

GPSS DRAFT BUDGET FY2015

REVENUES

SAF Allocation Request1 Events Fundraising 2	
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Total Revenue

Notes:

1. The increase reflects the continued funding of Travel Grants, additional \$10,000 for Special Allocations salaries/pay as per the GSA schedule
1. Annual request from UW Administration (Provost, President, etc.) to cover event purchases of food and

ADMINISTRATION

Office Supplies		
Postage Total		
Incidental Services1		
Officer Materials2		
Copy Duplicating		
Events Agenda:		
Fall Social		
Spring Social		
Small Events		
Staff Training and Education Opportunities3		

Total Allocation

Notes:

1. Copy Center, Cleaning Fees, Equipment Repair
2. Includes business cards, name tags, officer plaque.
3. For the purposes of sending staff and or members of state legislative steering committee to educational events such as the Washington Budget and Policy Center budget matters conference or trainings for items grassroots organizing or press release writing. Needs to run through SAO. (pool of money for all officers ar

COMMITTEES FUND

Committee Meetings		
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Total Allocation

PRESIDENT'S FUND

General Programing1		
Conference Travel2		
Discretionary Funds		
Summits		
Advancement Efforts		

Total Allocation

Notes:

1. Includes such programs as President's Council, GPSS Cares, Graduate Convocations (facilities, supplies) For travel by the GPSS President or designee of the

VICE PRESIDENT'S FUND

Legislative Affairs: Travel Expenses ¹ Olympia Parking Permit Legislator Correspondence ² Communication Costs ³ Lobby Day Advertising Conference Travel ⁴ Discretionary Funds		
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Total Allocation

Notes:

$(\$2184) + \$150/\text{mo}$ mileage for 4 months before session $(\$600) = \$4,734$

2. Stationary, envelopes, postage for letters to legislators.

3. Includes internet and data plans for VP. $200 + 40/\text{mo} @ 12 \text{ mos} = 680$

4. For travel by the VP and designees or the VP's choice to conferences: Sage or USSA

TREASURER'S FUND

Programming: Arts and Entertainment Office Management: Audit Fees Insurance Total Annual HUB Administration Fee Equipment: Technology Recharge Fee Telephone Lease Copy Machine Lease Computer Equipment & Software Equipment Replacement Discretionary Funds Senate Meetings Off-Campus Housing Affairs - Annual Support Pledge		
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Total Allocation**SECRETARY'S FUND**

Programing: Diversity Fund Diversity Events Publications: Marketing ² Special Projects Copies ³ Website: Web & IT Services ⁴ Discretionary Funds Total Meeting Room Reservation		
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Total Allocation

Notes:

1. To fund events that promote diversity or to implement diversity-related programming
2. To purchase marketing material such as pens, banner, logo revisions, survey, etc.
3. For large special projects such as flyers for an event, brochures, informational books, etc.
4. To make available IT services at the beginning of each year, to ensure up-to-date systems

PERSONNEL

Officers:	FY14 Stipend	FY14 Months	FY15 Stipend
President's Salary ¹	\$1,802	9.	\$1,937
Vice President's Salary ¹	\$1,678	9.	\$1,937
Treasurer's Salary ¹	\$1,678	9.	\$1,937
Secretary's Salary ¹	\$1,678	9.	\$1,937
Tuition Waivers ²			
Sub Total			
Summer Hourly Staff:³	FY14 Wages	FY14 Hours	FY15 Wages
President (Summer)	\$21.00	20.00	\$21
Vice President (Summer)	\$21.00	20.00	\$21
Treasurer (Summer)	\$21.00	20.00	\$21
Secretary (Summer)	\$21.00	20.00	\$21
Summer Office Manager	\$15.00	20.00	\$15
Special Assistant to the President	\$18.00	10.00	\$18
Organizing Director	\$17.00	19.50	\$0
Information Specialist			\$16
Sub Total			
Regular Hourly Staff:⁴	FY14 Wages	FY14 Hours	FY15 Wages
Office Manager	\$15.00	19.50	\$15
University Affairs Director	\$18.00	18.00	\$18
Special Assistant to the President	\$18.00	16.00	\$18

Organizing Director	\$16.00	17.00	\$16
Communications Specialist	\$16.00	10.00	\$16
Budget Specialist	\$16.00	12.00	\$16
Research Analyst	\$0.00	0.00	\$0
Policy Analyst	\$19.79	17.00	\$18
Events Planner	\$15.00	14.00	\$15
Information Specialist	\$17.00	19.00	\$17
Advancement Coordinator	\$18.00	17.00	\$18
Sub Total			
Benefits:5			
Employment Benefits Loading			
Stipend Benefits Loading			
Sub Total			

Total Allocation

Notes:

1. GSA payrate for officers
2. Tuition waivers were estimated using FY2014 actual (\$84,974.40) plus a 5% increase.
3. Covers 10 weeks for officers, Special Assistant to the President, and Organizing Director, Office Manager
4. Covers 31 weeks (30.5 weeks in academic year). Does not include finals weeks or breaks.
5. 2013-2014 Estimated Staff Employment Loading Rate: 15.6%, Officer Stipend Loading Rate: 15%.

