



Services and Activities Fee Committee Meeting

January 9, 2026 | 1:00 PM | Husky Union Building 303

MINUTES

Call to Order

The SAF Committee Meeting was called to order at 1:01 PM on January 9, 2026.

Roll Call

No.	Name	Position	Attendance
1	Haley Chee	SAF Chair	Present
2	Aiden Reeder	SAF Vice Chair	Present
3	Khushi Loomba	ASUW Finance & Budget Director	Excused Absence
4	Abraham Gibson	ASUW Representative	Excused Absence
5	Moises Jacobo	ASUW Representative	Present
6	Tammy Pham	ASUW Representative	Present
7	Riley Talamantes	GPSS VP of Finance	Present
8	Gen Conley	GPSS Representative	Present
9	Kayla Kenyon	GPSS Representative	Present
10	Helena Ochoa Morena	GPSS Representative	Present
11	Alec Solemslie	GPSS Representative	Present
12	Lincoln Johnson	SAF Advisor - Student Life	Present
13	Kristian Wiles	SAF Advisor - Office of Minority Affairs & Diversity	Present

Approval of Agenda

The agenda for the January 9, 2026, SAF Committee Meeting was approved.

Motioned by Tammy Pham, seconded by Riley Talamantes; unanimous vote to approve the agenda.

Approval of Minutes

The meeting minutes from the November 21, 2025, SAF Committee Meeting were approved.

Motioned by Tammy Pham, seconded by Gen Conley; unanimous vote to approve the minutes.

Public Comment

Nominations & Elections

Old Business

New Business

1. Graduation Stoles

Haley asked how many people are graduating. There are 9 Committee members who are graduating. She then asked if the Committee would like to have SAF graduation stoles.

- The Committee is in favor of this idea and discussed how the stoles would look.

Haley asked if the Committee would support spending Committee money on graduation stoles. The quote for the stoles is \$50 per stole, including shipping. Haley asked if the Committee would like to approve \$500 to get graduation stoles for the members who are graduating this year.

Moises Jacobo moved to approve \$500 for graduation stoles, seconded by Aiden Reeder. 7-0-1 votes to approve the motion.

- Haley abstained because it was her idea.

Discussion

1. Budget Presentation Protocol

Haley explained what the Committee can expect during budget presentations. She reminded the Committee to read over the budget package ahead of time and email her any questions and comments before the meeting. Each unit will be scheduled for 30 minutes to present.

Tammy wondered if questions would be asked after the presentation.

- **Haley** agreed.

Lincoln reminded the Committee that the budget presentation is the only time Committee members will have with the unit to ask any questions. If the Committee has any questions, they should ask right away. Some examples include how the unit is using money for the community, as well as any budget increase.

- **Alec** echoed Lincoln's advice. He reminded the group to let other people have space to ask questions.

Tammy said she appreciated the placards.

2. Student Health Fee Update

Haley said that there is no update until the survey closes on January 19. Graduate students have over 100% of the survey respondents needed to move forward. 56% for undergraduates.

3. MEDEX

Haley said the old MOU is no longer relevant. She will be in a meeting on January 20 with Lincoln, Ryan (GPSS President), and Nick (STF Chair) to discuss more.

Haley said that UW Tacoma wants MEDEX students to pay UW Seattle's SAF. UW Seattle would then give UW Tacoma what the UW Tacoma's SAF is for those students.

Gen asked that, since the UW Tacoma SAF is less than Seattle's, would the remaining funds be kept at Seattle?

- **Haley** said yes.

Aiden commented that this means the students would still be overpaying for the services. They wondered why the students are paying UW Seattle SAF.

