



M-04.21-22 Summer 2023 Student Technology Fee Committee Special Project

To: GPSS Executive Committee
From: A.J. Balatico, GPSS Vice President of Finance
Date: May 25, 2022
Subject: Summer 2023 Student Technology Fee Committee Special Project

I. INTRODUCTION

Article V of the Student Technology Fee Committee Bylaws (2020)

1. The committee may create their own projects.
2. Up to 10% of the general proposal budget may be used for these funds. Additional funds may be approved by a joint vote of ASUW and GPSS
3. Special Projects may be approved by simple majority, but require at least one vote from both ASUW and GPSS committee populations
4. The committee will retain ownership over the project, but may transfer management, ownership, and any other executive functions to other entities on campus with a majority vote and approval by the recipient organization.

GPSS consents to allowing STF to use up to \$1M of the FY23 budget to be allocated to lecture capture and hybrid learning technologies over the 2022 summer as a “special project.” With affirming consent from ASUW, a special committee of 2022-2023 GPSS and ASUW officers, directors, and STF staff shall form as the owner of this project.

This special committee will draft a memorandum of understanding (MOU) to Colleges and Schools at UW that expresses the main purpose of these funds:

- A) These funds are a way to directly benefit students by increasing accessibility through technologies that facilitate hybrid and asynchronous instruction, meeting, and recording. The flexibility in learning options would allow greater engagement beyond the physical walls of individual classrooms and the scheduled times of classes.
- B) These funds are not a replacement for more traditional general/designated operating fund (GOF/DOF) expenditures.
- C) The STF Committee will be given oversight for these projects for Fall 2022 through Spring 2023 quarters, and as needed, can approve more funding, or reclaim the equipment to be reallocated to a different unit.
- D) Additional oversight may be granted to GPSS Senators and ASUW appointees.
- E) Representatives of Colleges and Schools who agree to the MOU will be allowed to submit proposals on behalf of their College and School in early summer.



The voting members of the special committee over the summer will comprise at least seven students with representation from GPSS and ASUW, and may include:

1. the STF chair
2. the GPSS President
3. the GPSS Vice President of Finance
4. the ASUW President
5. the ASUW Vice President
6. the ASUW Finance and Budget Director
7. STF Executive Committee members / staff
8. GPSS Executive Committee members
9. ASUW appointees

The final composition of the committee shall be agreed upon by the GPSS and ASUW Presidents. After the summer, the ownership of the special project will transfer to the Student Technology Fee Committee who may choose to designate a subcommittee.

II. RATIONALE

Lecture capture and hybrid learning technologies are essential for the UW's Strategic Planning for Teaching and Learning in the 21st Century^[1].

The current STF reserve is around \$10-15M, pending the final results of the Spring 2023 STFC voting meeting. The FY23 will be set to \$0 per quarter if approved at the June 9, Board of Regents Meeting.

III. IMPLEMENTATION

With a majority vote of the GPSS Executive Committee, this memorandum shall stand as official GPSS policy, subject to review by the GPSS per Article VI, Section A, Clause 4 of the GPSS Bylaws. ^[2] This memorandum may be amended by a majority vote of the GPSS Executive Committee.

^[1] <https://www.washington.edu/strategicplanning/teaching-learning/>

^[2] "Any actions of the Executive Committee are subject to review by the GPSS."



How much does each college/school get?

About \$60k per college/school with adjustments based on enrollment and need. The initial \$1M is just for the pilot over the summer. Unspent allocations will return to the FY23 budget.

What information is supposed to be included in proposals?

- 1) The classrooms' capacity
- 2) Instructor utilization of Panopto/lecture capture/asynchronous recordings
- 3) Types of classes typically taught in certain rooms
- 4) What systems already exist in buildings
- 5) Timelines for installation/implementation before the start of the Fall quarter
- 6) A snapshot of the existing state of technology versus the intended impact of a tech upgrade
- 7) Priorities for the kinds of tech desired

What kinds of classrooms should be considered – general assignment classrooms and/or classrooms “owned” by departments and colleges? What kinds of classrooms will be given priority; large lectures (more than 100), small lectures up to 50, seminar spaces?

It is more important to us that more students have access to the tech. Large classrooms typically have something installed, so proposing units should inform us where this funding would have the largest lift in filling the needs of the departments/schools/colleges.

Is there a deadline for submitting proposals?

Ideally, we would want proposals before or just after June 30/July 1. For technical reasons, it is easiest for OPB and the STFC internal workings if we start actually giving funds in FY23.

How/Who will evaluate competing proposals?

The STF is a student-levied funding source, and the two student governments appoint representation to the STFC. A combination of undergrad and grad/professional students would undertake this project in the summer.

In the event we reach the \$1M cap for the summer, we can defer unfunded projects to Fall, Winter, or Spring quarter.

Presented to the GPSS Executive Committee on May 25, 2022.

Approved by the GPSS Executive Committee on May 25, 2022.