DEPARTMENTAL ALLOCATION FUND

Departmental Allocations		
Advertising		

Total Allocation

SPECIAL ALLOCATION FUND

Special Allocations		
Advertising		

Total Allocation

TRAVEL OTHER GRANTS

Travel		
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Total Allocation

GENERAL FUND

Beginning Balance ¹		
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End Fund Balance

1 Fund balance at the end of last FY 2013

LIABILITY FUND

Liability1		
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Total Allocation

1 Liability Fund represents a portion of the General Fund that shall remain in reserve for catastrophic incidents

BALANCE

Revenues		
Expenses		

Surplus/Defecit

End Fund Balance1

1 End Fund Balance recommendation as provided by UW administration, to stay between 20% & 50% of operating budget

20% of FY14 operating budget: \$87,388

50% of FY14 operating budget: \$218,471

Fund Balance as percentage of FY14 operating budget: 22.72% (End Fund Balance)

FY 14 FY 15 Proposed \$ Change % Change

	\$328,000	\$411,942	\$83,942	26%
	\$20,000	\$25,000	\$5,000	25%
	\$348,000	\$436,942	\$88,942	26%

and an increase in officer

drink.

	\$900	\$900	\$0	0%
	\$100	\$100	\$0	0%
	\$100	\$250	\$150	150%
	\$250	\$500	\$250	100%
	\$1,000	\$1,000	\$0	0%
	\$5,000	\$5,000	\$0	0%
	\$5,000	\$5,000	\$0	0%
	\$6,000	\$6,000	\$0	0%
		\$1,200	\$1,200	
	\$18,350	\$19,950	\$1,600	9%

or training
such as
(and staff)

	\$2,000	\$2,000	\$0	0%
	\$2,000	\$2,000	\$0	0%

	\$350	\$350	\$0	0%
	\$2,500	\$2,500	\$0	0%
	\$200	\$200	\$0	0%
	\$12,000	\$12,000	\$0	0%
	\$5,000	\$5,000	\$0	0%
	\$20,050	\$20,050	\$0	0%

s, flyers)

	\$3,750	\$4,734	\$984	26%
	\$100	\$100	\$0	0%
	\$100	\$100	\$0	0%
	\$200	\$680	\$480	240%
	\$400	\$500	\$100	25%
	\$4,000	\$4,000	\$0	0%
	\$100	\$100	\$0	0%
	\$8,650	\$10,214	\$1,564	18%

	\$10,000	\$10,000	\$0	0%
	\$1,600	\$3,000	\$1,400	88%
	\$150	\$200	\$50	33%
	\$1,820	\$1,820	\$0	0%
	\$4,005	\$4,005	\$0	0%
	\$243	\$1,000	\$757	312%
	\$3,012	\$3,012	\$0	0%
	\$2,400	\$1,000	(\$1,400)	-58%
	\$400	\$400	\$0	0%
	\$100	\$100	\$0	0%
	\$2,000	\$2,500	\$500	25%
	\$3,000	\$3,000	\$0	0%

	\$28,730	\$30,037	\$1,307	5%
	\$6,000	\$6,000	\$0	0%
	\$2,000	\$2,000	\$0	0%
	\$300	\$300	\$0	0%
	\$400	\$600	\$200	50%
	\$0	\$2,000	\$2,000	
	\$100	\$100	\$0	0%
	\$500	\$500	\$0	0%
	\$9,300	\$11,500	\$2,200	24%

FY15 Months				
9.	\$16,218	\$17,433	\$1,215	7%
9.	\$15,102	\$17,433	\$2,331	15%
9.	\$15,102	\$17,433	\$2,331	15%
9.	\$15,102	\$17,433	\$2,331	15%
	\$84,974	\$89,223	\$4,249	5%
	\$146,498	\$158,955	\$12,457	9%
FY 15 Hours				
20.	\$4,200	\$4,200	\$0	0%
20.	\$4,200	\$4,200	\$0	0%
20.	\$4,200	\$4,200	\$0	0%
20.	\$4,200	\$4,200	\$0	0%
20.	\$3,000	\$3,000	\$0	0%
10.	\$1,800	\$1,800	\$0	0%
0.	\$3,315	\$0	(\$3,315)	-100%
20.	\$0	\$3,200	\$3,200	0%
	\$24,915	\$24,800	(\$115)	0%
FY 15 Hours				
19.5	\$9,068	\$9,068	\$0	0%
18.	\$10,044	\$10,044	\$0	0%
16.	\$8,928	\$8,928	\$0	0%

17.	\$8,432	\$8,432	\$0	0%
10.	\$4,960	\$4,960	\$0	0%
12.	\$5,952	\$5,952	\$0	0%
0.	\$0	\$0	\$0	
17.	\$10,429	\$9,486	(\$943)	-9%
14.	\$6,510	\$6,510	\$0	0%
19.	\$10,013	\$10,013	\$0	0%
17.	\$9,486	\$9,486	\$0	0%
	\$83,822	\$82,879	(\$943)	-1%
	\$16,963	\$16,798	(\$165)	-1%
	\$9,229	\$10,460	\$1,231	13%
	\$26,192	\$27,258	\$1,066	4%
	\$281,426	\$293,891	\$12,464	4%

er and Informati

	\$7,000	\$7,000	\$0
	\$300	\$150	(\$150)
	\$7,300	\$7,150	(\$150)

	\$22,000	\$22,000	\$0
	\$300	\$150	(\$150)
	\$22,300	\$22,150	(\$150)

	\$20,000	\$20,000	\$0
	\$20,000	\$20,000	\$0

	\$194,358	\$124,252	(\$70,106)	-36%
	\$194,358	\$124,252	(\$70,106)	-36%

	\$25,000	\$25,000	\$0
	\$25,000	\$25,000	\$0

nces.

	\$348,000	\$436,942
	\$418,106	\$436,942
	-\$70,106	\$0
	\$124,252	\$124,252

perating budget.

ance - Liability Fund) / Expenses