



Finance & Budget Committee

2018-2019 Meeting Minutes

Friday, May 31, 2019, 11:30am
HUB 314: GPSS Board Table

PRESENT:

Robby Perkins-High – Treasurer; Committee Chair, Evans School
Jasmine Chan - Budget Specialist, Staff
Ted Cohen, GPSS Senator
Shane Schrader, GPSS Senator
Varun Kao, GPSS Senator
Zhiyun Ma, GPSS Senator

NOT PRESENT:

Alex Thompson, GPSS Senator

Robby called the Meeting to order at 11:30am.

OVERVIEW

1. Call to Order

a. Approval of Agenda

Jasmine moves to adjourn at 12:00. *Shane* seconds. No objections.

Shane moves presentation before approval of minutes. *Varun* seconds. No objections.

Shane moves to approve the amended agenda. *Varun* seconds. No objections. Agenda passes.

2. Departmental Allocations Presentation: Department of Mechanical Engineering Purchase

Presentation

Thanks for Winter Quarter Departmental Allocation awarded. This request is the same situation as now which is replacement of previously purchased. The request comes from a PhD student in the department regarding leaking refrigerant. The refrigerator will be stored in the grad student office that houses 16 students. Everyone's food is dying with summer approaching. Room is keyed access only. As people graduate, new people enter based on students graduating and lab space.

Varun inquires if there are other existing fridges in the office. *Presenter* states that there is only the broken one.



Robby asks if the students need fridge because microwaves purchased on the previous request made the food too hot.

Shane questions already answered regarding access and usage.

Robby inquires if they have consulted with other students about the refrigerator purchase. *Presenter* says the students tried any way to fix the leak. The damage is such that it is easier to replace than fix because there is a puncture in the tubing. All the students in the office space are in favor of a purchase.

Robby asks if the Presenters will put a “Funded by GPSS” sticker. *Presenter* confirms and states existing one has a sticker and this is how he knew to who to contact.

Ted inquires about whether there is a clean out process or schedule in place. *Presenter* states there is no current clean out schedule and people in the office who are cleaner than others. The refrigerator is pretty clean—no issue with it being misused with people leaving their food. The office is their home and they stay in that room for many hours, therefore keeping it clean is a priority for many.

Robby makes a logistical note: if the refrigerator is to be funded, the students will need to talk with budget coordinator because the fiscal year is closing in a month to coordinate with that. *Presenter* as soon as they received notice that their application was approved for the microwave and heater purchase, the department issued a credit order immediately. The purchasing of the refrigerator will happen before the end of the quarter.

Discussion

Ted comments that it is good to see Sameer again.

Robby updates the Committee that \$823 is left in the Departmental Allocations account and that per the funding guidelines, the Committee may not fund a single department in an amount over \$1000 in a fiscal year. While the Department of Mechanical Engineering received funding at the beginning of the Winter Quarter, their total requested funding is far below the annual limit and far below the amount awarded to other departments this year.

Varun notes that the Presenters requested \$0.47 extra over the amount listed on the Amazon item cost.

Varun moves to fund the purchase of the refrigerator at \$214.53. *Zhiyun* seconds. No objections.

VOTE: *Varun, Robby, Shane, Zhiyun, and Ted* vote YES. *Jasmine* abstains.

3. Approval of the Minutes

Shane requests the addition of a clarifying amendment to the minutes.



Shane moves to approve the minutes as amended. *Varun* seconds. No objections. Minutes are approved.

4. Closing Remarks

Giuliana exclaims her thanks for the Committee's work this year.

Robby remarks that he said his thanks last week.

Ted states that it has been fun and real.

Robby encourages Committee members to attend Spring Send-Off a.k.a. Springo Dingo Electric Boogaloo.

Zhiyun comments that the Committee did well as a team this year and adds that she would love to see expanded inclusivity and representation of different perspectives, programs, student identities, and backgrounds.

The Committee agrees wholeheartedly.

Ted moves to adjourn the meeting. *Shane* seconds. *Varun* objects.

Varun suggests that as a method for expanding awareness of the Committee and its work, dedicate one meeting each quarter for Committee members to invite people from their department or other Senators to attend. A 'Bring Your Friend to F&B' day.

Varun moves to adjourn. *Ted* seconds. No objections.

The Meeting was adjourned at 11:44am.