

# GPSS Finance & Budget Committee Meeting

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Friday, January 12, 2024

*Prepared by Jon Choi, GPSS VP of Finance*

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# Agenda

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- > Call to Order
- > Approval of Agenda
- > Approval of Minutes (12/01)
- > Review for Departmental Allocations
  - School of Oceanography
- > Review for Special Allocations
  - Chinese Students & Scholars Association – Lunar New Year Gala
  - UW Emergency Medical Services – Emergency Response Training Series 1
  - Chinese Student Association – 57<sup>th</sup> Annual Lunar New Year Gala
- > FY25 Budget Drafting Process Overview
- > F&B Committee Lunch
- > Good of the Order
- > Adjournment



## Finance and Budget Committee Members

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- > Amanda Yapp
- > Ardhra Sivasankaran
- > Charles Bugre
- > Franco Carlos
- > Hannah Shipman
- > Jon Choi
- > Joseph Rogge
- > Linh Pham
- > Maleen Kidiwela
- > Tiya Farah

# Approval of Minutes

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## > Link to Meeting Minutes

- [GPSS Finance and Budget Committee – Meeting Minutes - 20231201](#)

# Review for Department Allocation - Oceanography

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## Annual Oceanography All Student Education Retreat (TOAStER)

- > Date/Time: February 2 - 4, 2024
- > Location: Friday Harbor Labs
- > Who: All Oceanography students (45 students)
- > Request: \$750 to cover UW facilities rental costs
  - Attending: 45 students, 16 non-UW oceanography guests, 1 faculty
  - UW Oceanography received GPSS funding in 2019, 2020, and 2022
  - Student cost is already at \$90
    - > Without GPSS funding, cost will increase another \$20 – 25 per student



# Departmental Allocation - TOAStER

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## What is TOAStER?

### **TOAStER: The Oceanography All Student Educational Retreat**

The Oceanography All Student Educational Retreat (TOAStER) is an annual retreat for the graduate students within the School of Oceanography geared towards building a strong graduate community within the department, learning about mental/physical health for graduate students, developing professional skills, and gaining perspectives from an invited guest speaker. The event was not held in 2021 or 2022 but returned in 2023 at UW Pack Forest. This year, we are trying to return the event to Friday Harbor Labs, where it was held in the past.

This year: **February 2-4, 2024 at Friday Harbor Labs**



# Departmental Allocation - TOAStER

## Budget summary

Item	Quote for Friday Harbor Labs
Lodging	\$2600.00
Food from venue	\$3687.00
Snacks	\$300
Swag	\$170
Transportation	\$1,259.75 (ferry + mileage)
<b>Total</b>	<b>\$8016.75</b>



# Departmental Allocation - TOAStER

## Funding sources

Source	Requested	Confirmed
HUB travel grant	\$500	<i>impacted by Workday transition</i>
Outside Fundraising	\$617	\$617
School of Oceanography*	\$3,400	\$2,750.0*
GPSS Departmental allocation	\$750	TBD
Student registration*	<i>\$80-100 per student</i>	
<b>TOTAL</b>		\$3367

GPSS Departmental allocation and School of Oceanography contribution key to lowering student registration costs for the event





# Departmental Allocation - TOAS<sup>t</sup>ER

## Why TOAS<sup>t</sup>ER?

- TOAS<sup>t</sup>ER has occurred regularly prior to COVID-19 and is an established event in the School of Oceanography
- In prior years, TOAS<sup>t</sup>ER has been regularly funded by GPSS
- This event is entirely planned by current UW oceanography grad students **for** UW oceanography grad student
  - Past TOAS<sup>t</sup>ERs at FHL have seen 50+ attendees
  - School has close to 70 graduate students
- TOAS<sup>t</sup>ER has been hailed by previous attendees as promoting a sense of community among UW oceanography grad students



# Departmental Allocation - TOAStER

## TOAStER budgetary FAQ's

- Why are grad students charged to attend?
  - This has been done in previous TOAStERS, and the amount we charge is in line with previous years. Cost includes lodging, meals, snacks, etc. for two nights/3 days
- Why host the event at Friday Harbor?
  - Traditionally the event is hosted at Friday Harbor Labs. Last year, the planning cohort decided to host at Pack Forest. After comparing costs and receiving overwhelming support for returning the event to FHL this year, we are trying to make it happen!
- What is the most important budgetary item?
  - Lodging+Food costs at FHL, as they are the largest and would place an undue burden on students to fully cover.



