time, since they came to a Senate meeting. So maybe more of Senate social time – stick to what have you done as Senator.

Amy Gabriel: Likes the idea of speed dating so it is productive and fun.

Kelsey Hood: Could focus on a project they have accomplished or want to accomplish as a Senator, then connect them with people to get it started or completed.

Jackie Wong: To get creative juices flowing – it would be cool to give each school or department the floor to share about their department's history. Propose idea to Senate that different Senators can put together a history of their department/interesting facts and do a presentation.

Giuliana Conti: Not sure can pull it together in a week.

Kelsey Hood: Idea for speed dating– match up in pairs, have them write down their ideas on piece of paper. Then next Senate Meeting, also do not have a presenter, could have them do bigger groups to see if can collaborate.

Giuliana Conti: Likes the idea of building on the work from a prior meeting.

Amy Gabriel: Could do a mingle activity, using something like musical chairs.

Michael Diamond: Recommends small group discussions in response to prompts.

Amy Gabriel: Thinks movement is a good idea.

Michael Diamond: Thinks should do a small group activity and the person leading it, decides how it is done.

Amy Gabriel: Volunteers to do it.

Robby Perkins-High: Seconds.

Michael Diamond: Motions to add Elections Committee Updates headed by Frances Chu.

Jacob Ziegler: Seconds.

Sydney Pearce: Upcoming events. Husky Seed Fund.

Kelsey Hood: Olympia Update will be given by Brittany Whitley.

Amy Gabriel: Judicial Committee Seat.

Sydney Pearce: Officer reports.

Jacob Ziegler: Could it be Executive Reports?

Michael Diamond: President's poll.

Kelsey Hood: Can we limit the amount of questions that we ask? I think we should be strategic about how we're using it because frequently running over time.

Sydney Pearce: If doing a small group activity, do not think we need a President's Poll.

Jackie Wong: Could think of a creative way to incorporate Poll Ev into the activity.

Giuliana Conti: That's a good idea because wants data, but don't want to be too cumbersome. Will work with Amy to make it work.

Robby Perkins-High: Motions to approve.

Amy Gabriel: Seconds.

12. Adjournment

8:29 PM

Robby Perkins-High: Motions to Adjourn.

Michael Diamond: Seconds.
