



**GRADUATE & PROFESSIONAL  
STUDENT SENATE**

Exec Meeting Minutes

*March 28, 2018 /HUB 303*

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**Members Present**

GPSS President Soh Yeun (Elloise) Kim  
GPSS Secretary: Giuliana Conti  
GPSS Vice President of External Affairs: Matt Munoz  
GPSS Vice President of External Affairs: Tori Hernandez  
GPSS Treasurer: Brad Copenhaver  
GPSS Executive Senator: Grant Williamson  
GPSS Executive Senator: Elizabeth Oestreich  
GPSS Executive Senator: Noelle Symanski  
GPSS Executive Senator: Zhiyun Mary Ma  
GPSS Executive Senator: Peder Digre  
Associate Dean for Student & Postdoc Affairs, Grad School: Kelly Edwards  
ASUW Director of Internal Policy and the Liaison: Bo Goodrich  
Assistant Director of Student Activities: Rene Singleton

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**1. Call to Order** **5:30 PM**

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**2. Approval of the Agenda** **5:32 PM**

**Matt Munoz:** Approves the agenda

**Tori Hernandez:** Seconds

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### 3. GPSS Budget

5:33 PM

**Brad Copenhaver:** Shares updates. Now that he is back in the meetings, shares that he has a lot of work to do. has a lot of work to do in the next few weeks and a lot of processes to be carried out. The first step is a draft of GPSS budget that needs to be reviewed by SAF. SAF provides the vast majority of the funding. Next Friday the 6<sup>th</sup> is the presentation to SAF. In the meantime, GPSS budget needs to have inputs from Executive Committee and specially the Officers. Each one can expect an email in a day or two which will contain information on their respective budgets. Final budget to be drafted and ready for approval. Short on time since the final budget submission goal is April 18th. Needs everyone's help.

**Matt Munoz:** Asks for the line item, if the process happens after the initial proposal happens given to SAF?

**Brad Copenhaver:** Says for individual budgets as well it will be happening at the same time.

**Elloise Kim:** Thanks Peder for frequent communications on what they could do on SAF chair and for assisting them with finding options during times of difficulties.

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### 4. 2018-2019 Meeting Dates

5:37 PM

**Elloise Kim:** Shares that it's important to close this earlier and submit to the Public Record Office so that there won't be any conflicts.

**Giuliana Conti:** Shares that after looking at the academic calendar for next year, there will be 5 exec & 5 Senate meetings in the first quarter of the academic year. That's great because it will be consistent and also allow to be more productive. First senate meeting is on Oct 3<sup>rd</sup>, 2018 which means that the first week of the first quarter of school won't have an Exec or a Senate meeting.

**Renee Singleton:** Asks if the Summer meetings are scheduled?

**Giuliana Conti:** Says she is yet to schedule them.

**Elloise Kim:** Adds that Exec has to meet once a month in Summer. In total must have 3 meetings.

**Giuliana Conti:** Shares that if need be, they can keep the room for the Exec meeting on the first day of school because it falls on a Wednesday. The goal would be to have a prepared Exec body by the end of Summer. Reserved the meeting rooms for every Wednesday until 2021.

**Amy Gabriel:** Room 334 was not able to be booked that far.

**Tori Hernandez:** Shares that Laila, the point of contact from The Hub helped hold the rooms last year. Not sure about the new person responsible for this now. But would be a good contact to have.

**Kelly Edwards:** Suggests thinking about allowing leadership cultivation for returning members and orientation for new members.

**Giuliana Conti:** Shares that the best bet would be scheduling the meetings for incoming officers by the end of Spring quarter so that during those meetings, dates can be scheduled for Summer.