## Review for Special Allocation – CSSA

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### CSSA – 2024 Dragon Year Spring Festival Gala

- > Date/Time: February 10, 2024
- > Location: Kane Hall
- > Who: UW Undergrad, Grad, Faculty/Staff, Non-UW
- > Request: \$750 to cover UW facilities rental costs
  - Total Event Cost is \$7,908.
  - Applied for: HUB RSO Fund, ASUW, and UWAA.
  - Anticipating total attendance of 500 (350 students, of which ~50 are expected to be grad students)
  - Ticket sales (\$10 at door, \$8 pre-sales)
  - In-person event will be accompanied by a live webcast (expected audience of 10,000+)
  - Video footage will be uploaded to major video websites in China and abroad

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# CSSA – 2024 Dragon Year Spring Festival Gala



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# CSSA – 2024 Dragon Year Spring Festival Gala



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# CSSA – 2024 Dragon Year Spring Festival Gala

## University of Washington Chinese students and Scholars Association



University of Washington Chinese students and Scholars Association (UWCSSA) was established in 1984 and is a non-profit student organization officially certified by the Chinese Consulate General in San Francisco. The members of the association are all Chinese students and scholars at the University of Washington, as well as Chinese working in the Seattle area. Today, UWCSSA includes more than 100 student officers and more than 5,000 members, making it one of the largest Chinese societies in the Seattle area.

UWCSSA is committed to connecting UW students with resources from China and the United States, strengthening the cohesion of Chinese students with each other, and improving the ability of Chinese students to adapt to the American environment. Therefore, we hold multiple offline large-scale activities every year, with a total number of participants of more than 4,000 events throughout the year, including: Chinese student freshmen meetings at home and abroad, basketball games, Chinese Spring Festival Gala, dating and love activities, Sing!UW, academic and career development lectures, etc. At the same time, we have a long-term and good relationship with the Microsoft Chinese Association and multiple Chinese organizations in the Seattle area, and have helped many well-known companies come to UW to hold job fairs and presentations in the Seattle area.

UWCSSA's online influence covers multiple domestic and foreign social platforms, among which the WeChat Subscription has more than 10,000 followers, Weibo has more than 10,000 fans, and our latest Red has more than 2,000 fans. The Bilibili live broadcast of the UWCSSA Spring Festival Gala has more than 20,000 audiences last year.

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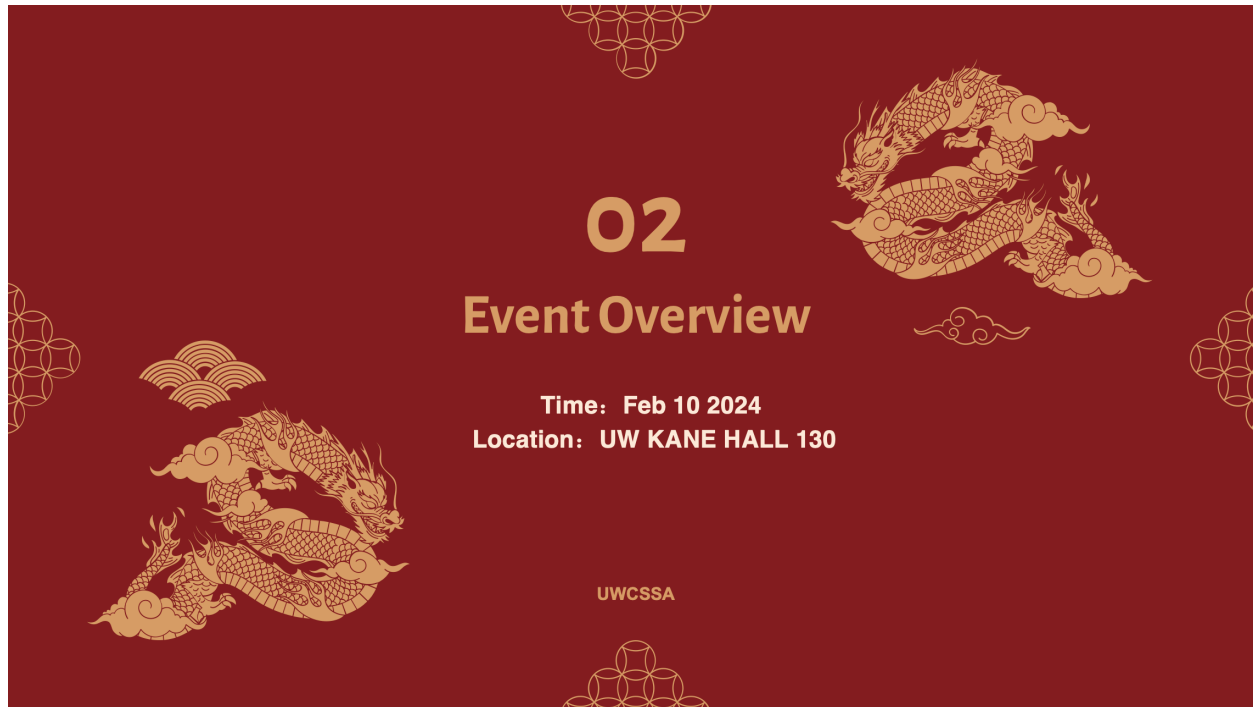
# CSSA – 2024 Dragon Year Spring Festival Gala

