

From: Sharon Hargus (TA coordinator), Yin Li (Lead TA)
To: Linguistics Department 2012-13 TAs (new: Kedziorski, Germain, Tatman, De Jong, Langr, Oganyan, Sano, Slayden, (Robinson); continuing: Freeman, Goodenkauf, Goodman, Haywood, Song, Pozen)
Cc: Xia, Oxley

Re: Autumn 2012 TA Orientation Schedule

1 Goals of Linguistics Department TA training activities

The purpose of TA training within the Linguistics Department is to:

- establish a departmental community of teachers who can be a resource for each other
- provide a forum where lessons learned by grad student teachers can be shared with each other

At the beginning of every Autumn quarter, the Linguistics Department holds a workshop for new and continuing TAs. Some TAs may find some parts of the departmental workshop not immediately applicable to their upcoming teaching assignments. However, sometimes last minute staffing changes occur, so a seemingly irrelevant topic may turn out to be useful some time.

2 New TAs

2.1 Center for Teaching and Learning TA Training

New TAs (or any who have never attended the CTL training) should attend at least part of the 2012 TA Conference on Teaching, Learning and Research (Conference Core Workshops) on Tuesday Sept 18. The 2012 schedule is available at <http://depts.washington.edu/cidrweb/events/TAConference.html>. We recommend the following sessions:

- Opening Plenary [Graduate Assistantships at UW: What You Can Look Forward To]
- Dealing With Difficult Classroom Situations (workshop)

Also, if you are new to UW, we recommend that you attend one or more of the Wednesday Sept 19 technology sessions which are also part of the CTL conference. We particularly recommend 'Catalyst Web Tools for Teaching and Research'.

If you will be attending this conference, you will need to register for it via the conference web site. Registration will begin on July 9 and will be open for 4 weeks.

2.2 Videotaping

New TAs (or any who have never participated in this activity) are required to be videotaped while teaching for a few minutes and then critiqued afterwards. CTL helps us organize this "microteaching" workshop, which will take place Friday, Sept 21, 3 pm, SAV 155 and 156, in two groups:

	group 1	group 2
facilitator	Yin Li	Valerie Freeman
new TAs	Kedziorski, Germain, Langr, Oganyan, Sano	Tatman, De Jong, Robinson, Slayden

The presentation will be videotaped and commented on by the facilitator (an experienced LING TA) and the other new TAs. New TAs should come to this event having prepared a 3-to-4-minute teaching segment on any topic of their choosing. See http://faculty.washington.edu/sharon/microteaching_worksheet.pdf for more information on what to prepare.

3 All TAs

All new and continuing TAs are required to attend the Linguistics Department TA workshop on Thursday afternoon, September 20 and Friday morning, September 21, SAV 162. Here is the current departmental TA workshop schedule.

Sept 20, afternoon (mid-afternoon snacks provided)

2:05	Hargus and Li: welcome
2:10	Hargus: departmental policies on teaching
2:30	Li and Haywood: lesson planning; worksheets
2:55	Song: effective use of office hours
3:20	break
3:35	Goodenkauf: teaching styles vs. learning styles
4:00	Goodman: grading efficiently
4:30	UAW Local 4121 union reps: the TA union
5	adjournment

Sept 21, morning

9	continental breakfast---bring your own beverage
9:15	Hargus and Li: introduction to Moodle
9:40	Oxley: UG advising perspective on LING teaching
10:05	Xia: managing time, balancing teaching and research
10:30	break
10:45	McGarrrity: preparing for student evaluations
11:10	Pozen: anticipating confusion
11:35	new TAs: remaining unanswered questions (answers by continuing TAs)
12	evaluation of workshop
12:05	adjournment

4 Beginning of the year calendar for TAs

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
<i>Sept 17</i> CTL International TA Program sessions	<i>Sept 18</i> CTL TA/RA Conference (new TAs)	<i>Sept 19</i> CTL TA/RA Conference (technology sessions)	<i>Sept 20</i> (afternoon) dept workshop (all TAs)	<i>Sept 21</i> (morning) dept workshop (all TAs) (afternoon) videotaping (new TAs)
<i>Sept 24</i> first day of classes				