

Annual

WSDOT Research Project Evaluation Form

Date:

Project Title:

Name of Principal Investigator:

Name(s) of Subcontractor(s):

Name of WSDOT Research Manager:

Name of WSDOT Subject Matter Expert:

Agreement Number:

Start Date:

Expected Completion Date:

Current Budget: \$

Current Expenditures: \$

Evaluation Questions:

1) Has the project remained within scope?

Yes No

Comments:

2) Are the project's actual expenditures to date in line with the original scope of work?

Yes No

Comments:

3) Is the project addressing the needs of the SME?

Yes No

Comments:

4) Is any update to the project plan needed?

Yes No

Comments:

5) Are there any project risks? If yes, identify the risk and how will the risk be mitigated?

Yes No

Comments:

6) Should the project continue?

Yes No

Comments:

When completed, this form is placed in the project file and provided to the project PI.