**Online Media Data**

Platform	Statistics
<b>UWCSSA Forum</b>	8w+ Posts 2.2w+ Memberships
<b>WeChat / WeChat Group</b>	WeChat: 2.5W+ Followers WeChat Group: 24+ Groups
<b>Ins / Weibo</b>	Ins: 2.4k+ Followers Weibo: 1.6w+ Followers
<b>Red / TikTok</b>	Red: 3.3k+ Followers TikTok: 1.3k+ Followers

The infographic features a dark red background with gold text and icons. It is decorated with traditional Chinese cloud motifs in the corners and circular patterns on the sides. The data is organized into four quadrants, each with a platform name, a horizontal line, and specific follower or post counts. Central icons represent a forum, a smartphone, Instagram, and a music note.

# CSSA – 2024 Dragon Year Spring Festival Gala



**02**  
**Event Overview**

Time: Feb 10 2024  
Location: UW KANE HALL 130

UWCSSA

The graphic features a dark red background with gold-colored text and illustrations. Two detailed dragon illustrations are positioned on the left and right sides. The central text includes the number '02', the title 'Event Overview', the event time 'Feb 10 2024', the location 'UW KANE HALL 130', and the acronym 'UWCSSA'. Decorative circular patterns are placed at the corners of the graphic.

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# CSSA – 2024 Dragon Year Spring Festival Gala

## Event Introduction

- This year's UWCSSA Spring Festival Gala will be held at UW Kane Hall on Feb 10th 2024, with a variety of programs and an expected offline attendance of around 500 people. At the same time, in order to allow more people to enjoy the show with us, we will launch a live webcast. The event will be broadcasted through online platform, and it's expected that the number of webcast viewers will reach tens of thousands. The event will be attended by UW faculty, students and alumni, as well as local Chinese representatives
- UWCSSA will publicize the event through platforms like live webcasts, website forums, e-mails, WeChat, Weibo, Red, TikTok, Instagram. UWCSSA will also upload the video footage of the show to all major websites in China and worldwide. The show will directly reach more than 20,000 viewers



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# CSSA – 2024 Dragon Year Spring Festival Gala

