

**Date:** April 2, 2013  
**Time:** 9:30 – 11:00 am  
**Location:** T-269

Name	✓	School
Dave Anderson	✓	HS Administration, Chair
Bob Ennes	✓	HS Administration
Christene James	✓	Pharmacy
Jennifer Danielson		Pharmacy– <i>unable to attend</i>
Eric Hausman	✓	Nursing
Sarah Shannon	✓	Nursing
Brenda Zierler		Nursing, IPE Scholar– <i>unable to attend</i>
Jill Morelli	✓	Medicine
Marjorie Wenrich	✓	Medicine
Jean Garber	✓	Dentistry
Wendy Mouradian	✓	Dentistry– <i>(may attend or call in to T-269 phone)</i>
Lawrie Robertson	✓	Public Health
Steve Gloyd	✓	Public Health
Susan Kemp	✓	Social Work
Vicki Anderson-Ellis		Social Work– <i>unable to attend</i>

### Agenda

1. Subcommittees
  - a. Updates & Items for Consideration
    - i. Facilities
    - ii. Curriculum
    - iii. Governance
    - iv. Communications
2. Timelines
3. Other Business: none noted

### Discussion

- Introductions-Steve Gloyd is joining us to take over for Judy Wasserheit
- Updates & Items for Consideration-
- *Facilities*
  - We will be engaging with our colleagues in the curriculum subcommittee to find out what they feel the facility needs will be for the IPE curriculum they are developing
  - Jill Morelli is working on a weighted criteria to be able to compare the sites we are considering for the pilot program
    - There are pedagogies we should implement in curriculum that our current facilities do not accommodate. We need to identify that gap and create a space to reconcile it
  - We have a limited number of options, so far we have toured 6 or 7 possible locations with varying physical characteristics
    - G-073: Cavernous storage room originally meant for air handling, there are some costly challenges, elevator access issues, no HVAC, the space is approx. 7,000 sq ft

- B-170: An old dental storage space, approx. 3,000 sq ft, will not be available until March 1, 2014, is located on a main corridor and is fairly accessible
  - SCC 316: A big flat room, HVAC for lots of people, no windows, no other place to put events that currently get scheduled for this space, bad acoustics and lighting, seats approximately 150 people
  - SCC 303: hold approximately 64 people, nice windows, but currently used for a lot of instruction
  - SCC 2<sup>nd</sup> floor lounge space and classrooms on east wall: we could take down walls and encroach a little into the lounge space and reconfigure the current furniture to maintain the same capacity for the lounge facility, accreditation is a consideration for maintaining the lounge space as well, could find a way to flip the space and keep the lounge facilities available for students
  - Part of the goal is to create interdisciplinary spaces for students to mix
  - We can use the active learning centers at Odegaard to train the trainers, and also as a discovery process to see what works and what doesn't in that space
  - There is a big space on floor 1 of SCC that should be included on the list of possibilities, it is very raw but should be included on the list
  - We'll need to develop a narrative of what the space is to communicate to the Health Sciences community
- *Curriculum*
  - Ongoing communication with existing curricular efforts to see who would be happy to be integrated into our IPE umbrella (see handout)
  - Facilities challenges from the curriculum viewpoint
    - For example 9/14 event there is a need to rent flat space to fit all of the students
    - Courses take priority for room scheduling and IPE activities do not have this label
    - Student events take priority for reserving rooms at the HUB, IPE is not considered a student activity
    - What is needed is several large flat room/s to hold 100 students or more each
    - It would be ideal to set aside a specific day each month for IPE
- *Governance*
  - Continue to meet and work on individual elements that make up the governance structure, ex. Finance
  - Discussed the timeline
  - Focusing on getting the draft model together to present to the Board of Health Sciences Deans and have model ready in early fall
- *Communications*
  - Launched the SharePoint site
  - Defining component of core message for the different audiences we need to communicate with about IPE
  - Next meeting will be a brainstorming/working session
- *Timeline*
  - It's clear there are differences of understandings what it means to begin the pilot
  - It seems clear now that there will be two sub-phases

- Short phase (1A)-minor tweaks to repurpose rooms in existing spaces for this fall, early 6 month phase, 3-4 schools participating in activities Fall 2013
- Second phase (1B)-a more robust facilities commitment, to create a model of what we want to scale up, 4 to 6 schools participation in activities by Sept 2011
- Make use of service learning group and global outreach, this can be a way to brand UW IPE
  - Get the structure in place with these existing activities to begin to support them
- Service learning group is committed to creating a site where students could share a 9 month experience, perhaps for 8 hours a month, concluding with a seminar
  - We will need the buy-in of the governance committee and each school for this
  - Governance challenges: this will need to be a course so students and faculty have liability protection
  - Shared governance policies across schools could be a benefit for service learning, by putting formal IPE framework around this
  - Governance could classify this as a course to create scheduling priority
  - Curriculum subcommittee charged to now put an action plan together for service learning and present it to governance subcommittee
- Positive points to these two phases:
  - Can start early
  - Can work across all 6 schools
  - Working Governance model is in place
- Drawbacks
  - Not a true model of the IPE program to scale up
  - We will still be making the big funding request later
  - Facilities and faculty training
- We still consider this one phase, so the planning money doesn't get bumped a biennium, as soon as the facility comes online we want to be ready to plug in a curriculum.
- Do that planning now so by early 2015 we have proof of concept and are ready to go to the scale up phase
- We need to be sure to bring forward a piece on shared lounge spaces
- Governance will continue to think about a centralized method to handle liability and affiliation
  - This will be a proposal that we need to take to the Board of Deans and likely will have to come top down from the deans
  - Perhaps have a standardize agreement for clinical and one for non-clinical

### Action Items

Item	Action Item	Date Added	Assigned To	Date Due	Status
Select Facility for Phase 1B	Focus on getting phase 1B rolled out as soon as possible	04/02/2013	Facilities Subcommittee	Ongoing	In Process
Curriculum Draft	Put together curriculum plan for the governance committee	04/02/2013	Curriculum Subcommittee	Ongoing	In Process
Communication Plan	Draft plan to get communications in place for deans, student, and faculty	04/02/2013	Communication Subcommittee	Ongoing	In Process
Governance Plan	Continue to expand governance elements, and draft when curriculum plan is received	04/02/2013	Governance Subcommittee	Ongoing	In Process

**Next Meeting Tuesday May 7, T-269**