- **Haley** said it's because the students are technically UW Seattle students, and SAF is required by law.
- **Aiden** agreed. They added this means the students can use both services at UW Seattle and UW Tacoma, if they want to. But if they don't utilize the services, they're paying more money than they should be.
- **Lincoln** was in a budget planning meeting with Tacoma. He clarified that SAF does not determine who pays SAF, as it's decided by the Board of Regents. In the past, the Committee was asked several times by students not situated in Seattle not to have to pay the fee. This has never been permitted. Some examples include students studying abroad and MEDEX students. He added that we need to find a lasting solution, not just for one year. He asked the Committee to consider other situations, like when the student is not housed in Seattle.
- **Aiden** asked if it's not up to the SAF Committee to decide who can or cannot pay the fee, why should the SAF Committee work on a policy? They stressed that there's no point in having a policy since the SAF Committee can't choose who should pay.
- **Lincoln** said it'd be more of a SAF recommendation. It can be institutionalized in the minutes. It can be incorporated into the SAF budget.

The Committee would like Haley to continue to explore this topic.

Tammy asked about room reservations and any room scheduling conflicts between SAF and ASUW EAC meetings.

- **Haley** said the room reservations for SAF are booked. There's nothing in the winter quarter that would cause the meeting to go overtime.

Alec asked if Student Legal Services (SLS) and D-Center are officially part of the HUB.

- **Haley** said that they have always been a part of the HUB, they have just submitted separate requests in the past. Haley added that SVL and the Q-Center exist within the HUB, but they're not part of the HUB. SLS and the D-Center are part of the HUB. Now, the HUB wants to submit one package as a unified unit
- **Lincoln** added that SLS and the D-Center report to the HUB directly, which is one of the reasons why they decided to combine their request. SVL and the HUB report to Lincoln.

Gen asked if capital requests come separately.

- **Haley** said yes.

Haley asked if the Committee is interested in doing capital requests this year.

- The Committee agreed.

Tammy asked if the SAF Reserve is in an account that generates interest revenue.

- **Lincoln** and **Kristian** agreed.

Riley asked what the maximum percentage that SAF can give a unit this year is.

- **Haley** said that per unit, there's no set increase. Overall, the fee can increase by 4%. SAF typically allocates more than we will receive.
- **Lincoln** said that in terms of budgeting, we end up allocating more than we get in revenue.
- **Riley** commented that in the HUB Budget Request, they're asking for a 6% increase. She wanted to know if a unit can ask for 6% or 10% of their budget.
- **Haley** said that the Budget Package said a unit can request a 6% increase or \$38,000, whichever is greater.
- **Lincoln** explained that for many years, SAF didn't have a percentage. This led to units requesting 50% – 60% increase, which is not acceptable.

4. Budget Presentations

Husky Union Building (HUB)

- Speakers:
 - **Carrie More**, Executive Director of the HUB
 - **Trevor Hunt**, Associate Director of Finance and Business Operations
 - **Marshall Traverse**, Associate Director of Student Activities
 - **Brad Knowles**, Associate Director of Facilities and Custodial
 - **Jason Handon**, Associate Director of Games

- **Ashley Boaeuf**, Associate Director of Communications and Development
- **Amanda Reynoso-Palley**, Director of Student Legal Services (SLS)
- **Monica Duran**, Director of Event & Information Services

Carrie gave an introduction of the HUB and their mission.

SAF Committee Questions for the HUB

Aiden – By how much would you say the HUB’s overhead cost decreased by having other departments and units pay for those services, and how did those other units take it when you made such an announcement? Was this hidden cost you spoke of just your previous policy to provide financial assistance and support to other units for free?

- **Trevor** shared that his team provides HR and finance support for not only the HUB, but also other units, SAF, STF, GPSS, and more. This is a cost that has not been charged for historically, but is being charged now.
- **Aiden** followed up on how the units take this change.
- **Trevor** said this move complied with UW policies. That’s how they led and approached the units. Unit saw the benefits and was happy to pay for the service.
- **Aiden** asked how the policy had gone for so long, and if it was a decision made because of the budget?
- **Carrie** explained that the HUB was projected to have a deficit. She had to work with the previous finance person to help mitigate a deficit, looking at administrative burdens.
- **Jason** added that in the last five or six years, there was a complicated switch of the UW financial system and HR. This was good for the units because the HUB took care of HR. This policy change ended working in the HUB’s favor.

