

Graduate and Professional Student Senate

Senate Meeting Minutes Session 9

March 8th, 2017 | HUB 332

Call to Order 5:33 PM

Approval of Agenda

5:33 pm

Bucoda Warren (Evans School of Public Policy & Governance): Moves to approve the Agenda.

Margaret Hughes (Environmental & Occupational Health Sciences): Seconds.

Approval of Minutes

5:33 pm

Ben DeTora (Asian Languages and Literature) Moves to approve the Minutes.

Michelle Morado-Peters (Gender Women, & Sexuality Studies) Seconds.

Student Life: Student Conduct Code, Bias Report System

5:34 pm

Elloise Kim (President): Ellen Taylor Associate Vice President of Student life and Elizabeth Lewis Director of Community Standards and Student Conduct are here today to update us about the student conduct code. With the guest in Fall quarter that everyone talked about there were a lot of questions about the student conduct code and why it didn't stop him from coming. Here is a chance to understand.

Ellen Taylor: We will try to be efficient.

Elizabeth Lewis: She is the Director of Community Standards and Student Conduct. She wants to put into context what they will talk about. They have been on a journey around the Student Conduct code. In the last couple of years there was a lot of revision of the Student Conduct code, especially around prohibitive behaviour in the University they expanded that a lot. They made no new changes for what they held students accountable for, rather they better articulated the standards which they hold students to in the student conduct code. Secondly, they embarked on a journey this year to look at the process by which they engage with students using the student conduct code. With the current conduct code it is very convoluted, there are a lot of ways for students to appeal and lots of convoluted flow charts. Ellen and her worked on making the code more streamlined and clean. These are changes to the process for the incoming year, not this year.

Ellen Taylor: As they have listened to students one of the primary complaints about the student conduct process is that it takes too long. That is due to the various multiple layers of fact finding, they worked to streamline that. However, even though there is an effort to streamline the process

the student conduct code must still be compliant with the Washington State Administrative Procedures act. That puts some limits on some of the places where they otherwise may have streamlined things. They mention the APA a few times and that Administrative Procedures Act is what they are referring to. The conduct officer, example for Elizabeth, is engaged in fact finding when students have allegations of violations to the student conduct code. The Conduct officer, will be responsible for monitoring whether to convert the hearing process into a full hearing. The thing that determines whether it is a full hearing is if suspension or expulsion are on the table. A full hearing will go through a full judicative hearing set by APA standards. If the officer doesn't request a full hearing, they can request it later. When the conduct officer does initiate a full hearing, the conduct officer and hearing officer are assigned to the proceedings. The hearing officer has legal background, and manages the hearing. Record of conduct officers work and investigation will become part of the full record. Thus the fact finding efforts is not duplicative.

Elizabeth Lewis: When talking about fact finding what we are talking about is that her and colleagues receive reports of allegations of misconduct from all over and they take that information in and they evaluate if there truly is a violation of student conduct code through fact gathering. That might be by gathering text messages, interviews, facebook posts. Also, it involves talking with the student accused of violating the student conduct code, and any witnesses they think may be important.

Ellen Taylor: To take off on that, the people that would be involved in the full hearing is the hearing officer, conduct officer, complainant, respondent (accused of violating the code), and any other witnesses or people who have information.

Aaron Carpenter (Germanics): What is the definition of a full hearing?

Ellen Taylor: In the full hearing under the APA it requires full participation of attorneys. There are a few more things but that is the primary distinction. So it is withheld until the potential for a sanction is either suspension or expulsion.

Elizabeth Lewis: There is also an opportunity to ask questions of witnesses, the burden of proof is on the University, they would should proof with physical evidence or witnesses. The respondents could question witnesses, and in special cases a title 9 the complainant can ask questions from witnesses that the respondent directed them towards. Allows students to participate in a hearing in a way where they can examine evidence and hear what witness are saying for themselves, they can also be represented fully by attorneys. In the other hearings, informal hearings, the role of attorneys changes. Informal hearing are 99% of what they deal with.