**Elloise Kim:** States that they need a motion to approve the dates.

**Bo Goodrich:** Approves

**Matt Munoz:** Seconds

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## 5. Special Committee Liaisons

5:42 PM

**Elloise Kim:** States that she has shared the Google folder in advance with all the Exec. But Special Committee Liaisons are supposed to be reviewed by the President. Invited Tori to be the peer reviewer. Listed 3 people for two different committees - Peder, Chan and Jacqueline Wang for the student regent search committee. The committee's name is Student Regent Finalist Advisory Board Committee. Will be submitting the proposal to Judicial for amendment. There are two seats for the Student Regent Finalist Advisory Board Committee and one for the U-PASS. Tori and herself recommend these three people to be the liaison for Student Regent Finalist Advisory Board Committee and U-PASS. Asks if they have any questions about the candidates?

**Matt Munoz:** Asks if they are allowed to ask the candidates any questions?

**Elloise Kim:** States yes. Entertains a motion to approve the three people.

**Giuliana Conti:** Approves

**Grant Williamson:** Seconds

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## 6. Next Senate Meeting Agenda -April 4th '18

5:45 PM

**Elloise Kim:** Shares that they have to cancel April 11<sup>th</sup> Exec meeting since three officers will be out of town attending SAGE conference.

**Tori Hernandez:** Asks if that would affect the people who are running for elections since they have to attend a certain number of meetings to be qualified elections?

**Grant Williamson:** States that there's nothing mentioned in the Bylaws that they have to cancel the meetings. There are other meetings that they can attend.

**Elloise Kim:** Points that there won't be a balanced conversation if as many as 4 people including Brad due to his class, are missing. So, makes sense to cancel.

**Grant Williamson:** States that he still thinks it should be conducted as there will be quorum particularly if there are resolutions coming in. It could be short meeting but still should have the meeting as long as there is quorum.

**Matt Munoz:** Agrees with Grant.

**Tori Hernandez:** States that she has certain things that needs to be put on the April 18<sup>th</sup> Senate meeting agenda. Asks about a possibility of a preliminary agenda now so that the Officers who are going to miss the next Exec meeting can add what they want to the agenda now so that the Execs primarily attending the next Exec meeting can finalize the agenda and make edits as necessary.

**Giuliana Conti:** Agrees

**Elloise Kim:** Points that only one officer and 5 execs will be there.

**Grant Williamson:** States should still be done.

**Elloise Kim:** States that the general opinion is not to cancel the meeting. So, the meeting stands.

**Tori Hernandez:** Asks if they are sticking to preliminary agenda.

**Elloise Kim:** States yes. Going back to the April 4<sup>th</sup> agenda calls out the items - Call to Order, Approval of Agenda, Approval of Minutes. The guest for the day would be Ricky Hall. In May there will be a big event from OMAD which celebrates its 50<sup>th</sup> anniversary. There are events that kick start from April. It will be good to have him on April 4<sup>th</sup>. Continues with second reading of resolution of old business as the next item on the agenda which will be for 10 mins.

**Tori Hernandez:** Asks if the weekly GPSS upcoming events come under old or new business?

**Elloise Kim:** States it's after the guest speaker. States she will be advertising Student Regent application.

**Matt Munoz:** Suggests changing GPSS upcoming events and actions to GPSS upcoming events and opportunities

**Giuliana Conti:** Asks if Ricky committed for 15 mins or if he is flexible? Thinks people might have questions for him.

**Elloise Kim:** States she reserved 30 minutes including his travel time. But 20 mins is fine.

**Matt Munoz:** States 20 mins for events and opportunities is good too.

**Renee Singleton:** Suggests having a short meeting. Says it's okay to have a short meeting since it's the beginning of a quarter.

**Grant Williamson:** Asks if Judicial is going to be ready by then?

**Elloise Kim:** States that needs to be looked into whether to have it in the next meeting.

**Giuliana Conti:** Suggests putting it on the agenda and then making amendments later. That way atleast one is prepared and if Judicial hasn't had the opportunity to meet, Execs or Officers can reach out.

