



**GRADUATE & PROFESSIONAL
STUDENT SENATE**

Exec Meeting Minutes

December 5, 2018 | HUB 303

Members Present

GPSS President: Giuliana Conti
GPSS Secretary: Amy Gabriel
GPSS Vice President of External Affairs: Kelsey Hood
GPSS Vice President of Internal Affairs: Sydney Pearce
GPSS Treasurer: Robby Perkins-Hood
GPSS Executive Senator: Zhiyun Ma
GPSS Executive Senator: Jackie Wong
GPSS Executive Senator: Jacob Ziegler
GPSS Executive Senator: Michael Diamond
ASUW Director of Internal Policy and the Liaison: Casey Duff

1. Call to Order

5:42 PM

2. Approval of the Agenda

5:42 PM

Michael Diamond: Motions to amend the agenda to combine items 9, 10 and 11 into one item under Executive Senator Meeting Update for the same amount of time.

Giuliana Conti: Okay, they have been combined.

Robby Perkins-High: Motions to amend the agenda to add STF Funding Plan to after approval of agenda as an action item for 10 mins.

Giuliana Conti: Can I add it after approval of the minutes?

Robby Perkins-High: Yes.

Giuliana Conti: “Pursuant to RCW 42.30.110, I am calling an executive session to take place after announcements before adjournment at which point anyone not a part of the executive committee will have to leave the room. It will be on matters of the ASUW and GPSS relationship.”

Sydney Pearce: Motions to approve the agenda as amended.

Jackie Wong: Seconds.

Michael Diamond: Objects. Motions to add an action line to the agenda to approve the special allocations from F & B committee.

Robby Perkins-High: Do you mean special allocations or special projects fund? I do not believe that is how the memo is written, but can read it and we can strike it if needed.

Michael Diamond: Let’s do it after Academic Conference update.

Sydney Pearce: Motions to approve the agenda as amended.

Robby Perkins-High: Seconds.

Giuliana Conti: Agenda is approved.

3. Approval of Minutes

5:46 PM

Michael Diamond: Motions to amend the October 17, 2018 Executive Committee minutes to add a note that there was a misstatement of the Bylaw Amendment process and to include the proper process. Amy Gabriel has the language.

Sydney Pearce: Seconds.

4. STF Funding Plan

5:47 PM

Brian O’Rourke (STF Committee): is the 2018/19 Chair of Student Technology Fee Committee. Is at the meeting to present the annual budget for approval. If approved, will allow STF to continue allocating funds, if rejected will be prevented from allocating funds until the budget is approved. If approved the maximum budget for fiscal year (July 1st-June 30th) would be about \$9 million dollars (a cap on expenditures) out of total funds of about \$12.8 million dollars. STF is levied at \$38 per quarter, \$114 per year, excluding summer (unless registered). The fee was changed from

2016-17's \$41 per quarter to \$38 per quarter. First authorized in 1996-97 year by WA state legislature. The fee is at it's lowest level, adjusting for inflation, that it has ever been at. The committee consists of 9 members, 5 appointed by ASUW and 4 by GPSS. Receives counsel from 4 ex officio members and 1 student life advisor and 3 additional staff. Breakdown of goals for this year: more projects focused on diversity, accessibility and cost reduction for students. Not showing preferential treatment to those proposals but will be spending more time as an office staff recruiting those proposals more actively than the past. Want to increase allocations from \$4.5-\$5 million to \$6 million this year. So \$9 million was maximum budget, \$6 million is goal for how much to allocate. Develop a comprehensive and intelligible list of STF resources on campus to spread awareness. Right now the website just shows proposals, not completed projects. Reduce size of the reserve fund balance.

Allocation methods: single award funding (3 cycles in Fall, Winter and Spring), block funding for trusted awardees (only 4 departments receive this), special projects (only been in place 2 years). The budget is split up between reserve balance and revenue for the year. Fall, Winter and Spring revenues are expected to total to roughly \$4 million this year. Summer revenue estimate is \$630,000, for a total of \$4.67 million in expected revenue this year. STF has been generating a significant amount of surplus each year, this is due to internal issues with the committee, not recruiting enough proposals, and spending enough money. It took a while to realize this because the Office of Planning and Budgeting at the university has a responsibility to close the budgets that STF allocates. They did not do that for 8-10 years, so when they finally did, found out there is a surplus of \$8 million dollars.