Ellen Taylor: Following the full hearing, the hearing officer issues an initial order, with the hearing officers findings and initial sanctions. Any party at that point may request administrative review of the official order within 10 days. If the administrative review is not ordered then the order of the hearing officer stands and is final. If the administrative review is requested then a panel of reviewing officers will be appointed to review the issue. For certain matters, title 9 matters, the panel will only be faculty, for other issues the panel will be students and faculty. The pool of potential people comes from a tri-campus pool, not just UW Seattle.

Monica Cortes Viharo (Drama): If someone is found guilty of a violation of the code, and they want to appeal are they automatically granted it?

Ellen Taylor: They need to state the basis on which they are requesting it but there is a very broad list of reasons so it is easy to get that administrative review.

Monica Cortes Viharo (Drama): If a person requests a review, and findings were reversed and the student was found not guilty can the person who originally made the allegations reappear? (Not in this procedure.)

Elizabeth Lewis: It is important to look at the language they are using. In the current code they can ask for an appeal in the new process they can ask for an administrative review. The outcomes are very different. In an administrative review they are looking to make sure the process is followed and check to see if there were procedural errors. The administrative review officers can remand a case back to the hearing officer if an inconsistency was found or some new evidence comes up that wasn't present during the initial hearing for a case.

Monica Cortes Viharo (Drama): In the current model someone could appeal to the president's office? (Yes) Will that be in the new model? (No.)

Ellen Taylor: One of the things to notice is the panel can take action to remand it back to hearing officers, and they can also alter the sanction if they think it is out of alignment with the behaviour. Also, they can determine if there were other grounds that weren't modification of the initial order. They can remand it back to the hearing officer if there is new evidence. If it is not remanded the panel will issue a final order. Additionally under administrative procedure act, once a final order is issued, both parties have within 10 days to request for the case to be looked at again. If there is no reconsideration is sought then the final order stands.

Dan Herb (Education - Leadership in Higher Education): For a hearing officer's initial sanction recommendation, what standards are they using for that decision?

Elizabeth Lewis: If she was a student she would want a chart at a website that shows what happens if something is done by a student. Ultimately, the process is about holding a student accountable. They look at each case on a case by case basis and they try and craft that sanction in a way that helps give students accountability for their actions and allows for educational interventions that help the individual move forward. They do have sanctioning guidelines that they follow. If you engage in academic misconduct and it's your first time it will probably result in two quarters of disciplinary probation as well as interventions about how to do papers etc. It can be a number of things to figure out what underlying problem was they do have general guidelines to follow across all three campuses and in the title 9 office about what some of the things are needed for a sanction.

Ellen Taylor: If the full hearing is not implemented by the conduct officer, they are saying they are starting their investigation and they don't see any possibility of expulsion or suspension. They issue an initial order after fact finding that says if the respondent is found responsible and if so the proposed sanction. Available sanctions are anything less than probation for hearings that are not full. The initial order will also include a summary of the conduct officer's findings and

reason for those findings. A party may request administrative review by a panel of reviewing officers within 10 days, students may also request a full hearing. There is some risk because sanctions could increase, if the administrative review takes place. If there is no request for review within 21 days then the order will be final. If the administrative review is requested they come from the same pool as before and they will do the same review they do after a full hearing. Possible outcomes of administrative review at this stage is a final order is issued or the matters are remanded to the conduct officer for any further fact finding or if the panel concludes a full hearing should have been initiated the matter will be remanded to a hearing officer and a full hearing will proceed.

Max Nelson (Guest): Decision on whether to do the full procedure is in part due to possible consequences. How is it determined what the stakes are before administrative procedures are brought up?