## Previous New Year Events



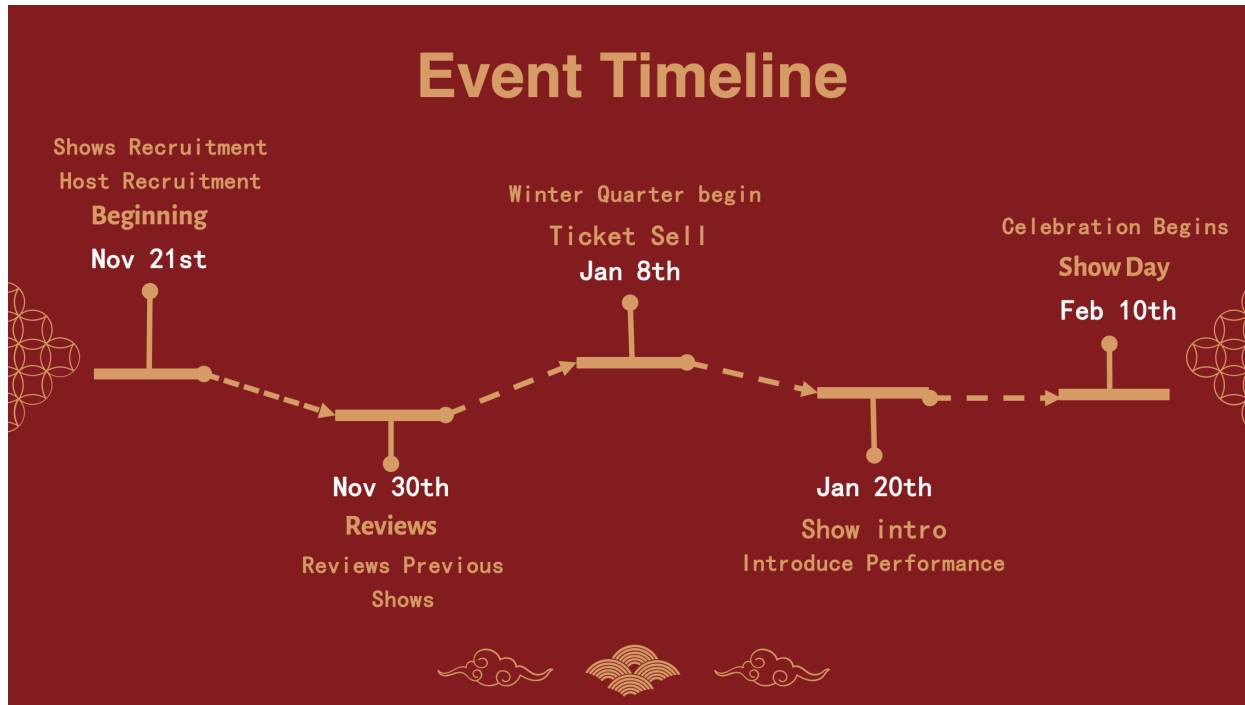
**UWCSSA Officer**

**Indoor Seating**

**Audience Check-in**

**Brilliant Performance**

# CSSA – 2024 Dragon Year Spring Festival Gala



# CSSA – 2024 Dragon Year Spring Festival Gala



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# CSSA – 2024 Dragon Year Spring Festival Gala

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## **Ticket**

**Early Bird Period: 1.8-1.12**

**Early Bird Ticket: \$8**

**General Ticket: \$10**

**VIP Early Bird Ticket: \$20**

**VIP General Ticket: \$25**

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# CSSA – 2024 Dragon Year Spring Festival Gala

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**Contact Information**

Sponsorship : RONGRONG ZHU  
Email Address 📧 : [rzhu2@uw.edu](mailto:rzhu2@uw.edu)

The banner features two gold dragons, one on the left and one on the right, coiled in a circular pattern. The background is a solid red color with decorative gold floral motifs at the corners.

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# CSSA – 2024 Dragon Year Spring Festival Gala

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## Review for Special Allocation – CSA

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### CSA – 57<sup>th</sup> Annual Lunar New Year Gala

- > Date/Time: February 17, 2024
- > Location: Kane Hall
- > Who: All (UW students + non-students)
- > Request: \$750 to cover UW facilities rental costs
  - Total Event Cost is \$8,249.
  - Applied for: HUB RSO Fund, ASUW, ECC, and UWAA.
  - Anticipating total attendance of 500 (300 students, of which ~50 are expected to be grad students)





# CSA – 57<sup>th</sup> Annual Lunar New Year Gala



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# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