STF has been spending the revenue received from the fee each year, so do not want to reduce the fee, but also irresponsible to be holding this amount of money on the books and not spending it to get back out to the students. Total budget for this academic year is \$12.8 million dollars. So will increase cap on single award funding to \$6 million this year. For block funding cap is \$1 million. Special projects has a \$2 million dollar budget. The supplementals and administrative expenses are set by the Bylaws and are used for internal staff and will be used to hire an accountant which was desperately needed. In the process of hiring an accountant now. Supplementals are if proposals have unforeseen costs. Total expenditures cap for this year is \$9, 245, 219.

As chair only has control over administrative budget which is \$128,000. The \$9 million is subject to committee approval.

Giuliana Conti: What are the plans for \$8 million dollars in reserve funds?

Brian O'Rourke: Does not want to change standards for awarding money, think they are good. Thinks the issue is about advertising and the amount of proposals received. Get about 25 proposals a quarter. Would like to try to get 30-35 proposals per quarter and approve 27-28. Hopes to be spending \$6-\$6.5million each year. If spend \$1.5million in excess to revenue, it will still take over five years to reduce the reserve balance to a reasonable amount.

Michael Diamond: Theoretically, if you were to solicit enough applicable applications you wouldn't mind spending up to \$9 million dollar cap this year?

Brian O'Rourke: I personally do not have any qualms and I don't think the committee does either, primarily because the projects that are being funded provide long term resources available to students. Every dollar, aside from administrative resources, is going back to the student body. The reason for a more moderate goal is he would like to slowly reduce the amount allocating each year rather than just cutting it off once the surplus is gone.

Justin Computaro: Has the committee thought about altering the criteria for funding because there are a lot of restrictions that STF will not fund. When sought funding, put forth proposal for equipment, but didn't put forth request for install and programming because it did not meet the criteria.

Brian O'Rourke: We have considered it. The law that put forth tech fees is not very specific, but one thing it does specify is money should equate 1:1 with the services provided to students. The issue with installation fees and development costs is they are something that should be spent by the University since it is going to their employees.

Justin Camputaro: Some may not be university employees.

Brian O'Rourke: In those cases the committee can approve those costs.

Jackie Wong: We have also talked about setting precedent, so if changed it for the surplus, once the surplus is gone, it would be hard to pull the criteria back.

Brian O'Rourke: That's why we've focused on publicity rather than changing internal structure.

Rene Singleton (Assistant Director of Student Activities): Asks whether considered lowering the fee while has the surplus and then raising it when it is gone, because students are always complaining about their fees. Also the law you are talking about was created by ASUW and GPSS with the UW administration. It is possible to lobby to change the law. The other thing that is hard for everyone is getting a department sponsor, which means the unit needs to add staffing/personnel time, so the infrastructure can be hard on departments. So may want to consider how to help those groups long term. Finally, the whole thing grows with the population of the student body, so also something to consider.

Brian O'Rourke: The main reason for not recommending a reduction in the fee, is the generation of the surplus came from a lack of oversight from university accounting and redesigns by the committee making it more accessible, running the proposal process 3 times a year, rather than 1. That is a major reason why expenditures exceed revenue for the first time in years. The second was fee reductions and increases take a significant amount of time and fee reductions are easier to pass, but increases are hard. The funds are getting back to student body at the end of the day.

Robby Perkins-High: Can meet another time to discuss spending down reserves, but tonight need to vote on this document.

Amy Gabriel: Motions to vote on approval of this document.

Kelsey Hood: Seconds.

Vote: 1 abstention by the ASUW Representative. Plan passes.

5. Senate Meeting Overview

6:13 PM

Giuliana Conti: Thought it would be nice to debrief Provost visit and senate meeting as a whole.