Gen – The application mentions that HUB is providing additional administrative support to Student Life organizations such as CIRCLE and Student Pubs. Are all the departments covered, and do you anticipate more staffing needs?

- **Trevor** said that as of Monday [of the week], they cover everything that reports to Lincoln. They are currently understaffed, with one vacancy.

Alec – Now that we only have one packet for the units, what would funding shortages look like for all the units that are covered by the HUB?

- **Carrie** said that they would consult with the director team and the advisory board. It wouldn’t be a burden on one unit but spread across in order to minimize negative impact on the student services and amenities that the HUB offers. Some examples that they would not cut include advising for student government (through SAO). However, there are other things that can be adjusted along the way.
- **Trevor** noted that his way of making decisions has not changed from the past.

Haley - With the D Center Manager position unfilled for two years, what steps are you taking to fill that role/keep D Center operations running?

- **Carrie** explained that there were unsuccessful searches in the past. She added how critical this position is, given the vulnerable student population that they would serve. When their recent search was not successful, Marshall stepped in.
- **Marshall** reiterated how important this position is. He added that they adjusted the job description for the position. Renee is overseeing that position, and this allowed them to adjust the open hours from Monday to Thursday from 10 am to 5 pm and on Friday. He stressed that they would continue the search for someone who is dedicated to students and can make the space safe.
- **Riley** asked if the HUB had done searches and failed the search because someone didn't fill the need.
- **Carrie** agreed and said that they haven't found the person to serve the community, highlighting how this is a tough role to fill.

Tammy asked if the HUB has an idea about working with SAF to raise awareness with regard to the SAF logo/fund, such as having their Board of Representatives to work with SAF?

- **Carrie** said that they wouldn't ask SAF to fund that. She also added that Ashley and her creative team can manage this task, given the resources and staffing they have now.
- **Ashley** added that branding needs to be thoughtful and done strategically. This is something that her team is and will continue talking about.

Aiden – For the furniture refresh in the future, is it a possibility that you would add more tables to the main seating area in the thoroughfare, as personally and from other students, I have heard complaints that while there was plenty of seating, there was no space to do work, as is commonly the case there?

- **Brad** explained that they would first look at the current state of the furniture. They are also looking at drawings and examples now.
- **Carrie** added that they will give a survey to students who are using the HUB spaces.
- **Aiden** asked what method the survey would be conducted in.
- **Carrie** said her team is still working on it. They plan to use a variety of ways to capture as much feedback as they can. Some examples include email and sticky notes board.
- **Tammy** asked if they are considering a public listening method, open to the public, having students come in person, and giving feedback.
- **Carrie** agreed and said that they would like to have a student focus group.

Alec asked for clarification on the budget. The HUB is expecting the fund balance to decrease but is not expecting a net deficit. He wanted to know if a lowered fund balance is planned.

- **Trevor** said that they are conscious of unallocated expenses. A lot of the fund balance is going to the HUB furniture refresh.

- **Carrie** added that their goal is to reinvest any available funds they have into the building, such as through STF.

Haley asked if room reservations would change given the current economy.

- **Monica** said that a lot of departmental events have started to downsize. However, there are other departments and student groups filling those gaps. They haven't seen as much of a loss in revenue. As of now, they are still seeing how things are continuing to go. Cost-cutting is often seen in events having less food or decoration, which doesn't impact the HUB.

Aiden asked regarding future plans, what are the costs for potential ideas?

- **Carrie** said that there is no concrete plan yet. However, looking at other BIG-10 schools, they would like to offer evening programs. An example includes movie nights.
- **Trevor** added that they haven't dedicated a lot of time to projecting the cost to these programs because they're focusing on current operations.
- **Aiden** is wondering if there are other ways to bring engagement that can bring in revenue.
- **Carrie** said that Jason did a good job investing in the bowling area. There is an economic downturn, but people can still rent the VIP bowling lounge. They want people to stay and not just to spend money.
- **Jason** added that RSOs can also come in, and students can buy drinks and snacks.
- **Carrie** said that a new tenant is coming into the HUB, which will add to their revenue.