## EVENT DETAILS

FEBRUARY 17<sup>th</sup>, 2024  
5:30-9:00 PM  
Kane Hall

*Split into two portions*

- Pre-Show Activities and Food in Walker Ames
- Seated Performance in Auditorium



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

## OVERVIEW

- **Flagship Event:** Traditionally hosted at Kane Hall, this cornerstone event boasts an impressive 56-year legacy!
- **Diverse Performances:** Showcasing a spectrum of talented performers and offering engaging activities highlighting Chinese culture.
- **Free Admission:** Open to everyone, ensuring accessibility and inclusivity for all attendees.
- **Anticipated Attendance:** Expected turnout of at least 400 community attendees and 50 performers



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

## WHAT TO EXPECT...

### ACTIVITIES

Calligraphy, Fortune Telling, Dragon-Related Crafts, Sensory Rooms, Community Vendors, Arts & Craft Vendors, and more



### PERFORMANCES

Diabolo, Traditional Chinese Dance, Taiko, Guzheng Performance, Singers, and more!



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

## PURPOSE AND GOALS

- **Cultural Celebration:** Educate and celebrate the Chinese and Chinese American culture and experience
- **Supporting Local:** Promote and uplift local businesses and community organizations within the Greater Seattle Area
- **Showcasing Talent:** Highlight diverse performing talents from both the University of Washington (UW) and external sources, spotlighting artistic expression and skill.
- **Community Gathering:** Provide a dedicated space for the UW community to joyously celebrate the Lunar New Year, fostering unity and cultural exchange.



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala





# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

## BUDGET

Item	Expected Costs	Actual Amount
<b>Facilities</b>	\$4,586.66	\$4,780.00
Kane 130		
Kane 120		
Kane 110		
Kane 225		
<b>Marketing/Advertising/Promotional</b>		
Physical Ads	\$150.00	
Social Media Ads	\$150.00	
<b>Honorarium/Performer</b>		
Lion Dance	\$600.00	
Seattle Guzheng	\$350.00	
Apex Diabolo	\$200.00	
Haoyin Performing Group	\$200.00	
Other	\$200.00	
<b>Sponsorship</b>		
Merchandise	\$400.00	
Food	\$500.00	
Prizes	\$400.00	
<b>Decoration/Activities</b>		
Decoration	\$300.00	
Games	\$200.00	
<b>Miscellaneous</b>		
Single-use items (plates, food-safe)	\$100.00	
<b>TOTALS</b>	<b>\$8,336.66</b>	
<b>COST TO CLUB</b>	<b>\$87.66</b>	

All Funding Sources	Amount Requested	Actual
HUB RSO Fund	\$500.00	\$500.00
GPSS	\$750.00	
UWAA	\$500.00	\$500.00
ASUW	\$2,500.00	
ECC	\$999.00	\$999.00
<b>UW FUNDING</b>	<b>\$5,249.00</b>	
Chun Geng Foundation	\$3,000.00	TBD
<b>TOTALS</b>	<b>\$8,249.00</b>	<b>\$1,999.00</b>

# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

## GRADUATE STUDENTS

### ATTENDANCE AND ENGAGEMENT

Our event offers free admission to all attendees. This year, our focus is on directly engaging departments and networks, including working with groups like GPSS to targeting graduate students to ensure their participation and involvement.



### SCHOLARSHIP

For the past two years, CSA UW has proudly sponsored an annual \$500 scholarship program. This initiative aims to support students of Chinese descent who demonstrate a profound connection to their heritage through their past experiences and tangible future goals. The scholarship welcomes applications from both undergraduate and graduate students. Notably, last year's recipient was a Ph.D. candidate in Social Welfare.



# CSA – 57<sup>th</sup> Annual Lunar New Year Gala

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Thank you for  
listening!



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## Review for Special Allocation – UWEMS

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### UW Emergency Medical Services – Emergency Response Training

- > Date/Time: January 15, 2024 – May 31, 2024
- > Location: Husky Union Building
- > Who: UW Students, Faculty, and Staff
- > Request: \$750 to cover On-Campus Facilities Rental
  - 6 Naloxone/Opioid Response classes and 6 First Aid/CPR/AED classes.
  - Certificates provided to attendees following completion of course
  - CPR courses have 24 available spots per class, and Naloxone courses have unlimited slots.
  - Expecting ~288 attendees, of which 272 are students (72 graduate and professional).



