



Finance & Budget Committee

2018-2019 Meeting Minutes

Friday, October 26, 2018, 11:30AM
HUB 314: GPSS Board Table

PRESENT:

Robby Perkins-High – Treasurer; Committee Chair
Rene Singleton, SAO Adviser; Ex-Officio Committee Member
Jasmine Chan - Budget Specialist, Staff
Varun Kao, GPSS Senator
Zhiyun Ma, GPSS Senator
Alex Thompson, GPSS Senator
Sierra Adibi, Finance Director Diversity Committee

Robby Perkins-High called the Meeting to order at 11:36AM.

OVERVIEW

Robby Perkins-High gave each member an agenda and a package of training files, and quickly introduced that the purpose of the meeting was to focus on orientation, as well as the policies of the Finance & Budget Committee, and the responsibilities of the committee.

1. Call to Order

No Parliamentary Procedure today as we are not a Executive Senate-approved Committee

2. Introductions

3. Training

a. Committee Format and Expectations

The Committee must have between 5 and 9 Senators. Committee meetings will be conducted using Parliamentary Procedures (hand-out of the Parliamentary Motions Guide, attached). F&B Committee is subject to Open Public Meetings Act (RCW 42.30). This means that the public must be informed of the time, date, and location of our meetings ahead of time so that the public can attend should they wish to.

Robby Perkins-High (GPSS Treasurer) is the Chair of the Committee.
Rene Singleton (SAO Adviser) is an Ex-Officio member.
Committee members will be approved by Executive Senate on 10/31.

b. Functions of the Finance & Budget Committee

Disbursal of Special Allocation Funds and Departmental Allocation Funds



Special Allocation Funds: Registered Student Organization (RSO) event funding application; the applicant RSO gives a presentation to the Committee.

Departmental Allocation Funds: Funding for departments (details and restrictions included in the General Guide and Funding Packet)

New this year: Disbursal of the Special Project Fund for GPSS Executive Senate and/or Officer new event initiatives

Budget Process: Address mid-year allocation requests and propose budget for FY20. Mid-Year Allocations concern changes to budgeted spending within each budget line; in certain cases, the Committee must approve the allocation change (more information in the General Guide and Bylaws).

FY20 Budget Proposal: is written during the Winter Quarter

c. Funding Guidelines

Refer to the General Guide and Special & Departmental Allocation Funding Packet for details on what the Committee can and cannot fund.

d. Perspective on the F&B Committee (Rene)

Rene talked more about OPMA (Open Public Meetings Act). OPMA is to ensure transparency in government and public decision-making. During presentations or discussions, it is important for Committee members to speak their truth regardless of the public's presence. This leads to accurate documentation (through meeting minutes) of the decision-making process.

Closed meetings can only occur when the meeting is about: real estate or personnel.

e. Committee tasks for Fall Quarter

Robby will check in with people seeking confirmation of their participation on the Committee. At the October 31 Executive Senate meeting, these Senators will be approved and the Committee will be formed.

Expect only a handful of Allocations requests for this quarter.

Special Projects Funding allocation decision will need to be made within the next few weeks. Robby is working on a process for how to allocate this funding. The Committee will be core to the implementation of this allocation process.

f. Questions

Updating Processes: The Committee can give an opinion on a fiscal matter in the form of a recommendation; any existing process or proposed process can be overturned with a $\frac{2}{3}$ majority of the Executive Senate.



The Committee's activities rarely come up during Senate unless there is a pertinent fiscal issue or the Committee is presenting a proposal. In both cases, F&B members will be informed ahead of time per OPMA, as Senate meetings are also subject to OPMA.

4. Adjourn

Robby Perkins-High thanked each member again for joining the Committee and attending the meeting.

Zhiyun Ma, Varun Kao, and Alex Thompson all confirmed that they want to participate as Committee members.

Jasmine Chan will send Meeting Minutes, PDF of training binder, and Parliamentary Procedure document to attendees and Senators interested in the Committee.

The Meeting was adjourned at 12:25.