

Administration Guidelines for ADOS-2 Tape Submission

We have put together the following guidelines to help you when considering whether you are ready to send a taped administration of the ADOS-2 to score for reliability. Remember, we are looking both at whether you followed standard administration procedures and whether your coding is calibrated correctly. We also will look at your tape to assess good clinical practice including, for example, whether you are managing a child's behavior appropriately, working to obtain a valid sample of behavior, and are sensitive to parents who may be upset about their child's development. We want to support you in your work and hope that these tips are helpful.

Be sure to submit: 1) a video with the entire ADOS-2 administration, and 2) a copy of your scored ADOS-2 protocol and algorithm (ADOS protocols will no longer be accepted for reliability tapes).

These are things you must keep in mind when administering the ADOS-2:

- You should aim to complete your ADOS-2 in about 45 minutes. We do not want to see an ADOS-2 administration that takes under 30 minutes, because although you could run through all of the tasks in that time, you likely have failed to administer all of the presses involved in each task and to allow ample time to observe the child's behavior. We also do not want to see an ADOS-2 administration that is longer than an hour. You will have likely exhausted the participant! The overall administration time of the ADOS-2 should be between 30 and 60 minutes.
- Be clear about when you start and stop the ADOS-2. Only those behaviors observed during the course of the ADOS-2 administration are coded.
- The person who is attempting to become research reliable on the ADOS-2 must be the person who administered the ADOS-2 to the participant, and must also be the person who took notes during the administration and subsequently completed the codes based solely on their individual observations. Consensus scores cannot be submitted.
- We should be able to see and hear both you and the participant clearly throughout the entire ADOS-2 administration. In the unlikely event that something significant occurs off-camera, it would be important to include a notation describing what you observed.
- We should see you present and use all of the standard materials necessary for each of the activities included in each of the specific modules you are administering. We should not see other materials that are not part of the ADOS-2 used during your administration. All tasks and activities should be administered (including the Module 4 "optional" tasks).
- Carefully consider if you have administered the correct module. Remember that selecting an incorrect module can result in invalid scores. Review the language expectations for each module in the manual before you administer the ADOS-2 and take a careful language sample during the ADOS-2. If you have given the wrong module, your video will be returned without review.
- Parents must be present in the room for Modules T-2. They should not be in the room for Modules 3 and 4. The only exception to this would be if you were administering Module 3 to a young child (i.e., under age 6), in which case it would be appropriate to have the parent or caregiver present.

- A participant's first language must be English. English should be the primary language spoken at home. There are translated versions of the ADOS-2 that can be used by fluent administrators of that language (see WPS website for additional information).
- When selecting your tape to submit for reliability, remember that the participant to whom you administered the ADOS-2 **must** meet criteria on the ADOS-2 for ASD or autism **and** have a clinical diagnosis of ASD. There are no exceptions to this.

Finally, please check your video for the following:

- ADOS-2: A video picture that shows the examiner, child, and caregiver for Modules T-2. If possible, use a tripod when recording to minimize camera movement.
- Sound quality that is easily heard when the video is played at a moderate volume. Occasional moments of muffled sound quality may be acceptable, if there are any parts of the administration that you feel may have been difficult to hear (e.g., if a noise outside the room muffles part of a response), please try to ensure that YOUR notes are clear so that, if codes should differ, your notes reflect any information that be missed).
- Playback is smooth (i.e. there are no scratches on the disc that interfere with DVD playback or cause the video to skip).
- If submitting a DVD, disc is playable in a US Region1 DVD player.
It is always a good idea to play your DVD on your computer or player before you send it just to make sure it works!

If you have any questions about submitting an administration to UWAC, please contact Lena Tsui at (206) 616-9566 or lttsui@uw.edu.