

**Internship Title:** Washington State Department of Transportation Complete Streets Implementation Team Intern

Remote though hybrid possible in Seattle area

**Position Overview:** The intern will be joining the Active Transportation Division on the Complete Streets Implementation Team. The goal of our team is to ensure WSDOT projects can easily incorporate walking, bicycling and rolling user needs as required. The position will support process and behind the scenes work required to make a state law into something supported, achievable and delivering great projects all across Washington.

**Intern Responsibilities & Learning Objectives:**

- Our major goal with the internship position is to provide exposure to all of the different kinds of skills and positions that touch active transportation. Sure we've got planners and engineers, but sociology, data skills from ecology, nonmarket economics, and a whole lot of other skills also make our work successful. We want you to come away being certain of some of the skills and knowledge that you have that might be tied into active transportation in a government context.
- As such, the variety of responsibilities and tasks will be spread out across the Division while reporting to the Principal Complete Streets Statewide Planner. Key known tasks include:
  - We need to copy some project files into software. This task will be broken into small chunks and it's also not the worst paperwork backlog! You'll get full exposure into the kinds of projects that WSDOT does.
  - Help collect and review various templates used throughout the agency – who is doing what differently and is Complete Streets appropriately incorporated?
  - There is a potential for some active transportation engineering tasks – at minimum, through jointly working to get all of our trainings sorted and **retrievable for agency staff and more depending on engineer staff capacity.**

**What We're Looking For:**

- You do not have to walk/bike/roll for your transportation or recreation needs, but you do need to be curious and interested in active transportation user needs and government process. The good news is that we regularly find that active transportation enthusiasm is found by doing the job!
- A curiosity for how things work
- Excellent verbal and written communication skills
- Attention to detail
- Folks in career transition and non-traditional students are welcome