Tammy asked how likely it is that HUB will have to reduce funding to RSOs?

- **Marshall** explained that last year, they had ~990 RSOs, and now it is 1,220. With the same number of staff and more RSOs, this led to many changes. They are now using direct deposits instead of having staff order things and worry about delivery. He also added that the RSO HUB fund will be closing today because it has already spent \$15,000. However, the ASUW Special Appropriation Fund is opening up, and RSOs can request money there.
- **Carrie** talked about the empty space in SAO during the SAF visit. She added that it's now reorganized and makes the space more student friendly.

Moises asked how sensitive the projection in the Budget Package is, given the revenues and economic changes.

- **Trevor** said that with the economic uncertainty, they chose the most realistic model. The revenue is built in to make up for the loss of state and university funding. This is also their financial policy on how they are prioritizing staff and students.

Aiden asked about the Maker's Space. What other space would you have for the Maker's Space?

- **Carrie** said that they would like to renovate the sub-basement. They found it inequitable how 42 out of the now 1,200 RSOs receive office space in perpetuity. When Marshall came in, they wanted to look at how the space could be available to more ROSSs. They plan to have current RSOs move out and re-purpose for a minimal cost. They can also add a spiritual space, an esports space, and lockers.
- **Jason** added that the basement used to be for the Maker's Space. It was moved up to the main floor because of how popular it was.
- **Carrie** added that they are one of the largest craft fairs in the Pacific Northwest by the number of vendors

Lincoln asked how things are going with the new team in SLS.

- **Amanda** gave some background context for SLS. They used to have two full-time attorneys and a rotating number of extern 3rd-year law students. Last year, thanks to SAF, they were able to hire a 3rd attorney and also changed the law students' position from a paid job to a learning opportunity. It's working well, and students are appreciating the fact that they can meet with an attorney. She has also spoken with her staff, who are enjoying it, and they find it less stressful than before.
- **Aiden** asked how competitive the hiring process is for externs.
- **Amanda** said that it was never competitive. They are focusing on training their staff and lawyers. They would like to recruit more students next year. They have to ensure that the externs are not doing work that someone would pay for, since it's not a paid position.
- **Carrie** added that the new two attorneys have brought new skills in other areas of law. One specializes in eviction, allowing them to serve more students.

Discussion with HUB Ended

Lincoln praised the Committee for a thorough deliberation.

Riley asked if it is typical for a unit to come in and just answer the SAF Committee's questions.

- **Haley** said it depends on the personality of the unit's leaders. Some might have a presentation, speech, or Q&A format.
- **Tammy** asked whether there were specific requirements given to each unit.
- **Haley** said no. She told the units that this is a time for the Committee to ask questions, and they can bring a presentation.
- **Lincoln** tries to discourage units from doing too much presentation because it can limit the amount of time the Committee can ask questions.

Gen asked if SAF is doing special allocation for RSOs?

- **Haley** said that SAF is not allowed to do that.
- **Lincoln** said that they can do that if they allocate it to the budget.

Announcements

Haley gave a brief run-down of upcoming budget presentations. She will also be giving more updates on the Capital Request Package and the Student Health Fee.

Tammy remarked that Student Media (The Daily) still has not posted the SAF logo in their email.

- **Aiden** agreed that it was not available in the mobile version.
- **Haley** noted that the SAF logo is available in the email version.

Kayla asked if there is a calendar for unit presentations.

- **Haley** said she will send the Committee the link to view the calendar.

Adjournment

The SAF Committee Meeting was called to adjourn at 2:28 PM.

Motioned to adjourn by Aiden Reeder, seconded by Tammy Pham; unanimous vote to adjourn.