

From: Sharon Hargus (TA coordinator), David Inman (Lead TA)
To: Linguistics Department 2016-17 TAs (new: Gokcen, Huang, Jones, Paullada; continuing: Conrod, Griggs, Mansfield, Oganyan, Piegrass, Sano, Sugar, Woo, Yip)
Cc: McGarrity, Evans, Levow, Oxley

Re: Autumn 2016 TA Orientation Schedule

1 Goals of Linguistics Department TA¹ training activities

At the beginning of every Autumn quarter, the Linguistics Department holds a workshop for new and continuing TAs. The purpose of TA training within the Linguistics Department is to:

- establish a departmental community of teachers who can be a resource for each other
- provide a forum where lessons learned by grad student teachers can be shared with each other

We hope this information will be immediately useful and/or useful later during your teaching experiences at UW.

2 New TAs

2.1 Center for Teaching and Learning TA Training

As a reminder, new TAs (or any who have never attended the Center for Teaching and Learning (CTL) training) should attend at least part of the 2016 TA Conference on Teaching, Learning and Research (Conference Core Workshops) on Friday Sept 16 (international TAs), Monday Sept 19 and Tuesday Sept 20. The schedule is available at <http://www.washington.edu/teaching/programs/ta-ra-conference/>. You have already received our recommendations on what to attend:

- Opening plenary session
- Teaching Social Science and Humanities Quiz Sections: First Day and Beyond (workshop)
- Dealing With Difficult Classroom Situations (workshop)
- Activities to Engage Your Students in Learning (workshop)

2.2 Videotaping

New TAs (or any who have never participated in this activity) are required to be videotaped while teaching for a few minutes and then critiqued afterwards. CTL helps us organize this “microteaching” workshop, which we anticipate will take place Friday, Sept 23, 2:30 pm-4:30 pm. The presentation will be videotaped and commented on by the

¹‘TA’ in this document means any graduate student teacher (i.e. teaching under another instructor or teaching a stand-alone class).

lead TA and other new TAs. New TAs should come to this event having prepared a 3-to-5-minute teaching segment on any topic of their choosing. You will be contacted later by the lead TA with detailed information about how to prepare for microteaching. For now, there is a little information about this at http://faculty.washington.edu/sharon/microteaching_worksheet.pdf

3 All TAs

All new and continuing TAs are required to attend the Linguistics Department TA workshop on Thursday afternoon, September 22 (EEB 026) and Friday morning, September 23 (GUG 415L). Here is the departmental TA workshop schedule.

Sept 22, afternoon

12:45	Hargus and Inman: Welcome
12:50	Hargus: Departmental policies on teaching
1:15	McGarrity: Interactive teaching
1:40	Evans: Selecting the right teaching method/activity
2:05	break
2:15	Piepgress: Lesson planning and time management
2:40	Sano, Conrod: Student participation and the average undergraduate
3:05	break
3:15	Woo: Handling cheating and plagiarism
3:40	Inman: Transitioning to teaching your own course
4:05	Q&A session (questions from new TAs)
4:20	Day 1 wrap-up (dismissal of continuing TAs)
4:25	break
4:30	UAW Local 4121 union reps: the TA union
5:00	Adjournment

On day 1, continuing TAs who don't want to listen to the union presentation again can slip away at the last break.

Sept 23, morning

9:00	coffee etc. available
9:10	Yip, Sano: International perspective on teaching and learning at UW
9:35	Oxley: Campus resources for linguistics teachers
10:00	break
10:10	Levow: Balancing teaching and research
10:35	Conrod, Hargus: Canvas vs. Catalyst
11:00	break
11:10	Inman: LING 100 and 200 specific issues, Moodle
11:35	Day 2 wrap-up/Evaluation of workshop
11:45	Ricoh training

On day 2, TAs who are not teaching LING 100 or 200, or any class that uses Moodle (200, 450), can skip that session. (Of course, you are also welcome to stay and attend

these presentations too if you think you might teach one of those classes in the future.)

Profs. Zagona and McGarrity will be contacting their Autumn TAs about LING 100 and 200-specific meetings in the early afternoon:

Sept 23, afternoon

early afternoon	course-specific meetings
2:30	videotaping (new TAs)

4 Beginning of the year calendar for TAs

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
				<i>Sept 16</i> CTL Int'l TA Program sessions
<i>Sept 19</i> CTL TA/RA Conference	<i>Sept 20</i> CTL TA/RA Conference		<i>Sept 22</i> (afternoon) dept workshop	<i>Sept 23</i> (morning) dept workshop (afternoon) microteaching
		<i>Sept 28</i> first day of classes		