**Agenda**

- Call to Order
- Approval of Agenda
- Approval of Minutes (12/01)
- Review for Departmental Allocations
  - School of Oceanography
- Review for Special Allocations
  - Chinese Students & Scholars Association
  - Lunar New Year Gala
  - UW Emergency Medical Services
- FY25 Budget Drafting Process Overview
- F&B Committee Lunch
- Good of the Order
- Adjournment
Finance and Budget Committee Members

> Amanda Yapp
> Ardhra Sivasankaran
> Charles Bugre
> Franco Carlos
> Hannah Shipman
> Jon Choi
> Joseph Rogge

> Linh Pham
> Maleen Kidiwela
> Tiya Farah
Approval of Minutes

> Link to Meeting Minutes
  - GPSS Finance and Budget Committee – Meeting Minutes - 20231201
Review for Department Allocation - Oceanography

Annual Oceanography All Student Education Retreat (TOAStER)

> Date/Time: February 2 - 4, 2024
> Location: Friday Harbor Labs
> Who: All Oceanography students (45 students)
> Request: $750 to cover UW facilities rental costs
  – Attending: 45 students, 16 non-UW oceanography guests, 1 faculty
  – UW Oceanography received GPSS funding in 2019, 2020, and 2022
  – Student cost is already at $90
    > Without GPSS funding, cost will increase another $20 – 25 per student
Departmental Allocation - TOASter

What is TOASter?

**TOASter: The Oceanography All Student Educational Retreat**

The Oceanography All Student Educational Retreat (TOASter) is an annual retreat for the graduate students within the School of Oceanography geared towards building a strong graduate community within the department, learning about mental/physical health for graduate students, developing professional skills, and gaining perspectives from an invited guest speaker. The event was not held in 2021 or 2022 but returned in 2023 at UW Pack Forest. This year, we are trying to return the event to Friday Harbor Labs, where it was held in the past.

This year: **February 2-4, 2024 at Friday Harbor Labs**
## Departmental Allocation - TOASTER

### Budget summary

<table>
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<tr>
<th>Item</th>
<th>Quote for Friday Harbor Labs</th>
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<tr>
<td>Lodging</td>
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<td>Food from venue</td>
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<td>Snacks</td>
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<td>Swag</td>
<td>$170</td>
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<tr>
<td>Transportation</td>
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<td><strong>Total</strong></td>
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## Funding sources

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<td>HUB travel grant</td>
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<td>impacted by Workday transition</td>
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<td>Outside Fundraising</td>
<td>$617</td>
<td>$617</td>
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<tr>
<td>School of Oceanography*</td>
<td>$3,400</td>
<td>$2,750.0*</td>
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<tr>
<td>GPSS Departmental allocation</td>
<td>$750</td>
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<td>Student registration*</td>
<td>$80-100 per student</td>
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<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$3367</strong></td>
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GPSS Departmental allocation and School of Oceanography contribution key to lowering student registration costs for the event
Departmental Allocation - TOAStER

Why TOAStER?

- TOAStER has occurred regularly prior to COVID-19 and is an established event in the School of Oceanography
- In prior years, TOAStER has been regularly funded by GPSS
- This event is entirely planned by current UW oceanography grad students for UW oceanography grad student
  - Past TOAStERs at FHL have seen 50+ attendees
  - School has close to 70 graduate students
- TOAStER has been hailed by previous attendees as promoting a sense of community among UW oceanography grad students
Departmental Allocation - TOASter

TOASter budgetary FAQ’s

• Why are grad students charged to attend?
  • This has been done in previous TOASterS, and the amount we charge is in line with previous years. Cost includes lodging, meals, snacks, etc. for two nights/3 days

• Why host the event at Friday Harbor?
  • Traditionally the event is hosted at Friday Harbor Labs. Last year, the planning cohort decided to host at Pack Forest. After comparing costs and receiving overwhelming support for returning the event to FHL this year, we are trying to make it happen!

