

# PRIVATE INFRASTRUCTURE SURVEY FORM

## PART 1. Facility Access and Location

1. How is the infrastructure accessed? From a:  Alleyway  One-way alleyway  Street

*If the answer is "street":*

1.1 What is the name of street? \_\_\_\_\_

*If the answer is "alleyway" or "one-way alleyway":*

1.2 What is the name of the street closest to where the facility access is located? \_\_\_\_\_

1.3 Take a photo of alleyway and street intersection.

*If the answer is "one-way alleyway":*

1.3 Traffic flow direction?

2. Is necessary to through a gate to access the infrastructure?  Yes  No

*If the answer is "Yes":*

2.1 Take picture of gate entrance.

2.2 Horizontal clearance at the gate: \_\_\_\_\_ 2.3 Vertical clearance at the gate: \_\_\_\_\_

2.3 Capture GPS coordinate of gate by dropping location pin.

3. Are there any visible security measures that limited the usage of the infrastructure by a delivery vehicle?

*(Take picture if there are)*

Physical barrier  Access Code  Personal interaction  None  Other: \_\_\_\_\_

4. Is the infrastructure visible or partially visible?  Yes  No

*If the answer is "No":*

4.1 Is there indication of a space dedicated to loading/unloading? *(Take picture if there is)*  Yes  No

4.2 Proceed to "Part 2.A"

*If the answer is "Yes":*

4.3 Take a picture of the infrastructure.

4.4 Capture GPS coordinate of infrastructure by dropping location pin.

4.5 What is the level of infrastructure respective to street?

Substructure (below street)  Superstructure (above street)  Level with street

4.5 Is there indication of a space dedicated to loading/unloading? *(Take picture if there is)*  Yes  No

*If the answer is "No":*

4.5.1 Proceed to "Form 1"

*If the answer is "Yes":*

4.5.1 Is the infrastructure inside the building?

*If the answer is "Yes":*

4.5.1.1 Proceed to "Part 2.B"

*If the answer is "No":*

4.5.1.2 Proceed to "Part 2.C"

## PART 2.A - Undefined infrastruc-

5. Is there a door for truck access? *(Take picture if there is)*  Yes  No

*If the answer is "Yes":*

5.1 Input door height \_\_\_\_\_ 5.2 Input door width \_\_\_\_\_

6. *If there is a sign of maximum vertical clearance allowed to enter the infrastructure:*

6.1 Take a picture of the clearance sign. 6.2 Input clearance measure.

7. Building address: \_\_\_\_\_

8. Additional Observations: \_\_\_\_\_

**PART 2.B - Loading Bay**

10. Access type of the infrastructure vehicle door(s)  Exit  Entrance  Entrance same as exit

*If the answer is "Exit":*

10.1 Survey ID of the entrance corresponding to this exit door: \_\_\_\_\_

*If the answer is "Entrance":*

10.2 Survey ID of the exit corresponding to this entrance door: \_\_\_\_\_

10.3 Vehicle entrance maneuverability:  Drive-in  Back-in

11. Door angle respective to traffic flow:  Perpendicular  Parallel  Angled contrary to traffic flow  
 Angled to traffic flow  Angled (lane with bidirectional flow)

12. How many doors 8 x 8 ft. or larger act as the same vehicle door access type surveyed?

Note: Questions from 13 to 15 repeat as many times as the total number of door.

13. Door height : \_\_\_\_\_ 14. Door width: \_\_\_\_\_

15. *If there is a sign of maximum vertical clearance allowed to enter the infrastructure:*

15.1 Take a picture of the clearance sign. 15.2 Clearance measure \_\_\_\_\_

16. Total number of truck spaces: \_\_\_\_\_

17. *If there is a dock:*

17.1 Number of truck spaces with direct access to loading dock platform: \_\_\_\_\_

17.2 Dock height: \_\_\_\_\_ 17.3 Take a picture of the dock.

**PART 2.C - Exterior Loading Area or Loading Dock**

18. Is the infrastructure partially or completely covered?  Yes  No

*If the answer is "Yes":*

18.1 Minimum clearance between coverture & ground of parking space: \_\_\_\_\_

19. Is there a dock? (*Take a picture if there is*)  Yes  No

*If the answer is "No":*

19.1 Total number of truck spaces: \_\_\_\_\_

*If the answer is "Yes":*

19.2 Dock height: \_\_\_\_\_

19.3 Dock angle respective to traffic flow:  Perpendicular  Parallel  Angled contrary to traffic flow

Angled to traffic flow  Angled (lane with bidirectional flow)

19.4 Is there a dock-leveler? (*Take a picture if there is*)  Yes  No

19.5 Is the dock platform behind building walls?  Yes  No

*If the answer is "No":*

19.5.1 Total number of truck parking spaces : \_\_\_\_\_

19.5.2 Number of truck spaces with direct access to loading dock platform: \_\_\_\_\_

*If the answer is "Yes":*

19.5.3 How many dock doors are there?

Note 1: *If there are more than one dock door take a picture of group of dock doors.*

Note 2: *Questions from 19.5.4 to 19.5.7 repeat as many times as the total number of dock door(s).*

19.5.4. Take picture of dock door. 19.5.5 Door height : \_\_\_\_\_ 19.5.5. Door width: \_\_\_\_\_