# UW Emergency Medical Services

## Emergency Medical Services at the University of Washington (UWEMS)

*GPSS Finance & Budget Committee Presentation*



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January 5, 2024

Patrick Bi, MS2, EMT  
Tanmay Bhanushali, EMT  
Tristan Jafari, EMT



# UW Emergency Medical Services

## Our RSO Focus Lies In Campus Emergency Preparedness



### American Red Cross CPR/AED/First Aid

Volunteer instructors  
Hundreds of certifications  
issued to students, faculty  
& staff



### Naloxone/Overdose Training

Recognizing overdose  
education  
Essential to coordinated  
response for opioid crisis

*"CUEMS certified a total of 405 individuals and embodies the ethos of peers helping peers. CUEMS creates a nurturing environment for individuals to acquire life-saving skills, fostering a sense of empowerment and preparedness.*

- Director of Cornell University EMS



UWEMS x American Red Cross  
CPR/AED/First Aid Instructor Training



# UW Emergency Medical Services

## Why is This Initiative Important?

***"The health and safety of our students, staff, faculty and academic personnel is our University's highest priority"***

- UW President Ana Mari Cauce

***"Trainings with certification related to CPR, AED, and naloxone responses be made available to students at low-cost or free of charge through campus entities and partnerships, such as the American Red Cross and the American Heart Association"***

- GPSS Resolution 07.22-23

***"Washington state has a long-standing history of training members of the public in cardiopulmonary resuscitation with community-based training programs. The legislature finds that training students will continue the legacy of providing high quality emergency cardiac care to its citizens."***

- RCW 28A.230.179



# UW Emergency Medical Services



About UAEMS





# UW Emergency Medical Services

## Our Budget

### Room Reservations

A mid/large-size HUB room every 2 weeks ~ \$750

### Equipment

Training equipment (mannequins, AEDs, PPE) ~ \$3400



# FY25 GPSS Budget Draft Process Overview



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## Budget Drafting

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- > During the winter quarter, officers shall prepare the **Officers' Requested Budget**
- > **VPFB** meets with each officer to discuss proposed changes to their budgets and to personnel under their supervision
- > **VPFB** shall include each officers' requests into a **Officers' Requested Budget**
  - Complete no later than 5<sup>th</sup> week of winter quarter

## Committee Review

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- > By the 6<sup>th</sup> week of winter quarter, **VPFB** will submit the **Officers' Requested Budget** for review to the Executive Committee and to the F&B Committee
  - Both committees shall review and prepare preliminary recommendations
  - Each committee must approve final recommendations by 10<sup>th</sup> week of winter quarter to be presented to the GPSS

# FY23 GPSS Budget vs Actuals

Budget Code	Budget Name	Budget	Expenditure	Remaining
16-9570	Admin	\$ 9,700.00	\$ 5,690.13	\$ 4,009.87
16-9571	Internal Affairs	\$ 9,600.00	\$ 4,375.37	\$ 5,224.63
16-9572	President	\$ 500.00	\$ 132.30	\$ 367.70
16-9573	External Affairs	\$ 8,850.00	\$ 8,025.39	\$ 824.61
16-9574	Treasurer	\$ 4,263.52	\$ 3,429.08	\$ 834.44
16-9575	Equity & Inclusion	\$ 7,600.00	\$ 3,875.66	\$ 3,724.34
16-9576	GPSS Personnel	\$ 519,155.37	\$ 537,279.72	\$ (18,124.35)
16-9577	GPSS Department Allocations	\$ 5,000.00	\$ 1,000.00	\$ 4,000.00
16-9578	GPSS Special Allocations	\$ 22,000.00	\$ 9,350.00	\$ 12,650.00
16-9579	GPSS Travel Grants	\$ 25,000.00	\$ 30,500.00	\$ (5,500.00)
64-4761	GPSS Programming Discretionary	\$ 20,000.00	\$ 15,312.32	\$ 4,687.68
<b>Grand Total</b>		<b>\$ 631,668.89</b>	<b>\$ 618,969.97</b>	<b>\$ 12,698.92</b>

# Adjournment

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