• What is the most important budgetary item?
  • Lodging+Food costs at FHL, as they are the largest and would place an undue burden on students to fully cover.
Review for Special Allocation – CSSA

CSSA – 2024 Dragon Year Spring Festival Gala

> Date/Time: February 10, 2024
> Location: Kane Hall
> Who: UW Undergrad, Grad, Faculty/Staff, Non-UW
> Request: $750 to cover UW facilities rental costs
- Total Event Cost is $7,908.
- Applied for: HUB RSO Fund, ASUW, and UWAA.
- Anticipating total attendance of 500 (350 students, of which ~50 are expected to be grad students)
- Ticket sales ($10 at door, $8 pre-sales)
- In-person event will be accompanied by a live webcast (expected audience of 10,000+)
- Video footage will be uploaded to major video websites in China and abroad

UNIVERSITY of WASHINGTON
CSSA – 2024 Dragon Year Spring Festival Gala
CSSA – 2024 Dragon Year Spring Festival Gala

01

About Us

University of Washington Chinese students and Scholars Association

UNIVERSITY of WASHINGTON
CSSA – 2024 Dragon Year Spring Festival Gala

University of Washington Chinese students and Scholars Association

University of Washington Chinese students and Scholars Association (UWCSSA) was established in 1984 and is a non-profit student organization officially certified by the Chinese Consulate General in San Francisco. The members of the association are all Chinese students and scholars at the University of Washington, as well as Chinese working in the Seattle area. Today, UWCSSA includes more than 100 student officers and more than 5,000 members, making it one of the largest Chinese societies in the Seattle area.

UWCSSA is committed to connecting UW students with resources from China and the United States, strengthening the cohesion of Chinese students with each other, and improving the ability of Chinese students to adapt to the American environment. Therefore, we hold multiple offline large-scale activities every year, with a total number of participants of more than 4,000 events throughout the year, including Chinese student freshmen meetings at home and abroad, basketball games, Chinese Spring Festival Gala, dating and love activities, SingIW, academic and career development lectures, etc. At the same time, we have a long-term and good relationship with the Microsoft Chinese Association and multiple Chinese organizations in the Seattle area, and have helped many well-known companies come to UW to hold job fairs and presentations in the Seattle area.

UWCSSA's online influence covers multiple domestic and foreign social platforms, among which the WeChat Subscription has more than 18,000 followers, Weibo has more than 10,000 fans, and our latest Red has more than 3,000 fans. The Bilibili live broadcast of the UWCSSA Spring Festival Gala has more than 20,000 audiences last year.
CSSA – 2024 Dragon Year Spring Festival Gala

### Online Media Data

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<tr>
<th>Platform</th>
<th>Metrics</th>
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<tbody>
<tr>
<td><strong>UWCSSA Forum</strong></td>
<td>8w+ Posts, 2.2w+ Memberships</td>
</tr>
<tr>
<td><strong>WeChat / WeChat Group</strong></td>
<td>WeChat: 2.5w+ Followers, WeChat Group: 24+ Groups</td>
</tr>
<tr>
<td><strong>Ins / Weibo</strong></td>
<td>Ins: 2.4k+ Followers, Weibo: 1.6w+ Followers</td>
</tr>
<tr>
<td><strong>Red / TikTok</strong></td>
<td>Red: 3.3k+ Followers, TikTok: 1.3k+ Followers</td>
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</table>
CSSA – 2024 Dragon Year Spring Festival Gala

Event Overview

Time: Feb 10 2024
Location: UW KANE HALL 130

UWCSSA
CSSA – 2024 Dragon Year Spring Festival Gala

Event Introduction

- This year's UWCSSA Spring Festival Gala will be held at UW Kane Hall on Feb 10th 2024, with a variety of programs and an expected offline attendance of around 500 people. At the same time, in order to allow more people to enjoy the show with us, we will launch a live webcast. The event will be broadcasted through online platform, and it's expected that the number of webcast viewers will reach tens of thousands. The event will be attended by UW faculty, students and alumni, as well as local Chinese representatives.

