

From: Sharon Hargus (TA coordinator), Darren Tanner (Lead TA)
To: Linguistics Department TAs (new: Chak Lam Yip, Dan McCloy, Justin Goodenkauf; continuing: Sarah Churng, David Goss-Grubbs, Jamie Andrus, Kelley Kilanski, Kristi Krein, Yulia Galperina-Radu, Bill McNeill, Dan Jinguji)

Re: Autumn 2008 TA Orientation Schedule

Beginning of the year calendar for TAs

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
<i>Sept 15</i>	<i>Sept 16</i> CIDR training (new TAs)	<i>Sept 17</i> CIDR training (new TAs)	<i>Sept 18</i> videotaping (new TAs)	<i>Sept 19</i> dept workshop (all TAs)
		<i>Sept 24</i> first day of classes		

For New TAs

CIDR TA Training

All new TAs should consider attending CIDR's TA Conference on Teaching and Learning, Sept 16-17, 2008 (Tuesday-Wednesday). The program is available at:

<http://depts.washington.edu/cidrweb/TAConference/2008/Program.html>

In the very near future you will be contacted by CIDR, if that hasn't already happened, and invited to attend the TA Conference. We recommend the following workshops:

- Giving Your Course an Online Presence
- Teaching Social Science & Humanities Quiz Sections: First Day and Beyond
- Activities to Engage Your Students in Learning
- Including All Students: Teaching in the Diverse Classroom
- Motivating Students to Learn: Linking Principles of Learning to Teaching
- Balancing Graduate School Demands

CIDR videotaping

New TAs are required to participate in a "microteaching" workshop organized by CIDR. This event will take place Thurs Sept 18, 1-4 pm, Chemistry Library 19. New TAs should come to this event having prepared a three-to-five-minute teaching segment on some topic of their choosing. The presentation will be videotaped and critiqued by the CIDR facilitator, the other new TAs, and the lead TA. (No other TAs or faculty will attend.)

For all TAs

Continuing TAs are welcome to attend the CIDR TA training workshop, though not required. You may have already been invited by CIDR to facilitate one of the workshops.

All new and continuing TAs are required to attend the Linguistics Department TA workshop. This event will take place in the seminar room, CMU 202, of the Simpson Center for the Humanities.

Here is a summary of the departmental TA training schedule as currently envisioned.

8:45	coffee and bagels	
9:00	welcome	Julia Herschensohn; Sharon
9:05	LING 200 online repository; hard copy materials	Laura McGarrity, w/ Yulia, Kristi, and/or Sarah
9:45	grading with Excel (Office and Open Office)	Bill
10:15	Some Catalyst tools: CommonView, GoPost, WebQ, CollectIt, GroupManager, GradeBook	Jason Civjan (Catalyst)
11:15	supporting yourself through grad school other than via teaching	Jamie, Kelley
11:45	union representative (UAW Local 4121)	Adrian Dowst
12:15	lunch break: tour TA offices in Art	Darren
1:15	designing and redesigning a syllabus	Sharon
1:30	teaching subjects you're not an expert in	Laurie Poulson
2	small group pro and con	Laurel Preston
2:30	working with CIDR	Yulia
3	difficult classroom situations	Kelley
3:30	being unprepared for class	Darren
4	planning our next meetings; evaluation of training	all
4:15	adjourn	