Casey Duff: Thought the up voting through Poll Everywhere was a really great way to organize that discussion.

Kelsey Hood: Why do we not have a cordless mic?

Giuliana Conti: We normally do, but we did not at that meeting.

Michael Diamond: Also thinks Poll Everywhere went well, but one concern is that questions from niche groups may not get up voted, so may require some officer moderation, so less represented groups can get their questions answered.

Giuliana Conti: Responds that an alternative is to get the provost to respond to some of those questions and then pass his responses onto senators. So if can get an hour with him, and then have the clerk transcribe responses.

6. Expectations for VP External for Winter Quarter

6:16 PM

Kelsey Hood: Would like feedback on expectations for next quarter. Last year's VP of External wrote a memo detailing what freedoms VP External has within the leg agenda, but would like some expectations about how often would like her to check-in etc.

Jacob Ziegler: If something comes up that is unexpected, like last year the grad student finances during the budget changes at the national level, what is the policy for you adding something to the leg agenda?

Kelsey Hood: Any substantive changes, need to be passed by the simple majority of the senate. Hopefully that is not something we will have to deal with because last year it was at the federal level, so it was a SAGE issue. But it is something to consider for future Bylaw amendments.

Sydney Pearce: Just a note, Kelsey Hood has been working very hard with staff members to take on some of her roles and attend Exec. So can encourage them to speak on her behalf as well, and make sure to include them on anything thinking about on Exec.

Kelsey Hood: Will be in regular communication and sending updates to committees and meetings, but Brittany and Abbie will be attending so definitely have bases covered. Back to Jacob's point, hoping leg agenda is broad enough so that any major changes hopefully fall under the leg agenda umbrella and enable her to work on anything that comes up. One thing wants to point out from memo that Matt made, the Exec Committee has the authority/responsibility to request a list of bills that GPSS is advocating for or not advocating for and reasons why, and Kelsey has up to two days to respond. So just know that is within something you can do.

Michael Diamond: How reasonable would it be for you to have as a google doc that we can look at?

Kelsey Hood: Would like to. Right now have a GPSS bill tracker that policy staff have access to and will be updating. So could move that to team drive.

Giuliana Conti: Says she is really excited for Kelsey Hood to be there and very trusting of her work. Would like to know how Exec can coordinate with her to further develop transition documents, to help VPs in the future.

7. Huskies on the Hill 2019

6:22 PM

Kelsey Hood: Requests if have not already signed up, please do. Will do a grad research symposium, and over half of the RSVPs will present research this year. February 11th is the date, with a mandatory training on February 8th from 4-6pm.

8. Academic Conference Update

6:23 PM

Giuliana Conti: Says that a poster will be sent to presidents of ASUW Tacoma and Bothell. Very excited to bring this opportunity to all three campuses. Will be looking for people to help either through an ad hoc committee or through diversity committee as a sub-committee. Looking for those who are interested in participating as a member of the selection team, looking over the applications, selecting the keynote speaker, panel speakers and presentations.

Sydney Pearce: Can you share the dates?

Giuliana Conti: April 18th or 19th, most likely the 19th. If get a lot of applications, will do both days. Applications due January 31st.

9. Special Allocations Fund

6:25 PM

Robby Perkins-High: Comments that has reviewed memo and need to present to Executive Board. Thank you for bringing it up. The Executive Committee may overturn Senate decisions by 2/3 votes. Will do a rough overview and Jacob Ziegler and Zhiyun Ma can chime in. Received four applications for funding: the academic conference, increasing the SAGE delegation, Huskies on the Hill, and funding to send Secretary to a diversity conference. Everything was fully funded, with the exception of the academic conference. The things that needed to be funded were, but voted to fund \$15 per participant to address variable costs. So with everything fully funded, will spend \$8,268, leaving approximately \$1,800 in the account.

Sydney Pearce: So would leave that money in the fund and then a similar application process will happen in winter quarter?

Robby Perkins-High: Yes, that's the process as it was approved.

Jacob Ziegler: Just wanted to make sure Exec was informed and had the opportunity to overturn it.

