Task Number/ Name	Task/Activity Description	Deliverables/Outcomes	Due Date/Time Frame	Task Amount
Receipt of Starter Packages & Distribution	Cognition in Primary Care (CPC) includes starter box kits mailed to clinics. This set of tools will give clinicians the support they need to perform cognitive evaluations and put the education sessions into practice.	Grantee must provide required information for the shipment, delivery, and dispersal of CPC Starter Kits Grantee must receive and appropriately distribute starter box kits as appropriate among participating clinics within health system.	Within the first 3 months of the grant period	$750.00
Implementation of CPC EHR Tools & Administrative Support	Cognition in Primary Care has developed electronic health record (EHR) tools that aim to improve implementation of the recommended CPC workflow for cognitive evaluation. These simple text-based checklist tools help PCPs perform efficient cognitive evaluations. Additionally, CPC provides administrative support to implement the tools. Throughout the grant period, CPC will request EHR to show implementation.	Grantee must make their Information Technology, Electronic Health Record, and other applicable staff available for the necessary updates and additions needed to incorporate CPC tools into the Electronic Health Record. Cognition in Primary Care staff will be available to provide administrative support and guidance throughout the implementation process of the CPC program during the 12-month recipient grant period	Within first 6 months of the grant period	$1,250.00
Cognition in Primary Care Grant	Cognition in Primary Care includes three 30-minute training sessions for clinicians and clinical administrative staff on detecting	Grantee must make members of the care team available for three 30-minute CPC training sessions	June 2025-June 2026	$1,250.00

Recipients: CPC Training Modules	and managing Alzheimer's Disease and related Dementia (ADRD), as well as implementation of the CPC toolkit.	Cognition in Primary Care and recipient staff will take attendance at these sessions. Cognition in Primary Care Staff will request this information at a minimum at the close of the 12-month recipient grant period		
Electronic Health Records & Data Collection	In order to examine the effectiveness of Cognition in Primary Care within the health system, EHR data to be made available for analysis. Additionally, program staff will want to collect qualitative data at the halfway point and at the end of the grant period.	Grantee must provide the number of and demographics for: - Individuals diagnosed with Mild Cognitive Impairment (MCI) & various Dementias by their primary care provider (See Deliverables). - Montreal Cognitive Assessments (MoCAs) (or other evaluation measures) administered - Advance Directives logged and denoted for patients with a Dementia diagnosis - Power of Attorney documents for patients with Dementia diagnosis - This data should include organization-wide data, and data specific to the care team listed (See Deliverables)	This data must be collected for: The 12 months prior to the start of grant period The first 6 months of the grant period The last 6 months of the grant period	$750.00

		- Use of Cognition in Primary Care tools in clinic system (during grant period only – see Deliverables) Interviews during and following the grant period for relevant		
Initial Start Up Costs	Initial start up costs of $1,000 will be made available early in the grant period	N/A	N/A	$1,000
Total				$4,000 Total Available