Example Research Assistant Job Description

RA Name: [First] [Last]

Appointment Period: One quarter. In this example, Winter 2016 (December 16, 2015 through March 15, 2016)

Advisor: Christine Luscombe (placeholder advisor until you select a permanent lab)

General duties
As a newly admitted Research Assistant in the Molecular Engineering PhD program, your general duties will be to:

- Complete required academic coursework satisfactorily
- Participate fully in the research group selection and orientation process
- Enroll in MOLENG 600 research (1 credit)
- Participate fully in program events and activities, UW orientations, and all required training sessions

The Associate Director for Education in consultation with the Counseling Services Coordinator will evaluate your performance throughout the quarter as described in the MolE Graduate Student Handbook.

Students: Please obtain signatures below, make a copy for your own records, and then return the signed original form to MolES 221 no later than the first day of the quarter.

RA Signature: ___________________________ Date: ____________

Advisor Signature: ___________________________ Date: ____________