Michael Diamond: At the meeting last week senators were surprised to find out it was finalized, even though we voted on it, so just wanted it presented.

Giuliana Conti: Thank you for pointing it out.

10. Review of RCSA Non-Academic Senate Seat Proposal + Non-Academic Petition Procedure

6:30 PM

Amy Gabriel: Wants to set a standard for adding non-academic voting seats into Senate, since there is only one line in the Bylaws. Michael Diamond helped think about how to do the process in a more accountable way. So he proposed we do a smaller version of a resolution to add a seat. Have been speaking with Trevor Hunt who is the Director of External Affairs for RCSA and he is very interested in getting a seat in GPSS for a student to report back to RCSA since grad student housing is a unique concern.

Michael Diamond: States that GPSS Bylaws leave it really vague what the seat is for. If you go to the Constitution, it lays it more clearly, that the seat is supposed to be for underrepresented minority groups, so they can have a voice in senate. Process should be like a resolution, which leaves it a little open, but having a paper trail is a good idea.

Amy Gabriel: Reads the RCSA proposal for a new seat.

Sydney Pearce: Asks for clarification, so this is now the formal procedure. Will we create a resolution for the seats we previously approved? Think it's a great idea.

Michael Diamond: Haven't discussed, but think it would be a good idea to do retroactive documentation.

Giuliana Conti: Well it's in the minutes so there is documentation. This isn't like a resolution, this is a resolution.

Michael Diamond: Agrees and thinks it should be a resolution because it is the most clear cut way to do it. It's essentially a resolution with a really clear template to fill out.

Giuliana Conti: Adds can provide template online.

Sydney Pearce: Notes ASUW has resolutions for their seats, so think we should follow the same model.

Casey Duff: Adds senate orders is what they are called, but it is essentially the same.

Amy Gabriel: Motions for a vote on the resolution being a part of the seat addition process.

Michael Diamond: Seconds.

Vote: 1 abstention, ASUW representative. Passes.

Amy Gabriel: Motions for a vote on the RCSA resolution.

Giuliana Conti: Do we need to vote on that?

Kelsey Hood: Think we just talk about it at the Senate meeting.

Amy Gabriel: Withdraws motion.

11. Executive Senator Meeting Update

6:37 PM

Michael Diamond: Each executive senator will report back from the meeting.

Jackie Wong: Would like to give some background about the meeting as well. First, wanted to meet because so many new Executive Senators and wanted to get Grant's institutional knowledge.

Michael Diamond: Says that one of the main things discussed improving as an Exec Board is making sure have a sustainable process and following all rules. Some of us concerned that this year there has been a number of missteps, including mistakes about how Bylaw amendments get passed, adding the Campus Sustainability Fund seat, and handling the Special Projects Fund. Creates need for bringing us back to rules we've set for ourselves. None of the mistakes have had

malicious intent, just think they are a good opportunity for us to get bearings at start of Winter quarter.

Giuliana Conti: Wants everyone to feel comfortable to give feedback, so thank you.

Michael Diamond: Notes that they also discussed having a Parliamentary role for Executive Senators. Proposal is to house it in Exec board rather than Judicial Committee. Could be a rotating role between 3 Exec Senators who agree to study Sturges's rules. It could be a back-up to the chair. It would also free the chair to take a heavier hand in steering conversations

Jackie Wong: That was also surrounding conversation to ensure all voices are heard. So Parliamentary or chair can take on a more supportive role.

Michael Diamond: So thinking of saying to senators, if you have an idea of what you want to do, but do not know how to do it, say what you want to do and the Parliamentary will translate it.

Giuliana Conti: As a senator that would have been really nice.

Michael Diamond: That will hopefully encourage people to speak up. Memory of history differs from Grant's. Does not think parliamentary procedure has been the problem historically, thinks the problem has been that have not had set times for open debate that can be more freeform. So thinks these two reforms should be done in concert. Also has some stuff on training that can discuss when Lillian Ferraz is present. Lily could not find a resource on Sturges that liked so if anyone has one, please send along. Last idea was having a motion card so Senators know what is happening on the floor.