**Matt Munoz:** States he would like to do a Legislative report.

**Elloise Kim:** Asks if 10 mins is enough.

**Matt Munoz:** States yes.

**Elloise Kim:** Asks if anyone wants to do good of the order.

**Tori Hernandez:** States she can run the good of the order.

**Giuliana Conti:** Points that Good of Order is more of Senator's space.

**Elloise Kim:** States that if they are doing Bylaw amendment, they should not do anything beyond what's decided unless there is a pressing issue or topic.

**Bo Goodrich:** If they are fully reforming the voting structure, asks if 15 minutes is good enough to explain to everyone what's going on?

**Elizabeth Oestreich:** States that they talked about it last Senate meeting. Ideally people read it just before the meeting and would be familiar with it.

**Tori Hernandez:** Points that not everyone was at the last meeting.

**Grant Williamson:** States that it also isn't fully reforming the voting structure. It's just changing tie breaking situations.

**Elloise Kim:** States, if there is a heated conversation, they can extend time.

**Lillian Ferraz:** Suggests having a sign up for good of the order so that everyone gets the opportunity to speak. Events and the issues to be the focus of the topics since it's the beginning of the quarter and people will have lots to talk about.

**Giuliana Conti:** Supports the idea. Having sign-up sheets with sign in sheets can help in people sharing their ideas. Suggests deciding that now so that she can give that notification in the Senate email going out tonight.

**Sydney Pearce:** Seeks clarification if GPSS events and opportunities were specific to things that are actually planned by GPSS and the announcement would be from Senators etc.

**Elloise Kim:** States yes that's what it is. Good of the order should not be used for announcements. Asks if Giuliana can invite people to submit topics for Good of the order that can be monitored and facilitated?

**Giuliana Conti:** States she can do Slido.

**Tori Hernandez:** Adds she can put a link to her email since she is running the Good of the Order.

**Giuliana Conti:** Adds that the alternative would be to have the sign- up sheets near the sign in sheets so people will have an idea to put down the topics.

**Elloise Kim:** Highlights that when it is first time, people tend to miss and might not understand fully.

**Grant Williamson:** States that Slido allows people to choose what they want to include and enables up-voting too. So that is the best option.

**Elizabeth Oestreich:** Asks in terms of elections, if there are any mentions of elections at the Senate meetings. Elliott wanted to remind a few things and that would help.

**Tori Hernandez:** Sates Yes. Will be done with dates and changes during the Bylaws

**Elloise Kim:** Asks when is the deadline to register as a candidate?

**Elizabeth Oestreich:** States April 23<sup>rd</sup>

**Elloise Kim:** Entertains the motion to approve the agenda as it is.

**Giuliana Conti:** Approves

**Zhiyun Mary Ma:** Seconds

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## 7. April 18th Senate Meeting

6:07 PM

**Tori Hernandez:** States she has a new business item for that. It will be the GSE Survey update for 10 minutes.

**Matt Munoz:** States he would like to do a SAGE recap report.

**Elloise Kim:** There could be another amendment for bylaws. This is temporary. Exec will take care of it.

**Giuliana Conti:** Asks if there is a guest?

**Elloise Kim:** States it's yet to be decided.

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## 8. Executive Senator Report

6:11 PM

**Elizabeth Oestreich:** Reports that Elections Committee met yesterday. Thinking about having the ballots in single sheet. Everything is going smooth. Imagining as many possibilities as possible. Things have been going well.

**Amy Gabriel:** Shares that she received inquiry on elections. Since she didn't have the elections packet, she directed the query to Laura Taylor for information.

**Elizabeth Oestreich:** States that the elections packet will be ready soon. However, for any queries until then, Elliott will be a better point of contact.

**Elloise Kim:** Highlights that they need to post elections guide ASAP.

**Elizabeth Oestreich:** States it's in its final leg. It will be posted soon. Asks who advertises the elections?

**Tori Hernandez:** Responds that Officers do it on Facebook.

**Elloise Kim:** Highlights that the GPSS newsletter sent out today had that information. If it's on the website, it will be good too.

**Peder Digre:** Reports updates on SAF that it is resuming meetings. There are a couple more weeks of budget hearings and then they will go into budget deliberations. Regents item need to be finalized and submitted by May 16<sup>th</sup>.