Elizabeth Lewis: Can tell from the accusation. If you engage in physical violence that leads to serious bodily injury, or sexual assault then dismissal and suspension are on the table. These are issues where with minimal information we know that we will be talking to multiple people and they want the student to have the fullest possible process. That gives the most protection for that student. Those are the kinds of things they use to evaluate if someone should go to full hearing or not. Both process are APA compliant one is the formal adjudicative process the other is the brief adjudicative process. They are both outlined in the procedures act.

Ellen Taylor: The conduct officer may see it is immediately clear that suspension or expulsion is possible. The conduct officer may also through review of evidence eventually see that suspension is on the table and initiate the full review later when more evidence is collected. Then conduct officer works with hearing officer to complete investigation.

Arna Elezovic (History): How does this process parallel with the allegation of misconduct for serious things that include law enforcement and what protection do you provide for students.

Elizabeth Lewis: This is again an educational process. The worst thing that can happen is the student will be separated from the University of Washington. Students can report to police and the University or just the University and not police. When she meets with students that are concerned about another student's behavior she goes through avenues for reporting issues and explore why someone may choose one over the other. Also, also explores things like anti-harassment orders etc. The university has interim protective measures in terms of having no contact, they don't hold the same weight of law as a civil protective order.

Elloise Kim (President): It is not necessarily possible to absorb all the information right now, but know how to contact resources to further understand the process. She wants to thank Ellen and Elizabeth for streamlining the process. The Bias report system is a way the University has to hear more from students and campus constituents about what is going on.

Ellen Taylor: The bias incident advisory committee launched and developed over the last couple of years. There was a taskforce that looked into bias incidents on campus and they recommended making an advisory committee with an online reporting tool that was anonymous. They created

an online tool, after this summer they are making the website more appealing and user friendly. They got the website up and running as soon as they could. The website is pretty content heavy. It has two purposes. First, to collect data, it is a centralized effort to collect data on what students, faculty, and staff experience on campus. If person who submits reports gives a name and contact and permission to contact then their mission is to connect them with the appropriate resource in some cases that might be the police. In many situations when it doesn't rise to the level of the student conduct code, they still want to connect students to resources. We are not, an oversight or investigative body. We are a referral process to a body that can do investigation or to other resources. They facilitate transition for them and answer questions. They have been receiving reports and a vast majority of reports has been about flyers, posters, and graffiti. However, they have had reports about interpersonal harassment as well. Definitely check out the website, and feel free to email me with questions.

Jarron Reed (Law School): A lot of students have talked about harassment after the election. A lot of people feel there are repeat offenders on campus. The difficulty is it's hard to identify those people so from your perspective what is the most helpful feedback on what to do about repeat offenders on campus in order to help you guys find out who they are.

Ellen Taylor: If we don't know who the alleged perpetrator is there is a limit to what we can do. However, with the anonymous reporting tool a person can document when and where the report occurred. Over time if they are able to see a trend then they can relay the trend to police and police can increase patrols in some areas they haven't received very many reports about actual physical contact between people.

Elizabeth Lewis: If you do use the bias reporting tool, and if people feel comfortable not doing it anonymously it allows them to ask more targeted questions about who the person who did the physical harm is that will help with identification.

Ellen Taylor: Not everything that goes to student conduct comes through the bias report. They get several reports, and they are starting to identify if a string of incidents is a repeat offender.

Elloise Kim (President): It is time for Ellen and Elizabeth to go, definitely email them with questions.

Student Legal Services

6:10 pm

Elloise Kim (President): This is Carol's last year at UW.

Carol Grayson: They are the law office, they are on other side of GPSS, they are subsidized by SAF. Peder Digre is on SAF and because they are subsidized by a mandatory fee it allows them to do free consultations about anything including University issues. Someone who does a conduct violation can see student legal services to get a free consultation. It is totally private because it is a law office. Most of the issues they see in the student conduct code have to do with plagiarism. You can come to student legal services for anything, they serve only the UW Seattle campus. They have a great website. They are a law office. She employs third year law students, and has two undergraduate assistants that have worked in law offices. Often she sees contract issues between landlords and tenants. They see a lot of relationships falling apart. They will do

consultations on anything and have an unlimited number of consultations as long as the consultation topics are not related. She likes when students come back multiple times to meet. Consultations are free, they really are situation dependent. They do presentations to student groups. If someone wants to hire a person to represent them the cost is \$15/hours. If you are married and your spouse is not a UW Seattle student they can still provide estate planning for you and your spouse. They have a big confidentiality agreement. There are student legal service officers in many Universities throughout the U.S. They can help provide students with courtesy consultations with student legal offices in other states if they are traveling.

