

iFrom: Sharon Hargus (TA coordinator), Anya Dormer (Lead TA, 2005-6)  
To: All 2005-6 Linguistics Department TAs

Re: Autumn 2005 TA Orientation Schedule

### **CIDR TA Training**

All new TAs are required to attend CIDR's TA Conference on Teaching and Learning, Sept 19-21, 2005 (Monday-Wednesday). The 2005 program is available at <http://depts.washington.edu/cidrweb/TAConference/2005/Program.html>. By now you have been contacted by CIDR and invited to attend the TA Conference.

Please attend the following workshops:

- "Motivating students to learn: Applying principles of learning to teaching"
- "Activities to engage your students in learning"
- "Using web-based tools for teaching and learning"

Please also attend at least one of the following workshops:

- "Planning and facilitating discussions"
- "Giving students feedback and assigning grades"
- "Dealing with difficult classroom situations"

Each workshop will be offered several times over the 3-day workshop, so you can plan your attendance accordingly. Please formulate and write a question or comment for each workshop that you attend. We will collect these from you at the beginning of the departmental TA orientation, and will incorporate these ideas into our own event.

Continuing TAs are not required to attend the CIDR workshops, but will be invited by CIDR to attend as workshop facilitators.

New TAs will be required to participate in a "microteaching" workshop organized by CIDR. Participants will be asked to prepare and present a five-minute lecture on some topic of their choosing. The presentation will be videotaped and critiqued. This will take place 2-5 pm. Friday Sept 23 in Chemistry Library 019.

## Departmental TA training

All new and continuing TAs are required to attend the Linguistics Departmental TA orientation, Sept 22-23, 2005 (all day Thursday and half of Friday), our departmental forum for the sharing of lessons about teaching linguistics. The departmental TA training session will take place in the Simpson Center for the Humanities, 206 Communications Building. All sessions will be jointly run by Sharon and Anya. All Linguistics Department faculty have been invited to attend.

### THURSDAY

- 9:30 fresh [coffee and bagels]
- 9:45 first day activities and materials, lesson planning, classroom techniques
- 12:00 lunch on your own
- 13:00 policies, important areas of TA handbook
- 13:45 departmental resources for teaching LING 100, 200
- 15:00 LLC resources (SA Stephen Moran)

### FRIDAY

- 9:30 fresh [coffee and bagels]
- 9:45 classroom management issues
- 11:30 GPSS union rep
- 12:00 our next meeting; anonymous evaluation of training
- 2:00 CIDR microteaching workshop (new TAs only)

We envision one or two follow-up training sessions. The first will probably be arranged for the second week of Winter quarter 2006. We'll talk about that at the end of our second day.

## Beginning of the year calendar for TAs

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
<i>Sept 19</i> CIDR training	<i>Sept 20</i> CIDR training	<i>Sept 21</i> CIDR training	<i>Sept 22</i> dept training	<i>Sept 23</i> dept training (a.m.) microteaching (p.m.)-new TAs
		<i>Sept 28</i> first day of classes		