



## Finance & Budget Committee

### 2019-2020 Meeting Minutes

Friday, February 21, 2020, 11:30am  
HUB 314: GPSS Board Table

#### PRESENT:

Danielle Brown, GPSS Senator; Committee Vice Chair  
Becky Tran - Budget Specialist, Staff  
A.J. Balatico, GPSS Senator  
Jared Canright, GPSS Senator  
Julia Overfelt, GPSS Senator  
Terrence Pope, GPSS Senator

#### NOT PRESENT:

Shane Schrader – Treasurer; Committee Chair  
Ted Cohen, GPSS Senator  
Simon Crean, GPSS Senator

*Danielle calls the Meeting to order at 11:31 am.*

#### OVERVIEW

*Becky* gives each member an agenda, copies of last week's meeting minutes, Departmental Allocations Applications: School of Pharmacy - Student Lounge Equipment, Special Allocations Applications: Filipino American Student Association - Filipino Night, and the Proposed Fiscal Year 2021 Budget Draft.

1. Call to Order
  - a. Approval of Agenda

*Jared* moves to approve the agenda. *AJ* seconds. No objections. Motion passes.

- b. Approval of the Minutes

*AJ* moves to approve last week's minutes. *Terrence* seconds. No objections. Motion passes.

2. Departmental Allocations Presentation: School of Pharmacy - Student Lounge Equipment

#### **Presentation**

The School of Pharmacy's Dean's Advisory Council of Students (DACs) is requesting funds for their student lounge which is not being utilized to its full potential. It's currently used as a



storage space. They want to transform the space to include space for a coffee machine, storage for student organizations. The coffee beans would be donated by different students to encourage a community setting. DACS held a survey to see the number of graduate Pharmacy students who are interested in the idea. They received 143 responses.

### Questions and Answers

*AJ* asks if there's a particular time of day that it gets used the most.

*Presenter* answers during their all students' hour break, lunch, and brief lecture breaks.

*Julia* asks how they collected survey responses.

*Presenter* answers through emails, Facebook, and in-class announcements.

*Terrence* points out 30% of the cohort responded, is 30% common for this type of outreach?

*Presenter* answers that they are just a Pharmacy Year 2 (PY2) student representative and is unsure of the other class years.

*Jared* asks who will be responsible for the upkeep of the items?

*Presenter* answers it will be collective effort with all the various Pharmacy student organizations; they have set up a rotating chart of who will be responsible for the upkeep of the lounge each month.

*Terrence* asks if the School of Pharmacy's has offered any funding.

*Presenter* answers that their GPSS departmental Senators recommended applying to GPSS first. The School of Pharmacy is willing to fund a portion of the amount they need for this equipment. But most of the time, all the money they get from donations goes towards scholarships.

*Becky* asks why the amount requested is different from the proposed Amazon cart amount.

*Presenter* answers it is probably due to Amazon's price fluctuations.

### Discussion

*Becky* informs the committee that GPSS has a \$5,000 Departmental Allocations budget and we've spent \$1,500 (30%) so far.

*Danielle* notes that their application mentions GPSS stickers on other items in the lounge, but they are unaware of the timeframe in which these items were funded. When and how much has GPSS previously funded them?

*Becky* says that GPSS funded them \$250 out of their requested \$520 in 2015-2016, and their requested \$350 in 2016-2017.

*Julia* likes that the presenter mentioned wanting to make the space better for students to utilize to its full capacity, and making it a better space to improve mental wellness.



*Danielle* likes that they sent out a survey and was able to get 143 responses; that's a very high turnout.

*Terrence* moves to fund at \$319.80. *Jared* seconds. No objections. Motion passes.

**VOTE: 5 vote YES. None OPPOSED. 1 ABSTAINED.** Motion passes.

3. Special Allocations Follow Up Discussion: Filipino American Student Association - Filipino Night

**Discussion**

*Danielle* recaps last week, FASA mentioned that their marketing team handles all promotions. Thus, the Finance and Budget committee requested they follow up with their marketing team's plan to reach graduate students.

*Jared* thinks FASA put in the minimum amount of research to put their answer together.

*Danielle* feels that this written response is similar to what they said during their presentation last week.

*Julia* agrees and expected to see a more robust answer because we specifically asked them. While *Julia* was not present during the meeting last week, their response is similar to last week's minutes.

*Jared* says there is no mention of GO-MAP or departments connected to their event.

*Julia* asked if GPSS asked them any leading questions during their presentation last week (i.e. Do you intend to reach out to these places?)

*Becky* answers no.

*Danielle* mentions that the person who presented was on the executive board and not the marketing committee, specifically. And so they expressed that they would be able to get more in depth information from their marketing committee regarding an actionable plan to reach out to graduate students.

*Becky* informs the committee that we funded them at \$250 out of their requested \$750.

*Danielle* says that last week, Shane asked the committee to think of how much they would fund last week versus how much more would we up our funding if they provided a robust answer. We said we definitely want to fund them but unsure at what level.



*Terrence* asks if they sent any new information about their additional funding sources.

*Becky* answers no.

*Becky* moves to fund at \$300. *Terrence* makes an amendment to fund at \$400 because he thinks it's a good event that serves a relatively small community, they have some graduate student involvement, and to account for room rental increases. *Becky* seconds. No objections. Motion passes.

**VOTE: 4 vote YES. 1 OPPOSED. 1 ABSTAINED.** Motion passes.

4. Proposed FY21 Budget Preview

*Becky* walks the committee through every line item on the proposed FY21 budget sheet. *Shane* will provide more details at next week's budget meeting. *Shane* and *Becky* encourages committee members to add their comments and questions of the proposed FY21 budget sheet so *Shane* can make any necessary changes prior to Exec next week.

5. Adjourn

*Jared* moves to adjourn the meeting. *Terrence* seconds. No objections.

*The Meeting was adjourned at 12:18 pm.*