Max Nelson (Guest): Thinks student legal services is great. It is relatively cheap compared to first outside of campus. What is your typical case load look like? He assumes there are a lot of tenant-landlord issues.

Carol Grayson: Top three issues, landlord tenant contracts (Cars, computers, cell phones, contracts for internships). They will look at non-disclosure agreements. They will also see people about relationship and family law matters. It varies from state to state what cases the SLS in each University sees. She has been here 16 years and a part of the reason she is leaving is that in the beginning the budget was very low for SLS and the program was in distress but now SLS as a program is in a better position. The program is thriving, so she feels complete and is ready to hand it off. They have 30 applicants for the new director of student legal fees the on campus interviews are the first Monday and Wednesday of Spring quarter. The institutions vary from campus to campus. She has seen that a disproportionately high number of clients at UW are international students. 1 in 3 students are international students. Why is that?

Alexis Howell (Law): You are navigating a system you are not used to. Also they have the common law system in US, which is different than in other places.

May Tran (ASUW Senate Liaison): Reason she would go to the SLS, is its more intimate and she feels safer than if she goes to an outside law firm.

Carol Grayson: They are not in a place where they have familiar resources. So SLS is more familiar. Students are all vulnerable but in other ways.

Christian Love (Education - Leadership in Higher Education): Do you collaborate with other stakeholders outside of the UW? Like non-profits or policy groups?

Carol Grayson: They don't collaborate with programs off campus, but do collaborate with programs on campus in terms of doing cross referrals. However, they can provide resources that are off campus. It just depends on the situation. Hopefully everyone has brochures. SLS is very accessible.

Elloise Kim (President): Depending on your needs its good for us to know what avenues to navigate.

GPSS Budget Fiscal Year 18

6:24 pm

Michaella Rogers (Treasurer): She has been working with officers and F&B to come up with changes they may want to make for this next budget year. The document has outlines of shifts in

priorities. Overall, they found that programming and events they put on specifically for graduates and professional students have been very successful. There has also been a desire for more professional development resources, so they increased the money given there. Husky sunrise and Husky Sunset has increased cost due to increased attendance. In summary they are asking SAF for an increase of 3% which is about \$15,000. They have a lot of budget numbers in GPSS. The first area is administration, they are asking for extra money for office supplies and general programming money. They want to focus next year on non-social events. For Husky Sunrise and sunset they will ask for additional funds, they have overspent in the past for those events so the increase is to cover costs. For the Vice President of internal affairs they will break down the summit line item. In the past had a line item for summits that they broke into line items for science and policy committee and specifically a line item for professional development programming. For the President's budget they are trying to increase the budget for programming by a little bit. This year Elloise is hosting the Academic conference each year the president has a project they work on and they want to give them more money to work with next year. The Vice President of External Affairs increased costs to allow more workers to travel to the SAGE conference etc. The Secretary budget will see a shift in the diversity budget. They have seen that there is more value for Graduate students if GPSS holds their own diversity events. As for office personnel they want to hire someone to do social media. The biggest change is the benefit loading rate with the University is increasing, it happens every year. Special allocations, and travel grants are at an adequate level so they will be maintained.

Dan Herb (Education - Leadership in Higher Education): Is anything being cut?