**Grant Williamson:** Nothing to Report

**Noelle Symanski:** States that she sent out an email to the mental health committee. Invites people if they want to be on the committee.

**Matt Munoz:** Asks if the committee is working on advancement?

**Noelle Symanski:** States yes. They tried it in Law School and worked great. So, they could do that for all grad students.

**Matt Munoz:** Asks if the committee has any contacts with the advancement?

**Noelle Symanski:** States she has no contacts. Seeks help with that.

**Matt Munoz:** States they could work on that.

**Elizabeth Oestreich:** Asks if the grad school open for having specific counsellors.

**Kelly Edwards:** States that Student Life oversees the counselling center. If its grad school specific, suggests talking to the Advancement is available for grad student specific. That would be a good group to talk to. Asks if they saw the big survey that came out on grad school mental health?

**Giuliana Conti:** Requests her to share the email so she could send it out in her weekly emails.

**Zhiyun Mary Ma:** Shares that nothing specific to report as of now. At the end of last quarter, for her research study, she worked on a research on GPSS more in lines of understanding the role of GPSS in higher ed. The paper went well. Yet to receive feedback. Thinks it's a great project to work on.

**Tori Hernandez:** States she can help looking into it. Would love to read it if she can share.

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## 9. Officer Reports

6:19 PM

**Bo Goodrich:** Reports that policy reviews in ASUW are on. Working with Giuliana on exploration into IELP homestays. It's an Intensive English Language Program.

**Giuliana Conti:** Adds that there is a lot of international students who live in homestays since their duration of programs is short. There are concerns over issues of inadequate food and care. Since these students don't tend to complain, there is an opportunity for communication and education on how students can prepare better for looking for appropriate homestay and how to solve any issues they encounter. Had a discussion with FIUTS on the issue. The next step is to talk to IELP program.

**Kelly Edwards:** Shares that a lot of people in the grad school have been concerned about the recent survey on mental health that was sent out. Thinking about what interventions should be made. Thinking about a mentoring institute for grad school. That's the direction. In design phases now.

**Lillian Ferraz:** Shares that in Evan's school the faculty advisor you meet once, tend build the relationship with them over a period of time in class.

**Kelly Edwards:** States it's not unusual. Highly variable how different programs and departments manage the groups. Mentoring teams makes the best sense than individual. That helps with career trajectory as well.

**Giuliana Conti:** There are discrepancies between masters and doctors level. Being a master student requires to have self-advocacy. If they are suffering from mental health issues, they may be incentivized from the relationship to reach out to the Advisor and build up. It needs to be done by themselves and they won't do that for grad students.

**Kelly Edwards:** Continues to report that the second aspect is the exit survey when students graduates. There are high response rates. 5 years ago, the questions were enhanced. Consolidated by degrees, programs and campus. Its underutilized right now. Linked it to program reviews to get student voice back in. If anyone has a research interest, she would be happy to help.

**Tori Hernandez:** Reports that the Green Dot Bystander training has been rescheduled. Yet to have the finalized dates. Connected Matt and Kelsey for getting campus resources up online for students. Thinking possible resolutions about it. For the GSE survey that went out today, there are 130 responses. The preliminary data is session based (88%) and others are fee based. UPASS has been the most useful for them. 55% feel connected to the University of Washington and about 78% feel connected to the program.

**Kelly Edwards:** Suggests put an ad in their cohort program newsletter?

**Tori Hernandez:** Thinks it's a great idea.

**Matt Munoz:** Reports on Federal/SAGE. SAGE Day on the Hill is April 8th-11<sup>th</sup>. SAGE will have our advocacy papers pool finalized by this Sunday. Currently in the process of scheduling meetings for one of the days for the entire group. Biggest discussions will be around Prosper Act & Immigration reform. In addition to SAGE Day meetings, will be meeting with as much of the Washington State delegation as possible. PROSPER and DACA are still topical issues, as are research funding, Title IX, free speech policies, and mental health.

