



M-02-16 Memorandum on Attendance and Proxy Policy of GPSS Senators

To: GPSS Executive Committee
From: Soh Yeun (Elloise) Kim, GPSS Secretary
Date: January 20, 2016
Subject: Senate Attendance and Proxy Policy

Introduction

There is no current policy regarding how faithfully Senators are to attend Senate meetings to fulfill their duties besides Article III, Section A that requires a Senator's presence at the meeting at least two times per quarter including one time assignment of a proxy unless it is differently approved by the Secretary. However, due to an inevitable schedule conflict or off-campus activities such as a field research that is essential to their academic advancement, there are Senators who cannot make to a single meeting in a specific quarter. Also, there are Senators who express their interest in maintaining their position as a Senator but have not complied with the minimum expectation articulated by the Bylaws without presenting an acceptable reason why they cannot regularly conduct their duties. In order to clarify this issue, I recommend that the GPSS has an official GPSS Policy as to what counts as creditable attendance and how to delegate a proxy.

Policy Recommendation

I am recommending that:

a. As it was discussed in the Executive Committee meeting on Nov. 4, 2015 and announced in the following Senate meeting on Nov. 18, 2015, a Senator's participation at each meeting must be longer than 45 minutes to fulfill attendance;

b. A sitting Senator cannot serve as a proxy for another Senator;

c. When a Senator cannot attend at least two meetings in one quarter (including one meeting attended by a proxy), the Senator can:

- (i) designate a fellow student from the same program, department, or school as a proxy for no more than one quarter; or
- (ii) depart for no more than one quarter.

Either choice should be communicated in advance to the Secretary; failing both the communication and the attendance requirement, according to the GPSS Bylaws, Article III, Section A, will result in removal of the Senator from the Senate roster.

Policy Implementation

With an endorsement from the GPSS Executive Committee, this memorandum shall stand as an official GPSS policy. This policy is subject to review by the GPSS (Article VI, Section A, Clause 4), and could also be amended by a majority vote of the Executive Committee.

Presented to and Approved by the GPSS Executive Committee on January 20, 2016