Michaella Rogers (Treasurer): We have quite a bit of money for staff educational opportunities, they are cutting that a bit (don't feel like they need that much money for that). Under events agenda traditionally GPSS has given 15,000 to ASUW Arts and Entertainment to host the Spring show. They are in talks with ASUW to shift away from that. Next year they will ask for \$5,000 to give to ASUW. GPSS will try and be more involved in planning for the Spring Show but it is not a huge priority. ASUW is willing to cover costs. There are a few marking line items that they condensed a lot of different committees and programs had their own line items so they condensed those.

Dan herb (Education - Leadership in Higher Education): Whats the probability that we will get the 3% increase?

Michaella Rogers (Treasurer): SAF has a budget shortfall this year. The GPSS budget increase is a pretty minimal increase in comparison to other increases and ask from other units. It is reasonable ask but if we were not to get some of their funding they have contingencies for that they would probably just cut down on some of their programming funding.

Elloise Kim (President): Overall, we tried not to cut much. We put cuts towards utilizing money in the best way possible.

Randy Siebert (Secretary): They took in a lot of what was said this year in terms of professional development. Want to eventually make that a line item.

Laura Taylor (Molecular and Cellular Biology): Moves to approve FY 18 budget.

Kelly Brown (Evans School of Public Policy & Governance): Seconds.

Approval of budget passed by unanimous vote.

Elloise Kim (President): Michaella put in a lot of hours working with staff and this was introduced in the Executive Senate as well.

Officer Reports

6:35 pm

Vice President of Internal Affairs

Science and Policy steering committee is in the middle of the white paper project, they are holding office hours Fridays from 1-5pm in the GPSS office. They have two more office hours. She has been in the works for the Graduate student experience committee, she is making another call for people who want to join. This is more of an advocacy group that is trying to network with other groups on campus and launch agenda items. Also includes other programming that is Graduate student focused. If people are at all interested talk to Sarah. Our graduate student relations director started a new blog. So if you want to recap Senate meeting look at that. It is another way to see what is going on without going into nitty gritty details.

Vice President of External Affairs

Big updates. Senate bill 5525, the Veterans mental health, passed the Senate so is halfway to being a bill. Considering all of the parties fell in line in the Senate they expect the same from the House of Representatives. Other key legislation 1433 decoupling S&A fees. Right now tuition is coupled with S&A fees, when tuition goes up S&A fees go up as well. Working to permanently decouple that, it passed the House but not the Senate which may be difficult so we may have a call your representative day for it, if need be. Student loan bill of rights, has a study that explores the possibility of incorporating a student loan refinancing program in the State, that passed the House but it is a strongly democratic bill the House is strongly democratic it might be harder to pass in the Senate. As far as budget discussion goes, they are starting to get into that now, they are hoping all big asks are met they are working on things like ensuring funds for UW Medical School.

Finally, this Friday at 8:30 they are meeting with FLAB (Federal Legislative Advisory Board). It's the last chance to provide input for talking points on their trip to DC. Austin, Sarah, Elloise, Matt, and Him will be going to the SAGE conference in DC. If you want to throw in anything to talk about tell them (the group going to DC for the SAGE conference) then feel free to do that also in Spring they are planning call your Representative days. They will have a few hours each month where people can come in to the office and they will have scripts they can use to call representatives with to influence the political agenda.

Elloise Kim (President): The Veterans student mental health bill was written by GPSS so it is a really big deal. They haven't passed a bill in GPSS's name for a while.

Secretary

Planning more RSO diversity events for Spring quarter. Working on GPSS promotional material. Yacht club failed at the ASUW Board of Directors. ASUW Senate continually passes it, Board of Directors continually fails it. She is planning some community outreach in May. Promotional materials will be out in the beginning of next quarter. She is continually working on organizing the archives.

Treasurer

Working on FY18 budget, it is approved by Senate now she'll send it to SAF and will present that on March 31st. F&B is still accepting proposals for events and departmental funding. SAF has been hearing budget proposals and discussing the 5 year budget forecast.

