

From: Sharon Hargus (TA coordinator), Alli Germain (Lead TA)
To: Linguistics Department 2014-15 TAs (new: Bennett, Conrod, Griggs, Rolston, Woo, Zamaraeva; continuing: de Grézause, Inman, Li, Livingston, Loggins, Slayden)
Cc: Evans, Herschensohn, Riebold

Re: Autumn 2014 TA Orientation Schedule

1 Goals of Linguistics Department TA¹ training activities

At the beginning of every Autumn quarter, the Linguistics Department holds a workshop for new and continuing TAs. The purpose of TA training within the Linguistics Department is to:

- establish a departmental community of teachers who can be a resource for each other
- provide a forum where lessons learned by grad student teachers can be shared with each other

We hope this information will be immediately useful and/or useful later during your teaching experiences at UW.

2 New TAs

2.1 Center for Teaching and Learning TA Training

As a reminder, new TAs (or any who have never attended the CTL training) should attend at least part of the 2014 TA Conference on Teaching, Learning and Research (Conference Core Workshops) on Tuesday Sept 16 and Wednesday Sept 17. The schedule is available at <http://www.washington.edu/teaching/programs/ta-ra-conference/>. You have already received our recommendations on what to attend:

- Opening Plenary [Graduate Assistantships at UW: What You Can Look Forward To]
- Teaching Social Science and Humanities Quiz Sections: First Day and Beyond (workshop)
- Dealing With Difficult Classroom Situations (workshop)
- Balancing Graduate School Demands (workshop)

We also recommend that new international TAs attend the session on Monday Sept 15 on this topic, and that all new TAs attend one or more of the Wednesday Sept 17 technology sessions.

Continuing TAs are also welcome to attend the CTL conference. If you will be attending this conference, you will need to register for it via the conference web site.

¹‘TA’ in this document means any graduate student teacher (i.e. teaching under another instructor or teaching a stand-alone class).

2.2 Videotaping

New TAs (or any who have never participated in this activity) are required to be videotaped while teaching for a few minutes and then critiqued afterwards. CTL helps us organize this “microteaching” workshop, which will take place Friday, Sept 19, 2 pm-5 pm, SAV 158. The presentation will be videotaped and commented on by the lead TA, other new TAs, and perhaps one more experienced TA. New TAs should come to this event having prepared a 3-to-5-minute teaching segment on any topic of their choosing. You will be contacted later by the lead TA with detailed information about how to prepare for microteaching. For now, there is a little information about this at http://faculty.washington.edu/sharon/microteaching_worksheet.pdf

3 All TAs

All new and continuing TAs are required to attend the Linguistics Department TA workshop on Thursday afternoon, September 18 in CMU 202 (the seminar room of the Simpson Center for the Humanities) and Friday morning, September 19 in GUG 415L (the LING dept conference room) and GUG 416 (the LING dept sociolinguistics lab). Here is the current departmental TA workshop schedule.

Sept 18, afternoon, CMU 202

2:00	Herschensohn, Hargus and Germain: Welcome
2:05	Hargus: Departmental policies on teaching
2:35	Inman: Activities and lesson planning
3:05	Break
3:20	Loggins: Teaching stand-alone courses vs. TAing for another instructor
3:50	Li: International perspective on teaching and learning at UW
4:20	Day 1 wrap-up (dismissal of non-new TAs)
4:25	UAW Local 4121 union reps: the TA union
4:55	Adjournment

Sept 19, morning, GUG 415L (to start)

9:00	coffee etc. available
9:20	Evans: Managing time, balancing teaching and research
9:50	Slayden and Germain: Canvas vs. Catalyst tutorial
10:20	Break, walk to sociolab
10:35	Germain: Moodle tutorial
11:05	Loggins, Inman: LING 200 specific issues
11:35	Day 2 wrap-up/ Evaluation of workshop
11:45	Adjournment [Aut 2014 LING 200 TAs immediately meet with Prof. McGarrity]

On day 1, continuing TAs who don't want to listen to the union presentation again can slip away at 4:20. On day 2, TAs who are not teaching classes that use Moodle or LING 200 can leave at the break at 10:20. Those not involved with teaching LING 200 can leave after 11:05. (Of course, you are also welcome to stay and attend these presentations too.) We will give you an evaluation form to fill out on your own.

4 Beginning of the year calendar for TAs

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
<i>Sept 15</i> CTL International TA Program sessions	<i>Sept 16</i> CTL TA/RA Conference	<i>Sept 17</i> CTL TA/RA Conference (technology sessions)	<i>Sept 18</i> (afternoon) dept workshop	<i>Sept 19</i> (morning) dept workshop (afternoon) microteaching
		<i>Sept 24</i> first day of classes		