

From: Sharon Hargus (TA coordinator), Laurie Poulson (Lead TA)  
To: Linguistics Department TAs (new: Crowgey, Flinn, Haywood, Li, Riebold, Song, Goodman; continuing: Churng, Oxley, Tanenbaum, Tanner, Tepper, Yip, Georgi)

Re: Autumn 2010 TA Orientation Schedule

### **Beginning of the year calendar for TAs**

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
<i>Sept 20</i> CIDR workshops (Int'l TAs)	<i>Sept 21</i> CIDR workshops (teaching and learning)	<i>Sept 22</i> CIDR workshops (technology)	<i>Sept 23</i> videotaping (new TAs)	<i>Sept 24</i> dept workshop (all TAs)
		<i>Sept 29</i> first day of classes		

### **For New TAs**

#### **CIDR TA Training**

We recommend that all new TAs attend portions of the CIDR's TA Conference on Teaching and Learning, Sept 20-22, 2010. The program is available at:

<http://depts.washington.edu/cidrweb/TAConference/2010/index.html>

The Sept. 20 workshops are for International TAs, whereas the Sept 21-22 are for all TAs. In the near future you will be contacted by CIDR, if that hasn't already happened, and invited to attend the TA Conference. Of the workshops offered on September 21, we recommend that you include the following, as it will probably not be possible for you to attend all of them:

- Activities to Engage Your Students in Learning
- Motivating Students to Learn: Applying Principles of Learning to Teaching
- Gathering and Using Student Feedback to Improve your Teaching

We recommend the September 22 workshops only if you are brand-new to the Catalyst tools, as there will be some overlap between the CIDR September 22 workshops and the presentations we have planned for the afternoon of September 24, which will emphasize uses of those tools in Linguistics.

## **CIDR videotaping**

New TAs are required to participate in a “microteaching” workshop, which will take place Thurs, Sept 23, 1-4 pm, Savery 155 and 156. New TAs should come to this event having prepared a three-to-five-minute teaching segment on any topic of their choosing. The presentation will be videotaped and critiqued by the CIDR facilitator (if one is assigned to us), the other new TAs, and the lead TA. (No other TAs or faculty will attend.)

## **For all TAs**

Continuing TAs are welcome to attend the CIDR TA training workshop, though not required. You may have already been invited by CIDR to facilitate one of the workshops.

All new and continuing TAs are required to attend the Linguistics Department TA workshop on Friday, September 24. The first part of the day (before the mid-day break) will take place in EEB 403. The second part of the day (after the mid-day break) will take place in DEN 109, a computer lab.

Here is the current departmental TA workshop schedule.

	<i>Presenter/moderator/host</i>	<i>Topic</i>
8:45	Hargus, Poulson	BYOB continental breakfast
9:00	Hargus, Poulson	welcome
9:05	UAW Local 4121 union reps	the TA union
9:35	Tanenbaum	preparing for class, resources
10:00	Oxley	PowerPoint dos and don'ts
10:25	Tanner	team teaching: issues and etiquette
10:50	mid-morning break	
11:05	Poulson	difficult students and cheating
11:30	Hargus	getting your own work done: why, how
11:55	Tepper	helping students who need help
12:20	mid-day break	
1:30	Hargus, Poulson	Q&A
1:50	Churng	Catalyst tools used in Linguistics: Gradebook, WebQ
2:15	Georgi	CollectIt, GoPost
2:40	Hargus, Poulson	Q&A, cont.
3:00	McCloy	Moodle
3:45	Hargus, Poulson	next meetings, evaluation of training
4:00		adjournment