Reports on State/Olympia/WSA. Session is over. After the longest legislative session in state history, finished on time for the first time since 2014. Had an extremely successful session and have started thinking of ideas to pursue for next year. Because it is an election year, this is not only a very calculated process, but also a very fluid process. The WSA is currently going through some

Bylaws amendments. Thanks Kelsey for being involved in those discussions - most of them are closing gaps that were found to exist throughout this year, others are redefining Executive Committee positions, and others are giving the student legislative liaisons more power in the WSA's processes. Nothing is certain yet, the WSA's member institutions have to vote on them at the April General Assembly, which Kelsey and he will be attending to represent GPSS. Also working with WSA to organize a graduate student issues work session with graduate student representation from campuses across the state and with the Council of Presidents and the Washington Student Achievement Council - this likely won't happen until after the 2018 elections, but it's VERY present on radars.

Reports on committees. SLAB/FLAB's first meeting will be on April 6th, Kelsey will be presiding SLAB/FLAB will have multiple charges this quarter - defining SLAB/FLAB's mission and vision, reviewing processes and goals, identifying ideas and targets for future years, and giving support to Internal Affairs and the Graduate Student Experience Committee on composing a resource list. External Affairs has a long list of goals and projects for this quarter. Fee-based programs conversations will be continuing this quarter

**Lillian Ferraz:** Asks what SAGE is?

**Matt Munoz:** States that SAGE is the Students Advocacy for Graduate Education. It's a national organization. UW was the founding member of this in 2010.

**Noelle Symanski:** Asks what FLAB/SLAB is?

**Matt Munoz:** States that SLAB is the State Legislative Advisory Board and FLAB is the federal level. Combined the two this year since they have been pretty active on both.

**Zhiyun Mary Ma:** Asks when they meet?

**Matt Munoz:** States at 11.30 on Fridays in the GPSS office

**Giuliana Conti:** Reports following attendance. Last quarter was bad. Might pick up. Amy has been tracking attendance. If anyone knows of departments that are suspicious and have not been attending meetings, please report.

**Grant Williamson:** Asks what's the quorum this quarter?

**Amy Gabriel:** States it's 136

**Giuliana Conti:** Reports that Diversity Committee is going through a great overhaul. Leadership restructuring for next year is on for ensuring consistency and long-term accountability. Elections will be held by the end of Spring quarter. Invites interested candidates. Meetings are every other Friday from 3 to 4pm. Also looking at GPSS Swag. Invites ideas.

**Elloise Kim:** Asks if they are updating the brochures, funding brochures, logos etc. by end of school year?

**Giuliana Conti:** States yes.

**Matt Munoz:** Asks if they can have the logos sent to the offices they have been coordinating with?

**Grant Williamson:** Clarifies that the quorum for Senate is 34.

**Elizabeth Oestreich:** Asks if that includes officers too?

**Grant Williamson:** Says no.

**Giuliana Conti:** Shares that she is also updating website. Information is up to date. Emailing Advisors soon encourage them for next elections etc. for next year's Senators. Many have contacted. They don't know the processes. So, giving them the structure and recommendations.

**Elloise Kim:** Special kudos to Duong for managing in Brad's absence. Newsletter went out today. Working with Osman on Student Regent Committee. Application will be closed on 16<sup>th</sup> April. Candidates to be interviewed on 23<sup>rd</sup> and 24<sup>th</sup>. Seeks referrals of any good candidates. Senate meeting survey will be ready this week. General questions will remain the same but will be adding a couple more questions on resolutions, Slido etc.

**Giuliana Conti:** Asks if it should be sent out in this email this week.

**Elloise Kim:** States that it's not ready yet. Need someone for STF badly. Invites referrals. STF meets every Monday 3.30 to 5. Can be advertised.

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## 10. Adjournment

**6:44 PM**

**Giuliana Conti:** Approves to adjourn

**Tori Hernandez:** Seconds

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