

University of Washington  
Department of Psychology, Box 351525  
Seattle, Washington 98195

## US & INTERNATIONAL APPLICATION CHECKLIST

Everyone, please complete Step 1 by Monday, December 3, 2018  
(**fee waiver requests for US applicants must submit application 7 days earlier**).

Please complete Step 2 ONLY if you have been instructed to by the Department of Psychology.

Please complete Step 3 ONLY if you plan to accept our offer.

### Step #1: Submit Online to Graduate Admissions Office, UW Graduate School

<https://grad.uw.edu/admissions/apply-now/>

Online Application:

\_\_\_\_\_ Download and read the 2019 Admissions Application Newsletter:

<https://depts.washington.edu/psych/files/graduate/admiss19.pdf>

\_\_\_\_\_ Completed online application: <https://grad.uw.edu/admissions/apply-now/>

The application consists of:

1. a few brief questions (some required, some optional),
2. the Statement of Purpose (required),
3. a Personal Statement (optional),
4. a CV (optional),
5. Unofficial electronic/online transcripts uploaded (required where BA/BS or higher degree earned),
6. Three Letters of Recommendation (required) submitted online by your Recommenders,
7. General GRE test scores (required) are sent electronically to the UW by ETS upon your request (institution code 4854, Department code: 5199 any department).

No paper materials are accepted or needed at the time of application.

Please visit the Department of Psychology website for our application materials and templates:

<https://psych.uw.edu/psych.php?p=137>

\_\_\_\_\_ Online MasterCard or Visa payment for application fee

US Applicants requesting application fee waivers must submit their complete applications at least 7 calendar days in advance of the Monday, December 3, 2018 deadline. Late requests for the waiver are automatically denied. If you have requested an application fee waiver, continue to check your listed email for a decision from the Graduate School. If you receive an application fee waiver, you must log back into your application and apply the waiver as the "payment" in order to submit your application to the Department of Psychology. Submitting for an application fee waiver does not submit your application, nor does the Graduate School or Department of Psychology submit applications on behalf of applicants.

**Complete Step #2 ONLY if you have been instructed to by the Department of Psychology (typically this will be if you received an interview invitation)**

**Step #2: Mail to Department of Psychology:**  
Graduate Selections Committee, Department of Psychology,  
Box 351525, Seattle, Washington 98195-1525  
<https://psych.uw.edu/psych.php?p=137>

Hardcopy Materials:

\_\_\_\_\_ One set of official transcripts from collegiate institution(s) attended where a Bachelor's degree or higher has been earned. If your school provides official electronic transcripts, please get in touch with the Psychology Graduate Program before you make the request.

**Complete Step #3 ONLY if you have received an official offer by Psychology AND have decided to accept our offer**

**Step #3: Mail or Submit to UW Graduate School:**  
University of Washington, Graduate Enrollment Management Services  
Box 353770, Seattle, WA 98195-3770  
<https://grad.uw.edu/admissions/apply-now/>  
(when you accept the offer, your log-in page will display the next steps)

Electronic Materials:

\_\_\_\_\_ Establish your UW NetID. Your UW NetID and password are your account for accessing your UW information and other online services, such as your UW email (your\_netid\_will\_be\_here@uw.edu)

\_\_\_\_\_ Submit \$250 online Enrollment Confirmation Deposit (ECD). This will hold your spot with us and be applied to your first quarter of tuition.

\_\_\_\_\_ International students: The I-20/DS-2019 application is available online to download. Upon completion of the form and supporting documents, please upload them into your online application. If you are currently residing in the US, please mail copies to the Graduate School of the I-20 (Certificate of Eligibility Form) with the F-1 stamp or DS-2019 (Certificate of Eligibility) with J-1 stamp or any current visa status forms issued to you.

Hardcopy Materials:

\_\_\_\_\_ The Graduate School requires a set of official transcripts, *mailed directly from your previous institution(s)* to the Graduate School address posted above with your final degree conferred. Please do not mail an unopened, official transcript on your own; it **MUST** come from your institution. The Graduate School is not set up to receive official electronic transcripts—it must be paper. International students, please see more information under the “Transcripts” heading on the page below: <http://grad.uw.edu/admissions/understanding-the-application-process/general-admissions-faqs/>

\_\_\_\_\_ Immunization records (<http://depts.washington.edu/hhpcweb/project/measles-requirement/>) which can be emailed or dropped off at UW Hall Health.