President

Met with Sean Lewis, it was great. Met with HFS and they are coming to the Board of Regent's meeting tomorrow with a proposed 2% increase in their budget. They were very thorough in calculating where cuts could be introduced. Most of the increase comes from increased minimum wages. If approved by the Board of Regents tomorrow it will be their official budget. ISHIP committee has met since December they discussed next years rate proposal. Currently about 5,500 students are enrolled in ISHIP. Lots of people believe it is just for Undergraduate students but its for Graduate students as well. The federal guidelines require them to change from academic year to calendar year which cost a large change in cost. Out of many options some of the options considered were increasing the deductible from \$100 to \$200 or increasing out of pocket payments. They ultimately decided to utilize the prime network for Seattle. Last year they only had 30 students use Swedish hospital. It doesn't mean they can't go to Swedish anymore but the cost would be different. Current the quarterly cost is \$300, next year the cost will go up to \$327 which is a 5% increase. There are many steps for the plan to be accepted.

Also, International student fees will be suspended from this summer on indefinitely. In the current political climate they don't want to present UW as unwelcoming via the fee. The fee cut will lead to a 600K cut in revenue in Diversity. There have been lots of students that wanted to repeal the fee saying it was discriminatory. Graduate students are not affected by this, but it is a great change for our community overall. Advisory committee on trademarks and licensing is discussing the relationship with Nike because it seems Nike has some working condition complaints and they will talk with Nike about whether their relationship could continue. If they do not reach a compromise by adding a monitoring provision there is a chance the University will discontinue their relationship with Nike. Also, she is in the Student Regent advisory committee, that picks a student for one of the most important student leadership positions on campus. This year the committee wants to see a more diverse applicant pool, anybody can apply to be Student Regent. The application will go out during the first week of next quarter. Please spread word about the application and the opening.

Lastly, she wants to thank everyone for giving them a chance to travel to the SAGE conference and represent UW Graduate students on a Federal level for her to go to DC representing GPSS is huge. She is very grateful that she can represent GPSS.

Announcements

6:49 pm

Randy Siebert (Secretary): There have been reportings of ICE patrol cars by the medical center. If you see them please take pictures and send the pictures to the ECC, they want to have a record.

Monica Cortes Viharo (Drama): Our bill of rights applies to everyone regardless of citizenship status. If you are looking for an apartment or looking to move soon. The city of Seattle passed new rule that you don't have to pay first and last month's deposit all in one lump sum you can pay it over time. The union worked very hard with other organizations to pass this. The deal may not be offered until someone asks. If you want anymore information about Union work talk to Monica.

Sarah Loeffler (Vice President of Internal Affairs): The Upass advisory board worked to increase Nightride hours during finals week. Transportation will go until 3:15 am. They are looking to increase hours indefinitely for finals and maybe dead week.

Bucoda Warren (Evans School of Public Policy & Governance): Two weeks ago he mentioned he was on the security camera taskforce. They are not talking about adding or taking away security cameras, they just recommend policy for security cameras recently with the help of multiple Graduate students they drafted a policy and handed it to the taskforce. Taskforce agreed to use the draft as the first draft to work from. a lot of this is general stuff. The main bullet points, scope and purpose are where cameras can and cannot be set up. It recommends not using dummy cameras things like that. The technical security committee is basically stating there will be a committee similar to the current taskforce. They would be the ones that would see requests to add cameras to departments on campus they would centralize all requests and can centralize recommendations for security cameras. Also, people that can request data is listed and guided if you are private party you can only get that information if you have a subpoena. The committee can recommend compliance with this policy is the committee. The legal council of the University is the only one that can make any changes outside of this policy to security taskforce implementation. Randy will send it out in the email after the meeting. If you have updates over Spring break let him know. He meets with the taskforce again at the end of this month.

Adjournment

6:55 pm

Michelle Brault (Molecular and Cellular Biology): Moves to adjourn the meeting.

Asad Haris (Biostatistics): Seconds.