- UWCSSA will publicize the event through platforms like live webcasts, website forums, e-mails, WeChat, Weibo, Red, TikTok, Instagram. UWCSSA will also upload the video footage of the show to all major websites in China and worldwide. The show will directly reach more than 20,000 viewers.
CSSA – 2024 Dragon Year Spring Festival Gala

Previous New Year Events

UWCSSA Officer

Indoor Seating

Audience Check-in

Brilliant Performance

UNIVERSITY of WASHINGTON
CSSA – 2024 Dragon Year Spring Festival Gala

Event Timeline

- Shows Recruitment
- Host Recruitment Beginning
- Nov 21st

- Winter Quarter begin
- Ticket Sell
- Jan 8th

- Nov 30th
- Reviews
- Reviews Previous Shows

- Jan 20th
- Show intro
- Introduce Performance

- Celebration Begins
- Show Day
- Feb 10th
CSSA – 2024 Dragon Year Spring Festival Gala

About Ticket

UWCSSA
CSSA – 2024 Dragon Year Spring Festival Gala

Ticket
Early Bird Period: 1.8-1.12
Early Bird Ticket: $8
General Ticket: $10
VIP Early Bird Ticket: $20
VIP General Ticket: $25
CSSA – 2024 Dragon Year Spring Festival Gala

Contact Information
Sponsorship: RONGRONG ZHU
Email Address: rzhu2@uw.edu

UNIVERSITY of WASHINGTON
CSSA – 2024 Dragon Year Spring Festival Gala

2024
Thanks

UWCSSA

UNIVERSITY of WASHINGTON
Review for Special Allocation – CSA

CSA – 57th Annual Lunar New Year Gala

> Date/Time: February 17, 2024
> Location: Kane Hall
> Who: All (UW students + non-students)
> Request: $750 to cover UW facilities rental costs
  > Total Event Cost is $8,249.
  > Applied for: HUB RSO Fund, ASUW, ECC, and UWAA.
  > Anticipating total attendance of 500 (300 students, of which ~50 are expected to be grad students)
CSA – 57th Annual Lunar New Year Gala

57th Annual Lunar New Year Gala

Hosted by the Chinese Student Association UW
CSA – 57th Annual Lunar New Year Gala

EVENT DETAILS

FEBRUARY 17th, 2024
5:30–9:00 PM
Kane Hall

*Split into two portions*
- Pre-Show Activities and Food in Walker Ames
- Seated Performance in Auditorium
CSA – 57th Annual Lunar New Year Gala

OVERVIEW

- **Flagship Event**: Traditionally hosted at Kane Hall, this cornerstone event boasts an impressive 56-year legacy!

- **Diverse Performances**: Showcasing a spectrum of talented performers and offering engaging activities highlighting Chinese culture.

- **Free Admission**: Open to everyone, ensuring accessibility and inclusivity for all attendees.

- **Anticipated Attendance**: Expected turnout of at least 400 community attendees and 50 performers
CSA – 57th Annual Lunar New Year Gala

WHAT TO EXPECT…

ACTIVITIES
Calligraphy, Fortune Telling, Dragon-Related Crafts, Sensory Rooms, Community Vendors, Arts & Craft Vendors, and more

PERFORMANCES
Diabolo, Traditional Chinese Dance, Taiko, Guzheng Performance, Singers, and more!
CSA – 57th Annual Lunar New Year Gala
CSA – 57th Annual Lunar New Year Gala
CSA – 57th Annual Lunar New Year Gala

PURPOSE AND GOALS

- **Cultural Celebration**: Educate and celebrate the Chinese and Chinese American culture and experience
- **Supporting Local**: Promote and uplift local businesses and community organizations within the Greater Seattle Area
- **Showcasing Talent**: Highlight diverse performing talents from both the University of Washington (UW) and external sources, spotlighting artistic expression and skill.
- **Community Gathering**: Provide a dedicated space for the UW community to joyously celebrate the Lunar New Year, fostering unity and cultural exchange.
CSA – 57th Annual Lunar New Year Gala
CSA – 57th Annual Lunar New Year Gala

**BUDGET**

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<td>Kane 135</td>
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<td>Social Media Ads</td>
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<td>Miscellaneous</td>
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<td>Single-use items (plates, food-sushi)</td>
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<td><strong>TOTALS</strong></td>
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W
GRADUATE STUDENTS

ATTENDANCE AND ENGAGEMENT

Our event offers free admission to all attendees. This year, our focus is on directly engaging departments and networks, including working with groups like GPSS to targeting graduate students to ensure their participation and involvement.