Giuliana Conti: Notes that has an offer from someone to make a lightbox.

Michael Diamond: That sounds good. As part of spring cleaning theme want to work on memos more proactively because they are a great way to set procedure that is not clear. So a high priority is getting memos onto the website. Has two Bylaw amendments. Proposes adding another bullet point that explains the memoranda process in more detail.

Robby Perkins-High: Asks for clarification. Are those planning on being read at the next senate meeting or voted on by Senate?

Michael Diamond: Responds wanted to do like it the special projects fund where it is read to senate while senators have the opportunity to put forth a motion to overturn it. That is already the current interpretation, even within the policy, but this memo makes it more straightforward.

Kelsey Hood: What happens if we were going to pass any memos over the summer, like the SAGE delegate memo, does it go into effect immediately and then get presented at the first Senate meeting with the opportunity to overturn or do we need to wait until it is presented to senate?

Michael Diamond: That is a good question. The way it is currently written, it would go into effect in the summer, but that is something may want to say we cannot do that over the summer.

Giuliana Conti: Doesn't Exec act as Senate as the summer since they're in recess?

Robby Perkins-High: For all of the other Bylaws, Exec essentially serves the function of Senate. Good to write it into the memo.

Giuliana Conti: Could talk about a presentation to Senate in the first memo.

Michael Diamond: Says the other memo recommends going into the Bylaws and specifying that additional seats are supposed to be for underrepresented groups. The Constitution still has the actual guidelines.

Kelsey Hood: How do we define underrepresented?

Michael Diamond: It is not defined in the Constitution.

Kelsey Hood: Thinks we might need to if it is the criteria to qualify for an additional seat.

Michael Diamond: Responds that impression is it can be written into the resolution and Senate can decide whether constitutes an underrepresented group.

Giuliana Conti: There are a lot of undefined terms in the Bylaws, but there is a section for defining terms, so we can do that there.

Kelsey Hood: Explains she is on the fence now because if want to leave the responsibility to whoever is drafting the resolution and Senate to vote on it, that might be best because otherwise pigeon holing is possible. Just wants there to be some checks to ensure not excluding groups.

Rene Singleton (Assistant Director of Student Activities): The definitions of terms change, but if trust senators they can vote with updated knowledge.

Michael Diamond: Do we want to keep it as underrepresented?

Robby Perkins-High: I support keeping it as underrepresented.

Giuliana Conti: And senate will have an opinion about it. Also want to introduce the student regent, Kaitlyn, who is in the room right now.

Kaitlyn Zhou (Student Regent): Introduces herself and offers to do a short presentation on what she does.

Jacob Ziegler: Discusses ensuring transparency and inclusion of all the senators and Exec, like with the special projects funds and money we are spending. When presented to Senate it seemed really final, when really it could have been overturned, so just want to make sure adhering to the memos and policies that we set up.

Michael Diamond: Notes that Exec discussed something about the authorizing officer. Not sure what it is but has it written down.

Robby Perkins-High: Responds that the money comes out of our administrative budget which he is the authorizing officer for. Trusts the officers to follow the amount approved. Could be more direct, but that's how it is currently done.

Jackie Wong: Says in interest of transparency and spring cleaning, the website came up as a way to give senators more resources. Thinking the front page could have information about the next senate meeting, the resolutions that were passed and ones that were coming up. That way anyone who is interested can know what GPSS is actively doing. Generally people do not go to the site very much anymore, so may be best to re-vamp the page and make it a reliable resource.

Jacob Ziegler: Discusses having a senators tab, so it can display everything the senators should be looking at.

Jackie Wong: Comments also wondering if falls under the creative director purview and how much time that person has to do this. Determined that it would be best to do a big re-vamp of the website, so maybe hiring someone to do that.

Kelsey Hood: Responds that a couple of officers and staff are meeting about social media, we have ideas, but have been at capacity trying to get things up to date from last year.

Jackie Wong: Is that in the plan to re-vamp the website?

Kelsey Hood: We are planning to do a complete overhaul we just need to find someone who can do that.

Jackie Wong: Would be good to get updates because was talking with STF about utilizing some funding to go toward developing a website.

