



M-04.18-19 Memorandum on Summer Work Policy for GPSS Officers

To: GPSS Executive Committee

From: Michael Diamond, Executive Senator

Date: April 10, 2019

Subject: Summer Work for Officers

I. Introduction

The summer before the start of the academic year is an important time for newly elected GPSS Officers to become better acquainted with their roles and responsibilities and set themselves and the organization up for a successful year. However, there is currently no set policy as to how much Officers must work during the summer. This memorandum therefore establishes 1) a minimum requirement for the time Officers must work during the summer and 2) a process by which exemptions from this requirement may be granted.

II. Policy Recommendation

GPSS Officers shall work an average of twenty (20) hours per week during the summer. The majority of this work should be performed in person at the GPSS office. If possible, Officers are encouraged to work for the maximum time allowed per week in the GPSS budget.

If a prospective officer is unable to commit to working an average of twenty hours per week during the summer, they are encouraged to petition the GPSS Executive Committee, in person (preferred) or in writing, for an exemption to the requirement. Petitions should be addressed to the current GPSS Secretary. The prospective officer must address their plan for ensuring they will be ready to assume all responsibilities of their office successfully at the start of Fall Quarter in their request. A majority vote of the Executive Committee is required to grant a full or partial (e.g., at least one month at ten hours per week, work may be done remotely, etc.) exemption. The Executive Committee should attempt to grant exemptions so long as the prospective Officer is deemed able to fulfill their responsibilities with the exemption in place. A full exemption with required disclosure at the Elections meeting is one possibility of an Executive Committee decision.

III. Policy Implementation

With a majority vote of the GPSS Executive Committee, this memorandum shall stand as official GPSS policy, subject to review by the GPSS per Article VI, Section A, Clause 4 of the GPSS Bylaws.¹ This memorandum may be amended by a majority vote of the GPSS Executive Committee.

¹“Any actions of the Executive Committee are subject to review by the GPSS.”

206.543.8576 gpss@uw.edu gpss.washington.edu