SCHOLARSHIP

For the past two years, CSA UW has proudly sponsored an annual $500 scholarship program. This initiative aims to support students of Chinese descent who demonstrate a profound connection to their heritage through their past experiences and tangible future goals. The scholarship welcomes applications from both undergraduate and graduate students. Notably, last year's recipient was a Ph.D. candidate in Social Welfare.
CSA – 57th Annual Lunar New Year Gala

Thank you for listening!
Review for Special Allocation – UWEMS

UW Emergency Medical Services – Emergency Response Training

> Date/Time: January 15, 2024 – May 31, 2024
> Location: Husky Union Building
> Who: UW Students, Faculty, and Staff
> Request: $750 to cover On-Campus Facilities Rental
  - 6 Naloxone/Opioid Response classes and 6 First Aid/CPR/AED classes.
  - Certificates provided to attendees following completion of course.
  - CPR courses have 24 available spots per class, and Naloxone courses have unlimited slots.
  - Expecting ~288 attendees, of which 272 are students (72 graduate and professional).
UW Emergency Medical Services

Our RSO Focus Lies In Campus Emergency Preparedness

- **American Red Cross CPR/AED/First Aid**
  - Volunteer instructors
  - Hundreds of certifications issued to students, faculty & staff

- **Naloxone/Overdose Training**
  - Recognizing overdose education
  - Essential to coordinated response for opioid crisis

"CUEMS certified a total of 405 individuals and embodies the ethos of peers helping peers. CUEMS creates a nurturing environment for individuals to acquire life-saving skills, fostering a sense of empowerment and preparedness."

- Director of Cornell University EMS

UWEMS x American Red Cross CPR/AED/First Aid Instructor Training
Why is This Initiative Important?

"The health and safety of our students, staff, faculty and academic personnel is our University’s highest priority"

- UW President Ana Mari Cauce

"Trainings with certification related to CPR, AED, and naloxone responses be made available to students at low-cost or free of charge through campus entities and partnerships, such as the American Red Cross and the American Heart Association"

- GPSS Resolution 07.22-23

"Washington state has a long-standing history of training members of the public in cardiopulmonary resuscitation with community-based training programs. The legislature finds that training students will continue the legacy of providing high quality emergency cardiac care to its citizens."

- RCW 28A.230.179
UW Emergency Medical Services
Our Budget

Room Reservations
A mid/large-size HUB room every 2 weeks ~ $750

Equipment
Training equipment (mannequins, AEDs, PPE) ~ $3400
FY25 GPSS Budget Draft
Process Overview

BE BOUNDLESS

UNIVERSITY of WASHINGTON
Budget Drafting

> During the winter quarter, officers shall prepare the **Officers’ Requested Budget**

> **VPFB** meets with each officer to discuss proposed changes to their budgets and to personnel under their supervision

> **VPFB** shall include each officers’ requests into a **Officers’ Requested Budget**
  - Complete no later than 5th week of winter quarter
Committee Review

> By the 6th week of winter quarter, VPFB will submit the Officers’ Requested Budget for review to the Executive Committee and to the F&B Committee

− Both committees shall review and prepare preliminary recommendations

− Each committee must approve final recommendations by 10th week of winter quarter to be presented to the GPSS
# FY23 GPSS Budget vs Actuals

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<th>Budget Code</th>
<th>Budget Name</th>
<th>Budget</th>
<th>Expenditure</th>
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<td>16-9578</td>
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<td>16-9579</td>
<td>GPSS Travel Grants</td>
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<td>GPSS Programming Discretionary</td>
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<td>Grand Total</td>
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Adjournment