Robby Perkins-High: Notes that GPSS has enough money to do this, but would need to be voted on. The reserve fund is too high, so this would be a perfect project to spend it on.

Kelsey Hood: This is exactly what will be discussing on Friday. Would also like to launch a separate external affairs website so people can engage. So need to figure out next steps.

Sydney Pearce: One of the staff members is getting her Masters in Communications and she has stepped up to do this overhaul. The website redesign has been the number one priority of the officers.

Giuliana Conti: One of the interests we've had is in our name and brand recognition across campus, so this could be wrapped into that, especially as we go into our 50th Anniversary.

Sydney Pearce: Matt, our event director will be making events about our 50th Anniversary.

Zhiyun Ma: Notes that Exec board would like to connect with new senators. Calling it “office hours” but it is not the traditional office hours, its more about giving new senators the opportunity to connect with Exec senators and learn about opportunities or get questions answered. Has had people come to her and ask about what they are supposed to do in the senator role. So Exec senators are the best people to offer support.

Michael Diamond: Adds another thing talked about over the summer is re-centering Senate as the driver of GPSS not the approver of what Exec is doing, so focusing on that over winter and spring would be great for all of us.

Giuliana Conti: So one thing that would be helpful is finding a way to incorporate our hierarchical structure somehow into our office because in our org chart senate is at the top. I think that having that visual in our office would be helpful. Maybe working with our creative director to have it in there.

Jackie Wong: Adds that Bill and Melinda Gates have a big art piece to remind everyone they are impatient optimists, so in that sense we could potentially make it a contest to have someone create a creative piece that would remind everyone that senate is on top or our grad student body is on top.

12. Elections Committee

7:07 PM

Giuliana Conti: Just wanted to create some space for anyone who has recommendations and then figure out when to put together the elections committee.

Kelsey Hood: Advocates for moving up the election timeline so incoming officers have time to shadow outgoing officers, to go to pertinent meetings, meet stakeholders and get a feel for what the officer position does. Also thinks it will help with SAGE and WSA because have all these retreats and conferences happening and can’t inform people about what opportunities they are going to have to serve on other boards or be on other committees.

Michael Diamond: Thinks should constitute the elections committee during the first or second meeting of Winter quarter because last year we were rushed for time to get the elections document out.

Robby Perkins-High: Agrees with moving it earlier because it is hard for elected officers to plan their summers when they do not know until May whether they are going to be an officer.

Giuliana Conti: Yes that is a huge problem, and one of the things we’ve been talking about is the importance of summer to start scheduling, programing and meeting people across campus.

Jackie Wong: One thing we do on another committee is appoint a vice chair early on who takes on the officer’s role. So calling the person who is not currently the officer a “vice” of whatever role they will be taking on.

Kelsey Hood: We call them the “officer elect.”

Giuliana Conti: One thing we’ve been really fortunate with is the election committee last year took really great notes and Elliot Okantey would be happy to talk with people about what they did and why they did it.

Sydney Pearce: How is the date for elections set?

Giuliana Conti: It’s in the Bylaws. There is a time frame.

Sydney Pearce: Maybe we can look into that in case we want to move it up.

Kelsey Hood: Offers an idea for Bylaws. What is we started linking clauses when it refers to clauses so you do not have to spend time scrolling.

Jacob Ziegler: We talked about that and making the whole system more of a living document.

Michael Diamond: Reads from the Bylaws regarding elections and shows that we have latitude to shift from the previous practice.

13. January 9th Senate Meeting Agenda

7:13 PM

Robby Perkins-High: Says that F & B’s events budget right now has Husky Sunrise and Sunset in it. I asked the F & B Committee if money could be moved into Fall events, Winter events, and Spring events because it is easier to track. The Bylaws say if an amount is above \$1,000, need to “ask approval from the committees to which approval would be required” which is very vague. F & B voted on it and approved it. Bringing it up with Exec. Do not think exec needs to vote on it.

Sydney Pearce: Adds no longer have Husky Sunrise and Sunset so budget line makes no sense.

