

**INTERIOR REGIONS 8, 9, 10, & 12
AGREEMENT CLEARANCE FORM
FISCAL YEAR 2020**

Use this form to submit a request for the review and approval of FY20 NPS financial assistance actions, including a posting to grants.gov and/or obligation, in accordance with the DOI requirement outlined in the December, 2017 memo from DOI.

*** Required**

Requesting Region/Office *

Requesting Park or Program *

150 character limit. Do not use acronyms.

Anticipated FA Awarding Officer *

Purchase Request # (if available)

While a purchase request # is not required at the time a request for review and approval is submitted, if you have a Purchase Request # at this time please enter it in response to this question.

Project Title *

150 character limit - This should be a short descriptive title that aligns with the purpose and objectives of the project.

Purpose of Funding *

400 character limit - Provide a one or two sentence summary of what the project will accomplish. This should be descriptive of the tangible anticipated activities and outcomes of the project such as "student work crew will clear and repair five miles of trails", etc. which may be different than the public purpose. If a financial assistance project is being submitted with bureau region/office approval for NPS Director/DOI review and approval it is assumed to have public purpose and therefore public purpose does not need to be provided as part of this process.

Project Type/CFDA# *

Objectives of the Project *

750 character limit - Provide no more than one or two concise paragraphs explaining in more detail what the project will accomplish. Remember to focus on tangible objectives and associated outcomes as well as how they will be utilized. If you believe the information provided in the "Purpose of Funding" section sufficiently explains what the project will do, feel free to leave this section blank and do not provided repetitive information.

Date Approval is Needed *

This date will be used to prioritize requests and inform those approving requests of the need. Please allow at least four weeks for review and approval. Four weeks is the minimum time needed to review and approve and not a guaranteed time to receive a response.

What is the associated impact if approval is not received by the date indicated above? *

200 character limit - Please give an accurate date by which the project needs funding approval as well a clear impact if approval is not received by the date indicated. A project request not approved by the date given may be set aside since the project would be assumed not to be viable after this date.

Anticipated Recipient(s) *

75 character limit - If an anticipated recipient(s) has been identified you must include them in response to this question. If this is a competitive Notice of Funding Opportunity Announcement, then you should respond with the type of recipient organizations that are eligible to apply.

Source of Funds *

Select appropriate funding source. If the source is not listed, select "other" and define in the comment section below. If more than one source is being used, select "multiple" and define each source and amount in the comments section.

Amount of Request: Federal - Previously Obligated *

If you are about to enter a previously obligated amount, please read this information before proceeding with your request. The financial assistance review and approval process is required for any proposed grants.gov posting, single source or competitive, and for any financial assistance obligation of funding from a Federal account, new or modification, that has not been previously approved. Prior approvals are valid for the associated funded FA agreement number up to the Federal Total Anticipated Amount and do not require additional approval up to this amount. Financial assistance modifications that do not add funding do not require approval.

Amount of Request: Federal - Currently /Requesting to Obligate *

Amount of Request: Federal - Anticipated Future Obligations *

Amount of Request: Non-Federal - Previously Obligated *

Amount of Request: Non-Federal - Currently Requested to Obligate *

Amount of Request: Non-Federal - Anticipated Future Obligations *

For which financial assistance action are you requesting approval? *

Secretarial Priority *

How does the proposed project align with the Secretarial Priority chosen above? *

200 character limit - Note that choosing a Secretarial Priority that does not align with the proposed project is a common error that delays the review and approval of a request. Be sure the priority chosen above clearly aligns with the proposed project and your response to this question clearly explains this link.

Does your proposed project include the direct involvement of youth/young adults and/or veterans in the execution of the project? *

If your project does include the direct involvement of youth/young adults and/or veterans, please provide the number of them as well as the extent of their involvement.

200 character limit - Be sure to note the number of youth/young adults, the number of veterans, and the extent of their involvement (i.e. 2 youth will be involved on a daily basis for 2 months, 10 veterans will spend a total of 40 hours each while participating in the execution of this project, etc.)

Potential Media or Congressional Interest

200 character limit

Comments:

200 character limit