Robby Perkins-High: Exactly, it was a budget line that does not exist anymore.

Michael Diamond: Motions to approve that by consent.

Zhiyun Ma: Seconds.

Giuliana Conti: Objections? Finding none.

Michael Diamond: Requests 10 minutes to discuss memos brought over the summer.

Giuliana Conti: Says was in contact with two sexual harassment training During bargaining process of UA-4121 was to hire two graduate appointees who are responsible for sexual harassment trainings throughout campus. So would like to bring them to discuss what they have

been able to do since the bargaining process, the benefits and what the work has looked like, as well as what they are planning to do moving forward. Would like to give them 20-30 minutes.

Michael Diamond: Thinks should hold off on having the union.

Giuliana Conti: Okay so Regent.

Michael Diamond: Thinks should prioritize the Regent.

Kaitlyn Zhou (Student Regent): Last time spoke had 10 minutes and took 15.

Giuliana Conti: Would recommend 20. It has been challenging to talk about the Board of Regents meeting given the timing of the meetings.

Kelsey Hood: Not sure if this is considered old business, but need to announce memo again about SAGE conference and that applications will be accepted after the meeting.

Giuliana Conti: Need help with the slide with the information.

Robby Perkins-High: Comments that F & B was worried about the funding would be much more accessible to officers and not senators, so perhaps having someone from F & B present it would be good.

Kelsey Hood: But for the memo it has to be Giuliana Conti.

Michael Diamond: Amy Gabriel will the Bylaw stuff be ready to go?

Amy Gabriel: Says she talked with Judicial Committee, just have to make sure all of the Bylaw amendment language is ready, but for the most part should be good to go.

Michael Diamond: In new business would like to add Bylaw Amendment for 10 mins.

Giuliana Conti: Are there resolutions? Nothing for second reading?

Michael Diamond: We don't have anything in the pipeline for first reading? The RCSA amendment?

Giuliana Conti: So that will be new business.

Amy Gabriel: Michael Diamond would you like to present on RCSA?

Michael Diamond: Yes, that's fine.

Rene Singleton (Assistant Director of Student Activities): You may consider having a shorter first meeting since people are busy since it is the first week back.

Giuliana Conti: Who can present about Elections Committee? Michael Diamond? And can you reach out to others who might be willing to help you?

Michael Diamond: Yes.

Jackie Wong: Do you want to do a President's Poll?

Giuliana Conti: Yes, we still have burning questions. Then, I think just the memos from summer and fall.

Michael Diamond: We should tell senate that we passed memos that govern how resolutions work since they need to know the timeline.

Amy Gabriel: Can take back RCSA, if Michael Diamond is doing memos.

Michael Diamond: Not sure if there were any other memos.

Kelsey Hood: We passed the SAGE one, but not sure it needs to be included in that item.

Giuliana Conti: We have an election committee handout that we can send out in advance to advertise before. Should we give out information and elect in the next meeting?

Michael Diamond: Yes, think we should elect at the next meeting.

Giuliana Conti: Also will need to recruit people to help with the academic conference.

Sydney Pearce: Were you able to discuss program reviews at all?

Giuliana Conti: No we didn't, we left it for you.

Sydney Pearce: We usually have new senators in the Winter – would we like to take Rene's advice and do a refresh?

Giuliana Conti: We do normally have some new senators, any thoughts on what we could do?

Michael Diamond: Break-out groups that are topically themed – like what could we be doing on finances, diversity etc.

Giuliana Conti: So rather than seeing whether people will stick around later, provide structured time for them to communicate with Exec.

Jacob Ziegler: We should do it early-middle, to get people up and moving.

Michael Diamond: Friendly amendment to make it between Bylaw Amendment and Memoranda.

Giuliana Conti: Amendment accepted. So we will have a senator break-out session. Who wants to head this?

Jackie Wong: Volunteer to head it.

Giuliana Conti: 15 minutes.

Amy Gabriel: Motions to approve agenda.

Jacob Ziegler: Seconds.

14. Adjournment

7:36 PM

Giuliana Conti: Will now move into executive session.
